

**COMMUNITY ART COMMITTEE  
REGULAR MEETING AGENDA**  
Banff Town Hall - Ted Langridge  
**Thursday, August 31, 2017, 11:00am**

**1.0 CALL TO ORDER**

**2.0 APPROVAL OF AGENDA**

**3.0 APPROVAL OF PREVIOUS MEETING MINUTES**

- 3.1 Minutes of the March 30, 2017, Regular Meeting

**4.0 UNFINISHED BUSINESS**

- 4.1 Public Artwork Acquisition (Alexander Caldwell)  
4.2 Construction Site Hoarding Policy  
4.3 Public Art Insurance Appraisal  
4.4 Terms of Reference Review  
4.5 Private Developer Funding for Public Art  
4.6 Bow Valley Mural Project Update

**5.0 NEW BUSINESS / REPORTS**

- 5.1 Committee Appointments 2017/2018  
5.2 Town Hall Temporal – ‘Love is Touching Souls’ – Roselina Hung

**6.0 DATE OF NEXT MEETING/ADJOURNMENT**

- 6.1 The next Community Art Committee meeting is tentatively scheduled for Thursday September 28, 2017 at 9:00am – Ted Langridge Room (2<sup>nd</sup> Floor).

cc :

Anne Ewen	Public Representative (Chair)	Dave Michaels	Development Planner, Planning and Development
Barbara Pelham	Public Representative	Randall McKay	Manager, Planning and Development
Cathy Macdonald	Public Representative	Kerry MacInnis	Administrative Assistant, Planning and Development
Cameron Fisher	Public Representative		
Cindy Schatkoski	Public Representative		
Mimmo Maiolo	Public Representative		
Sebastian Hutchings	Public Representative (Vice Chair)		
Deborah Cameron	Non-Voting Public Representative		
Corrie DiManno	Non-Voting Council Representative		

**MINUTES OF THE COMMUNITY ART COMMITTEE**  
**of the Town of Banff in the Province of Alberta**  
**Ted Langridge Room**  
**Thursday, March 30, 2017, 9:00 a.m.**

**COMMITTEE MEMBERS PRESENT**

Anne Ewen (Chair)  
Barbara Pelham  
Cindy Schatkoski  
Mimmo Maiolo  
Sebastian Hutchings (Vice Chair)

**COMMITTEE MEMBERS ABSENT**

Cameron Fisher  
Cathy Macdonald

**NON-VOTING MEMBERS PRESENT**

Corrie DiManno

**ADMINISTRATION PRESENT**

Dave Michaels                      Development Planner  
Randall McKay                     Director, Planning and Development

**1.0 CALL TO ORDER**

Ewen called the March 30, 2017, meeting of the Community Art Committee to order at 9:02 a.m.

**2.0 APPROVAL OF AGENDA**

**ART17-04** Moved by Hutchings to approve the agenda of the March 30, 2017, meeting of Community Art Committee as presented.

**CARRIED**

**3.0 ADOPTION OF PREVIOUS COMMITTEE MINUTES**

**ART17-05** Moved by Hutchings to approve the minutes of the January 31, 2017, Community Art Committee minutes as presented.

**CARRIED**

**4.0 UNFINISHED BUSINESS**

- 4.1. Public Artwork Acquisition (Alexander Caldwell)  
Administration provided update. Alexander Caldwell is creating a new piece specific for the location. This will be the same design using polished steel and 10” stock instead of 8” stock. The polished steel will allow for easier maintenance. The proposed plinth is 24” x 24” and 36” high. The proposal was circulated to Parks Canada and they responded saying that ‘determination of the significance of environmental impacts indicating that no significant adverse environmental effects are anticipated, must be rendered by Parks Canada for the project to proceed’. Administration will complete the required Environmental Screening Report and work with Parks Canada. Once Parks Canada have confirmed there are no environmental concerns. Administration will prepare the report for council to transfer the funds from the Community Art Reserve.
- 4.2. 2017 Public Art Commission (Canada 150<sup>th</sup> Birthday)  
Administration clarified that this was left as unfinished business from previous meetings. The committee agreed that this is covered in other items and can be removed from the agenda.

Minutes approved by: \_\_\_\_\_

4.3. Construction Site Hoarding Policy

Administration confirmed that the Site Hoarding Policy is still in review. The Committee discussed the involvement of the Community Art Committee with the selection of artwork for the policy. The committee suggested removing the number of pieces that the Community Art Committee would be responsible for so as not to bind the committee. The committee discussed that developers could use historical image from the Whyte Museum archives. The committee wish to further discuss a proposed collection of pieces at the next meeting.

