

BANFF HERITAGE CORPORATION MEETING AGENDA

Town of Banff

110 Bear Street (Ted Langridge Room)

Thursday, March 24th, 2016 at 1:30p.m

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 ADOPTION OF PREVIOUS BOARD MEETING MINUTES

3.1 Minutes of the February 25th, 2016 Regular Meeting of the Banff Heritage Corporation

4.0 UNFINISHED BUSINESS

4.1 Update: Town of Banff Connect 2016

4.2 Update: Request for Decision: Proposed Reconstruction of the Banff Pavilion

5.0 NEW BUSINESS

5.1 Presentation: Alberta's Best Practices in Municipal Heritage Inventories

6.0 REPORTS:

6.1 Report : Heritage Reserve Fund Status Report

6.2 Report: Statement of Significance – Bow River Bridge

7.0 CORRESPONDENCE

7.1 Correspondence from Arthur Allen (Banff Pavilion)

8.0 DATE OF NEXT MEETING

8.1 The next regular meeting of the Banff Heritage Corporation is scheduled for Thursday May 26th, 2016 at 1:30p.m, St. Georges in the Pines Anglican Church, Town of Banff

9.0 ADJOURNMENT

cc:

Roland Charpentier, *Chair, Alberta Architects Representative*

Susan Kennard, *Vice Chair, Parks Canada Representative**

Larry Pearson, *Alberta Culture Representative*

Rev. George Belcher, *Public Member**

Anita Crosby-Battrum, *Honorary Committee Member*

JS Ru, *Public Member**

Chip Olver, *Council Representative**

Herb MacAulay, *Public Member **

Rosanna Maunder, *Public Member **

Jennifer Laforest, *Development Planner*

Darren Enns, *Senior Planner*

Randall McKay, *Manager Planning and Development*

Kerry MacInnis, *Administration*

** represents a voting member*

**MINUTES OF THE REGULAR MEETING OF THE
BANFF HERITAGE CORPORATION
of the Town of Banff in the Province of Alberta
Banff Railway Station
Thursday, February 25, 2015 at 1:30p.m**

CORPORATION MEMBERS PRESENT

Chip Olver	Council Representative*
Herb MacAulay	Public Member*
Rose Maunder	Public Member*
Roland Charpentier	Alberta Association of Architects (Chair)
A.L. Sandy Aumonier	Alberta Culture Representative
Rev. George Belcher	Public Representative*

CORPORATION MEMBERS ABSENT

Steve Malins	Parks Canada Representative (alternate)
Susan Kennard	Parks Canada Representative (Vice-Chair)*
JS Ryu	Public Member*
Larry Pearson	Alberta Culture Representative

MEMBERS OF THE PUBLIC PRESENT

Anita Battrum	Honorary Public Representative
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ADMINISTRATION PRESENT

Jennifer Laforest	Development / Heritage Planner
Darren Enns	Senior Planner, Planning and Development

1.0 CALL TO ORDER

The Chair called the regular meeting of the February 25, 2016 Banff Heritage Corporation to order at 1:30 p.m.

2.0 APPROVAL OF AGENDA

HER16-8 Moved by MacAulay to approve the February 25, 2016 Banff Heritage Corporation agenda as presented. **CARRIED**

3.0 ADOPTION OF PREVIOUS BOARD MINUTES

MacAulay acknowledged the January 28th, 2016 regular Heritage Corporation meeting minutes capture the important philosophical issues brought forward in discussion regarding the Frank Lloyd Wright Revival Initiative proposed reconstruction of the Banff Pavilion.

HER16-9 Moved by MacAulay to approve the meeting minutes of the January 28, 2016 Banff Heritage Corporation meeting as presented.

CARRIED

4.0 UNFINISHED BUSINESS

Item 4.1 – Proposed Reconstruction of the Banff Park Pavilion

The Banff Heritage Corporation acknowledges the desire of the Frank Lloyd Wright Revival Initiative to reconstruct the Banff Park Pavilion at the Banff Recreation Grounds and the potential value of the building as a visitor attraction, community facility and legacy to the architecture of Frank Lloyd Wright. The Board also acknowledges that while the Banff Park Pavilion once formed part of the town's historic fabric of Banff, the reconstruction of demolished heritage buildings fall outside of the scope of the standard practice for heritage conservation as defined in the *Town of Banff Historical Resources Policy C23* and the *Standards and Guidelines for Historic Conservation of Historic Places in Canada*.

