

GOVERNANCE & FINANCE COMMITTEE
ORDER OF BUSINESS
Town of Banff Council Chambers
Monday, February 25, 2019 at 9:00 a.m.

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

Recommendation:

That the governance and finance committee approve the agenda for the February 11, 2019 meeting.

3.0 ADOPTION OF PREVIOUS GOVERNANCE & FINANCE COMMITTEE MINUTES

3.1 Minutes of the February 11, 2019 Meeting of the Governance & Finance Committee

Recommendation:

That the governance and finance committee adopt the minutes of the February 11, 2019 meeting.

4.0 DELEGATIONS AND INVITED PRESENTATIONS

5.0 PUBLIC INPUT ON AGENDA ITEMS

6.0 UNFINISHED BUSINESS

7.0 REPORTS

8.0 CORRESPONDENCE

9.0 NEW/URGENT BUSINESS

10.0 CONFIDENTIAL ITEMS

10.1 **Closed Session – Draft Policy Development – Streetscape Design Guidelines**

Recommendation:

That council move into a closed session in accordance with the Municipal Government Act section 197 and the Freedom of Information and Protection of Privacy Act section 24(1)(g).

FOIP Section 24(1)(g) – the disclosure could reasonably be expected to reveal information which could reasonably be expected to result in the disclosure of a pending policy.

11.0 ADJOURNMENT

Recommendation:

That the governance and finance committee adjourn the February 25, 2019 regular meeting of governance and finance committee.

Agenda prepared by: Tara Johnston-Lee

All recommendations as presented are for discussion purposes only, and should not be considered as the opinion or direction of the governance and finance committee.

MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, February 11, 2019 at 9:00 am

COUNCIL MEMBERS PRESENT

Karen Sorensen	Mayor
Ted Christensen	Councillor and Deputy Mayor
Grant Canning	Councillor and Acting Mayor
Chip Olver	Councillor
Peter Poole	Councillor
Brian Standish	Councillor

COUNCIL MEMBERS ABSENT

Corrie DiManno	Councillor
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ADMINISTRATION PRESENT

Robert Earl	Town Manager
Jon Ball	GIS Coordinator
Kelly Gibson	Director, Corporate Services
Tara Johnston-Lee	Municipal Clerk

1.0 CALL TO ORDER

The Mayor called the February 11, 2019 governance and finance committee meeting to order at 9:00 am.

2.0 APPROVAL OF AGENDA

FIN19-18 Moved by Councillor Olver that the governance and finance committee approve the agenda for the February 11, 2019 meeting as presented.

CARRIED

3.0 ADOPTION OF PREVIOUS GOVERNANCE & FINANCE COMMITTEE MINUTES

3.1. Minutes of the January 28, 2019 Meeting of the Governance & Finance Committee

FIN19-19 Moved by Councillor Christensen that the governance and finance committee adopt the minutes of the January 28, 2019 meeting as presented.

CARRIED

4.0 DELEGATIONS AND INVITED PRESENTATIONS

There were no delegations.

5.0 PUBLIC INPUT ON AGENDA ITEMS

None received.

6.0 UNFINISHED BUSINESS

None considered.

Minutes approved by: _____

7.0 REPORTS

7.1. Demonstration – Traffic Data Visualisation and Pictometry

Received as information.

8.0 CORRESPONDENCE

None received.

9.0 NEW/URGENT BUSINESS

None considered.

10.0 CONFIDENTIAL ITEMS

10.1. Closed Session – Draft Policy Development – Streetscape Design Guidelines

FIN19-20 Moved by Mayor Sorensen that council move into a closed session in accordance with the Municipal Government Act section 197 and the Freedom of Information and Protection of Privacy Act section 24(1)(g).

FOIP Section 24(1)(g) – the disclosure could reasonably be expected to reveal information which could reasonably be expected to result in the disclosure of a pending policy.

CARRIED

Attending all or part of the closed session with council:

Name		Reason
Robert Earl	Town Manager	Strategic Leader of the Organization
Hailey Monod	Asset Management Coordinator	To present and answer questions
Kelsi Hurlbut	Goundcubed, Project Consultant	To present and answer questions
Adrian Field	Director, Engineering	Strategic Leader and to answer questions
Jason Darrah	Director, Communications	Strategic Leader and to answer questions
Paul Godfrey	Director, Operations	Strategic Leader and to answer questions
Randall McKay	Director, Planning and Development	Strategic Leader and to answer questions
Kelly Gibson	Director, Corporate Services	Strategic Leader and to answer questions
Stephen Allan	Engineering Coordinator	Strategic Leader and to answer questions
Travis Jacobson	Manger, Streets	Strategic Leader and to answer questions
Darren Enns	Manager, Development Services	To answer questions
Chad Townsend	Manager, Environmental Services	To answer questions
Tara Johnston-Lee	Municipal Clerk	Procedural advice

FIN19-21 Moved by Mayor Sorensen that the governance and finance committee return to the public meeting at 12:00 p.m.

CARRIED

FIN19-22 Moved by Mayor Sorensen that the governance and finance committee direct administration to add Draft Policy Development – Streetscape Design Guidelines, to the next governance and finance committee agenda for further in camera discussion.

CARRIED

11.0 ADJOURNMENT

FIN19-23 Moved by Councillor Standish that the governance and finance committee adjourn the February 11, 2019 regular meeting of governance and finance committee at 12:02 p.m.

CARRIED

Karen Sorensen
Mayor

Tara Johnston-Lee
Municipal Clerk