**ART17-06** Moved by Pelham that the Community Art Committee support the Construction Site Hoarding Policy with the recommendation that the reference to a specific number of pieces is removed from the policy to allow greater flexibility and that a reference is made to allow the use of historical images from the archives at the Whyte Museum.

**CARRIED**

4.4. Public Art Insurance Appraisal

Administration confirmed that the current public art pieces are insured for their original purchase and install amounts. The committee discussed the need to have the collection appraised to ensure it is insured for the replacement value as well as being able to show that the pieces are a good investment.

**ART17-07** Moved by Hutchings that Administration investigate what is required to contract a 3<sup>rd</sup> party to appraise the value of the current collection.

**CARRIED**

4.5. Terms of Reference Review

The Committee reviewed and discussed proposed changes to the current Terms of Reference. Administration to amend and to bring back to next meeting for review of the committee.

4.6. Private Developer Funding for Public Art

The committee discussed the desire to look at a mechanism for requiring private developers to contribute funds for public art. McKay and Schatkoski to research existing comparable initiatives in other municipalities and to bring back to the committee for review.

**5.0 NEW BUSINESS / REPORTS**

5.1. Bow Valley Mural Project

Administration provided information on the Town of Canmore/Banff Canmore Community Foundation Bow Valley Mural Project. This project, including locations and artist, were selected without knowledge or involvement of Administration or the Community Art Committee. One proposed location is on the side of the Banff High School. Administration highlighted that the proposal does not meet the General Procedures of the Public Art Policy C103 as there has been no involvement of the Community Art Committee for this project to select a location and/or an artist. Administration informed the committee that the Banff High School building is an 'A' ranked heritage resource and would therefore recommend against the installation of any piece that would interfere with its character defining elements. The committee reviewed the material and discussed the proposal.

**ART17-08** Moved by Maiolo that the Community Art Committee support the project in principal however the Community Art Committee do not approve the installation at any external locations within the downtown core and recommend that internal walls at the Banff High School or the Banff Centre are considered. Additionally the Community Art Committee should not allocate funds to aid this project as funding is limited and reserved for Community Art Committee projects.

**CARRIED**

- 5.2. Tonya Hart – ‘Night Buffalo’ temporary installation request.  
Administration provided the application from Tonya Hart for the temporary installation of her piece titled ‘Night Buffalo’ within Banff. The committee reviewed the information.

**ART17-09** Moved by Schatkoski that the Community Art Committee thank the artist for the application however do not wish to pursue the installation of Night Buffalo at this time as funds are limited.

**CARRIED**

- 5.3. 2019 Town Hall/Bear Street Temporal Locations  
Administration provided update on Love is Touching Souls by Roselina Hung that is in production and should be installed within the coming weeks. Pelham noted that should the piece be ready for install by the end of May that an unveiling of the piece could be combined with a town wide art day on the last Saturday in May.  
Administration highlighted that the temporal pieces located at the Town Hall and Bear Street are due for completion in 2019. Committee asked that Administration reach out to the owner of the Bear Street building to enquire if they wish to co-fund a new piece on completion of the current project. The committee confirmed that they have no desire at this time to pursue a new project for the Town Hall location.

**6.0 DATE OF NEXT MEETING/ADJOURNMENT**

The next regular meeting of the Community Art Committee is scheduled for April 19, 2017 at 9:00 a.m. in the Ted Langridge Room (2<sup>nd</sup> Floor).

**ART17-10** Moved by Ewen to adjourn the meeting at 10:35 a.m.

**CARRIED**

\_\_\_\_\_  
Anne Ewen  
Chair

\_\_\_\_\_  
Dave Michaels  
Recording Secretary

Minutes approved by: \_\_\_\_\_

## REQUEST FOR DECISION

**Subject: 2017 Public Artwork Acquisition and Installation**



Presented to: Council

Date: September XX, 2017

Submitted by: Dave Michaels,  
Development Planner

Agenda #: X.X

### RECOMMENDATION

That Town Council amend the 2017 Capital Budget to reflect a one-time transfer in the amount of \$44,803.00 from the Public Art Reserve for a public artwork project to be acquired and installed in Fall 2017.

### BACKGROUND

#### Reason for Report

The Town of Banff Community Art Committee has identified an opportunity to acquire a new permanent public artwork for installation in 2017. The proposed transfer of \$44,803.00 from the Public Art Reserve to the 2017 capital budget must be approved to allow money from the reserve fund to be allocated to the proposed public artwork project. The Public Art Reserve currently totals \$123,176.24.