HER16-10 Moved by MacAulay that the Banff Heritage Corporation recommend to Council that the Frank Lloyd Wright Revival Initiative to reconstruct the Banff Park Pavilion at the Banff Recreation Grounds be evaluated within the context of program development, park improvements and concept options as stated in the Town of Banff Recreation Grounds Redevelopment Plan to ensure such a building aligns with the needs and expectations of Banff residents.

CARRIED

5.0 NEW BUSINESS

5.1 - Proposed Site Improvements Banff Railway Station

Enns reviewed the development context of Canadian Pacific's Banff Railway Station. The presentation included a review of the site history, recently completed development projects, ownership structure and legal historic protection requirements under the *Heritage Railway Station Protection Act 1988*.

Enns invited Heritage Corporation Members to participate in a 20min walk-around the property to review its current configuration in light of the property's history and historic photographs shared in the Agenda Package. Heritage Corporation members were encouraged to consider the historic qualities and strengths of the site as they relate to an upcoming proposal to conduct site improvements at the next regular Heritage Corporation Meeting.

5.2- Update - Designation Report for the Bow River Bridge

Laforest also provided a verbal update regarding the previous Heritage Corporation Motion in support of a Designation Proposal for the Bow River Bridge. In accordance with the Banff Heritage Corporation Annual Plan, the draft report will be presented by Administration to Heritage Corporation in Q1.

5.3- Parks Canada - Year End Review Roundtable

Laforest and Enns provided an update on the National Park priorities discussed during the February roundtable discussion.

6.0 REPORTS

6.1 - Heritage Corporation Annual Project Plan 2016

Laforest presented updates to the Annual Project Plan 2016 as per the direction given at the January 28th, 2016 regular Heritage Corporation Meeting.

HER16-11 Moved by Maunder that the Banff Heritage Corporation approve the Annual Project Plan 2016 as a working document.

CARRIED

7.0 CORRESPONDENCE

There was no correspondence.

8.0 DATE OF NEXT MEETING

8.1 The next regular meeting of the Banff Heritage Corporation is scheduled for Thursday, March 24, 2016 at 1:30 p.m, Ted Landgridge Room, Town Hall.

9.0 ADJOURNMENT

HER16-12 Moved by MacAulay to adjourn at 3:45 p.m.

CARRIED

Roland Charpentier
Chair

Jennifer Laforest
Planning and Development

Banff Heritage Corporation

2016 Annual Plan _____

WORKPLAN

Heritage Preservation Goals		
Increase the Number of Heritage Designations and Expand the Number of Municipal Inventory of Heritage Resources		
Projects	Start Date	End Date
1. Heritage Reserve Fund Status Report	Jan 28 th , 2016	Est Q1
2. Application for Summer Heritage Intern	Dec 11 th 2015	Jan 28 th , 2016
3. Bow River Bridge Designation Report	Q2	
4. Heritage Inventory Update	Q3	
5. Establish Historical Resources Review Committee	Q3	
6. Update to the Heritage Resource Policy	Q4	
Heritage Commemoration Goals		
Increase awareness of Heritage, Engage with Youth, Increase Visitor Knowledge of Banff's Built and Cultural Heritage		
Projects	Start Date	End Date
1. Commemoration - Frank Lloyd Wright Pavilion	Dec 11 th 2015	Est. March 2016
2. Walking Tour Brochure Updated Content	Q2	
3. Banff New Heritage Publication	Q2	
4. Heritage Photo Installation (Scope/Methodology)	Q3	
5. Commercial Heritage Project (Scope/Methodology)	Q3	
6. Banff Heritage Plaque Audit	Q3	
Partnerships and Network Development		
Heritage Network in the Bow Valley, Identify Synergies and Opportunities for Collaboration, Facilitate networking among Heritage Organizations in the Bow Valley, Identify Opportunities for Collaboration among Partners		
Projects	Start Date	End Date
1. Develop Partnership Strategy	Q2	
2. Create a Stakeholder Social Network	Q2	
3. Heritage Networking Event / Awards Ceremony	Q4	
Communication		
Increase Heritage Corporation Social Media Presence and Expand Heritage Corporation Profile		
Projects	Start Date	End Date
1. Assign Communication Representative	Jan 28 th , 2016	Jan 28 th , 2016
2. Updates for Heritage Corporation Banding / Marketing	Q3	
3. New Heritage Corporation Webpage – Member Profiles	Q2	
Strategic Initiatives		
Create Greater Fundraising Opportunities		
Projects	Start Date	End Date
1. Facilitate Direct Donations from the General Public	Q3	
2. Obtain Official Not-for-profit Status	Q3	
3. Initialize Crowdfunding Campaign	Q4	
4. Merchandizing Project Scope/Proposal	Q4	