

**GOVERNANCE & FINANCE COMMITTEE**  
**ORDER OF BUSINESS**  
Town of Banff Council Chambers  
Monday, February 11, 2019 at 9:00 a.m.

**1.0 CALL TO ORDER**

**2.0 APPROVAL OF AGENDA**

Recommendation:

That the governance and finance committee approve the agenda for the February 11, 2019 meeting.

**3.0 ADOPTION OF PREVIOUS GOVERNANCE & FINANCE COMMITTEE MINUTES**

3.1 Minutes of the January 28, 2019 Meeting of the Governance & Finance Committee

Recommendation:

That the governance and finance committee adopt the minutes of the January 28, 2019 meeting.

**4.0 DELEGATIONS AND INVITED PRESENTATIONS**

**5.0 PUBLIC INPUT ON AGENDA ITEMS**

**6.0 UNFINISHED BUSINESS**

**7.0 REPORTS**

7.1 Demonstration – Traffic Data Visualisation and Pictometry

Recommendation:

For council's information.

**8.0 CORRESPONDENCE**

**9.0 NEW/URGENT BUSINESS**

**10.0 CONFIDENTIAL ITEMS**

10.1 **Closed Session – Draft Policy Development – Streetscape Design Guidelines**

**Recommendation:**

That council move into a closed session in accordance with the Municipal Government Act section 197 and the Freedom of Information and Protection of Privacy Act section 24(1)(g).

*FOIP Section 24(1)(g) – the disclosure could reasonably be expected to reveal information which could reasonably be expected to result in the disclosure of a pending policy.*

**11.0 ADJOURNMENT**

**Recommendation:**

That the governance and finance committee adjourn the February 11, 2019 regular meeting of governance and finance committee.

Agenda prepared by: Tara Johnston-Lee

All recommendations as presented are for discussion purposes only, and should not be considered as the opinion or direction of the governance and finance committee.

**MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE**  
**of the Town of Banff in the Province of Alberta**  
**Town Hall Council Chamber**  
**Monday, January 28, 2019 at 9:00 am**

**COUNCIL MEMBERS PRESENT**

Karen Sorensen	Mayor
Ted Christensen	Councillor and Deputy Mayor
Corrie DiManno	Councillor
Chip Olver	Councillor
Brian Standish	Councillor

**COUNCIL MEMBERS ABSENT**

Grant Canning	Councillor and Acting Mayor
Peter Poole	Councillor

**ADMINISTRATION PRESENT**

Robert Earl	Town Manager
Jon Ball	GIS Coordinator
Darren Enns	Manger, Development Services
Jason Darrah	Director, Communications and Marketing
Jennifer LaForest	Planner
Tara Johnston-Lee	Municipal Clerk

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**1.0 CALL TO ORDER**

The Mayor called the January 28, 2019 governance and finance committee meeting to order at 9:00 am.

**2.0 APPROVAL OF AGENDA**

FIN19-18 Moved by Councillor DiManno that the governance and finance committee approve the agenda for the January 28, 2019 meeting as presented.

**CARRIED**

**3.0 ADOPTION OF PREVIOUS GOVERNANCE & FINANCE COMMITTEE MINUTES**

**3.1 Minutes of the January 14, 2019 Meeting of the Governance & Finance Committee**

FIN19-19 Moved by Councillor Standish that the governance and finance committee adopt the minutes of the January 14, 2019 meeting with a typographical correction.

**CARRIED**

**4.0 DELEGATIONS AND INVITED PRESENTATIONS**

There were no delegations or invited presentations.

**5.0 PUBLIC INPUT ON AGENDA ITEMS**

5.1 Written Submissions  
5.1.1. None received.

Minutes approved by: \_\_\_\_\_

## 5.2. Oral Submissions

### 5.2.1. Kaitlin Paris , representing Standish Home Hardware, Agenda Item 7.2

Ms. Paris stated that she was representing Standish Home Hardware and other businesses on Bear Street. She spoke to her concerns with the Bear Street Shared Street concept design and report including:

- the lack of on-street parking in the design;
- the number of businesses that were consulted and provided input into the design;
- the validity of having a permanent installation when it would not be used in the winter.

She requested that council consider consulting all businesses on Bear Street directly on the proposed design.

### 5.2.2. Hugh Pettigrew, Banff resident, Agenda Item 7.2

Mr. Pettigrew spoke to his concerns with the amount of parking provided in the Bear Street shared street concept design. He requested that council consider how the trial concluded that parking be left out and how any deficit would be made up.

### 5.2.3. Stavros Karlos, Bear Street building and business owner , Agenda Item 7.2

Mr. Karlos spoke in favour of the pedestrianization of Bear Street and generally supports the removal of on-street parking stalls. He requested that council consider the parking some businesses on Bear Street require in the final design.

## 6.0 UNFINISHED BUSINESS

None considered.

## 7.0 REPORTS

### 7.1. Addressing Bylaw Review and Update

FIN19-20 Moved by Mayor Sorensen that the governance and finance committee direct administration to present to council the proposed addressing bylaw for consideration and readings.

**CARRIED**

### 7.2. Bear Street Shared Street Concept

FIN19-21 Moved by Councillor DiManno that the governance and finance committee direct administration to seek public feedback on proposed Design Option 1 *A Shared Space with Banff Refreshing Standards* and proposed Design Option 2 *Banff Refreshing with Shared Space Principles* for the 200 Block of Bear Street.

**CARRIED**

### 7.3. Wolf and Caribou Street Trial Refreshing Overview

FIN19-22 Moved by Councillor Christensen that the governance and finance committee direct administration to return with costs required to modify the size of the decks for the 2019 trial.

**DEFEATED**  
**Christensen in favour**

FIN19-23 Moved by Mayor Sorensen that the governance and finance committee accept the report as information. **CARRIED**

FIN19-24 Move by Councillor Standish that the governance and finance committee direct administration to conduct a Wolf and Caribou Street refreshing trial in 2019. **CARRIED**

**7.4. Business Licenses in the PS Land Use District**

FIN19-25 Moved by Councillor Olver that the report be received as information. **CARRIED**

**8.0 CORRESPONDENCE**

None received.

**9.0 NEW/URGENT BUSINESS**

None considered.

**10.0 CONFIDENTIAL ITEMS**

None considered.

**11.0 ADJOURNMENT**

FIN19-26 That the governance and finance committee adjourn the January 28, 2019 regular meeting of governance and finance committee at 10:51 a.m. **CARRIED**

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Karen Sorensen  
Mayor

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Tara Johnston-Lee  
Municipal Clerk