#### Summary of Issue

In 2015 the developer-owner of the apartment housing complex at 344 Banff Avenue (Birchwood Properties) allocated 0.5% of total construction budget (\$21,600.00) towards the acquisition of public artwork, in accordance with the conditions of their development permit approval. The Community Art Committee provided expertise to the property owner by identifying locally available public artworks to be considered for acquisition and installation at the property. Selection criteria were based on: budget; quality of the artworks; and the credentials of artists. The committee determined that an enhanced artwork budget would be required, above the allocated developer contribution, to obtain a sculptural public artwork appropriate to the development site and proposed that the Town of Banff partner with the property owner and allocate Public Art Reserve funds towards the final costs of acquisition and installation of the public artwork.

In line with Council Policy C103 - Public Art, the Community Art Committee reviewed the work of three regional artists and, based on the selection criteria, recommended the acquisition of an existing work titled 'Vertigo II' by Calgary-based artist Alexander Caldwell. The committee recognized the artist for his established reputation at the local, regional and national level, having exhibited widely and contributed pieces to art collections worldwide.

In early 2016 the developer-owner decided that the piece selected by the Community Art Committee did not fit their established budget or satisfy their other objectives and instead opted to source a piece independently from the Community Art Committee.

At the March 15, 2016 meeting of the Community Art Committee, the committee discussed the desire to acquire the Alex Caldwell piece independently as well as the intent to pursue a separate Public Art Commission for Canada 150. The following motions were passed:

*ART16-11 Moved by AE that the Community Art Committee establish a maximum budget of \$35,000.00 for the purchase, installation and maintenance of 'Vertigo II' by Alexander Caldwell.*

*CARRIED*

*ART16-13 Moved by AE that the Community Art Committee pursue a Public Art Commission for Canada 150.*

*CARRIED*

*ART16-14 Moved by AE that the Community Art Committee establish a maximum budget of \$80,000.00 in 2017 for Canada 150 piece.*

*CARRIED*

The Community Art Committee worked with the Alexander Caldwell and Administration to select a suitable location for 'Vertigo II' in line with Council Policy C103 – Public Art. A final location approximately 90m South East of the pedestrian bridge, along the Bow River trail within the Parkland Land Use District, was selected in early 2017. This site was selected due to the ease of public access and visibility from the popular Bow River trail.







Proposed location shown in red

As 'Vertigo II' was a finished piece that was up for sale, this was sold to another buyer before the Community Art Committee were able to secure its purchase. In discussion with the artist he offered to create a similar piece that was more suitable to the selected location.

At the August 24, 2017, meeting of the Community Art Committee, the committee discussed the desire to proceed with the acquisition of the new piece and the following motion was passed:

*ART16-XX Moved by XXXX that the Community Art Committee .....*

**CARRIED**

The new piece is titled 'River Ribbon' and is manufactured in stainless steel with a polished finish and will sit on a concrete base. The high durability of the materials used makes the piece well suited to outdoor public display. The committee anticipates that installation of the public artwork would occur in fall 2017.



River Ribbon – Alexander Caldwell

The Town of Banff maintains an existing public art collection as summarized below:

Year	Art piece/Artist Name/Description	Location	Cost
2013	<i>Public Artwork Exhibition</i> (Various Artists) Temporary Public Artwork Display Board Installations	Bear Street (Bear St. Mall and Town Hall)	\$44,600 (\$15,000 private contribution)
2008	<i>Mountain Camp</i> (Susan Detwiler) Five-piece bronze sculpture	Banff Avenue and Elk Street (NW corner)	\$41,000 (50% from CIP grant)
2005	<i>Ravens</i> (Eric Robertson) Four-piece bronze sculpture	Banff Avenue - Banff World Heritage Square	\$45,000
2001	<i>Thunderbird &amp; Eagle - Mistabiya - Sleeping Buffalo</i> (Stewart Steinhauer) Granite sculpture	Bear Street - Parkade - Whyte Museum of the Canadian Rockies - Banff Central Park	\$30,000 (Cost of four sculptures: vandalized piece not displayed)

The community art committee is of the opinion that the proposed commission will enhance the public realm along this popular trail and will add significant value to the Town's permanent art collection with a public art installation that compliments other existing artworks throughout Banff. It has been demonstrated in other jurisdictions that contemporary public artworks enhance public spaces and engage viewers in distinctly different ways than the types of representational public art pieces that are currently features in the Town's collection. The opportunity to exhibit a different style of artwork by a recognized Canadian artist should enrich the dialogue about visual artwork in the public realm and enhance the profile of public artworks for both residents and visitors.

### Response Options

1. Amend the 2017 capital budget to provide a one-time transfer in the amount of \$44,803.00 from the Public Art Reserve and provide for the proposed public artwork project;
2. Do not approve the transfer of funds from the 2017 capital budget; or
3. Postpone a decision pending further information.

### IMPLICATIONS OF DECISION

#### Budget

Council transfers \$2.00/resident per year (\$18,772.00) to the Public Art Reserve, which currently totals \$123,176.24. The dedication of \$44,803.00 from the Public Art Reserve would cover the total cost of the art acquisition, installation and ongoing maintenance.

<b>PROJECT BUDGET:</b>	
Acquisition/Production Costs – Sculpture	\$ 34,230.00
Professional Artist Fees – Permanent Collection Exhibition Fee	\$ Included
Contractor Costs – Installation/Preparation Fees	\$ 6,500.00
	<b>\$ 40,730.00</b>
Maintenance Reserve – 10% of Production Costs as per Public Art Policy	\$ 3,423.00
Contingency Reserve – 10% of Contractor Costs	\$ 650.00
<b>TOTAL COST</b>	<b>\$ 44,803.00</b>
<b>RESERVE FUND COST</b>	<b>\$ 44,803.00</b>



**Internal Resources**

Planning and Development staff would administer the proposed project with support from the Engineering Department for the installation and preparation of the site. The Planning Department provides administrative support (1 planner) to the community art committee for the purposes of conducting and recording meetings, developing project schemes, preparing funding requests, coordinating artist calls, administering the adjudication/selection process and supervising all associated contractors working in Banff. Operations may be required to provide technical expertise related to the installation system and maintenance services for the public art installations, as required (paid directly from the Public Art Maintenance Reserve).

**Banff Community Plan**

Public art supports the cultural appreciation goals and objectives listed under “Fostering a healthy community” in the Banff Community Plan as follows:

- Provide a vital and healthy community.
- Support and facilitate cultural appreciation within the community.
- Increase opportunities for public art projects that are consistent with our sense of place.

**Legislation/Policy**

The community art committee is a standing committee of council, with council-approved terms of reference and policy. The committee is comprised of seven members, including representatives from The Banff Centre, The Whyte Museum of the Canadian Rockies, and the local arts community. The stated purpose of the committee is “to enrich Banff through public art.”

**ATTACHMENTS**

- Appendix ‘A’ – Minutes of the March 15, 2016, meeting of the Community Art Committee
- Appendix ‘B’ - Minutes of the August 24, 2017, meeting of the Community Art Committee

Circulation date: \_\_\_\_\_

Submitted by: \_\_\_\_\_  
Dave Michaels, Development Planner

Reviewed by: \_\_\_\_\_  
Robert Earl, Town Manager

## Item 4.4

### TERMS OF REFERENCE COMMUNITY ART COMMITTEE

(Amended ~~September XXXX25, 2006~~2017)

#### PURPOSE OF THE COMMITTEE

As a standing committee of Council, the Community Art Committee shall advise Council on matters pertaining to public art.

#### DUTIES AND RESPONSIBILITIES

The committee shall:

1. Create a public art policy that will:
  - Establish processes and criteria for the selection, placement and maintenance of public art;
  - Identify funding mechanisms for public art, independent of capital budget funding;
  - ~~Identify opportunities for community engagement, education, and enjoyment of public art;~~
  - Identify a process for gifts, donations, bequests and loans of artworks.
2. Plan and implement public art projects in accordance with the public art policy;
- ~~2.3.~~ Develop private sector public art and public/private partnerships for public art;
- ~~3.4.~~ Act in an advisory capacity to Council on matters pertaining to the purchase or acquisition of public art;
- ~~4.5.~~ Review Town of Banff initiatives involving opportunities for public art;
- ~~5.6.~~ Conduct its operations and meetings in accordance with the Town of Banff Procedural Bylaw and the Committee Appointments Policy;
- ~~6.7.~~ Act in a manner respecting the Corporation of the Town of Banff, Banff National Park, the community, residents, and visitors.

#### MEMBERSHIP AND MEETINGS

The Community Art Committee shall be comprised of seven members, consisting of one Councillor and two Town of Banff representatives (one Community Services Representative and one Planning and Development Representative), and up to seven ~~six~~ public members ~~selected-eligible~~ in accordance with the Town of Banff ~~Policy C019~~—Committee Appointments Policy.

Four members present shall constitute a quorum.

Committee members should include representatives from the Whyte Museum of the Canadian Rockies and ~~The~~ Banff Centre if possible, as well as the local art and business community. Council shall encourage representation from the tourism industry when appointing public members. Council shall appoint public members for three-year terms in accordance with the Town of Banff Committee Appointment Policy ~~C019~~and Procedures Bylaw.

## Item 4.4

The Chair and Vice-Chair of the Community Art Committee shall be selected by the committee from among their members at the first regular meeting following an annual organizational meeting of Council.~~in accordance with the Town of Banff Procedural Bylaw and shall be elected to serve for one-year terms.~~

The provisions of the Municipal Government Act regarding pecuniary interest shall apply to all members of the Committee.

~~The Community Services~~A rRepresentative from Planning and Development will act as the primary liaison between the committee and Town of Banff administrative staff and will support the working activities of the committee. Other administrative staff members shall attend and/or provide information to the committee as required by the Chair.

~~An administrative assistant from Community Services~~The representative from Planning and Development shall act as recording secretary and will facilitate communication between the committee and Council through the distribution of meeting minutes and reports. The representative from Planning and Development~~administrative assistant~~ shall provide clerical support, including but not limited to, agenda package preparation, meeting scheduling, and meeting notification.

### ATTENDANCE

Regular meetings of the Committee will be set by resolution of the Committee. Committee meetings shall be scheduled to occur a minimum of three times annually, based on the work requirements of the committee. Other meetings may be designated as working meetings.

Committee members are expected to attend all meetings; however, it is recognized that Committee members may be unable to attend some meetings due to conflicts with other commitments or unforeseen circumstances. It is important that the representative from Planning and Development be informed prior to any absences.

Where a committee member fails to attend 75% of the meetings of the Committee in a 12 month period, the Chair shall discuss the reason for the absences with the member and may ask the individual to resign, if the member has not discussed the reasons for the absences in advance with the Chair.

A member's record of attendance may be submitted to Council with respect to renewal of the Committee term.

The Committee Terms of Reference shall be reviewed in the year preceding a general election to ensure that they reflect the current mandate of the Committee.

## Item 5.1

### COMMUNITY ART COMMITTEE MEMBERSHIP

#### AUTHORITY

- Formed June 24, 2002 by council motion COU02-159.
- Terms of Reference approved October 24, 2005 by council motion COU05-228
- Banff Community Art Program Policy C103
- Procedural Bylaw 44-4
- Committee Appointment Policy C019-1

#### MEMBERSHIP: 7

- up to 7 public members
- 2 Town of Banff representatives

#### TERM OF OFFICE

- 3 years
- Maximum of 6 years

#### 2016/2017 MEMBERSHIP

Name	Type of Member	Served Since	Current Term Ends	Term Number	History
Anne Ewen	Public	2014.10.27	2017 AOM	1	2014.10.27 – Appointed to 3-year term COU14-331
Cameron Fisher	Public	2015.10.26	2018 AOM	1	2015.10.26 – Appointed to 3-year term COU15-199
Sebastian Hutchings	Public	2016.10.24	2019 AOM	1	2016.10.24 – Appointed to 3 – year term COU16-265
Cathy Macdonald	Public	2016.10.24	2019 AOM	1	2016.10.24 – Appointed to 3-year term COU16-265
Mimmo Maiolo	Public	2011.02.14	2017 AOM	2	2014.10.27 – Appointed to 3-year term COU14-331 2011.02.14 – Appointed to a 3-year term COU11-35
Barbara Pelham	Public	2011.02.14	2017 AOM	2	2014.10.27 – Appointed to 3-year term COU14-331 2011.02.14 – Appointed to a 3-year term COU11-35
Cindy Schatkoski	Public	2016.10.24	2019 AOM	1	2016.10.24 – Appointed to 3 year term COU16-265
Dave Michaels	Town of Banff				

#### 2017/2018 MEMBERSHIP

- 3 Vacant positions to be filled – one by Council if Terms of Reference Approved
- Information can be found at: <http://www.banff.ca/index.aspx?NID=459>
- Application form can be found at: <http://www.banff.ca/FormCenter/Applications-2/Apply-for-a-Committee-2017-82>
- Recruitment Profile can be found at: <http://www.banff.ca/DocumentCenter/View/2884>