

GOVERNANCE & FINANCE COMMITTEE
ORDER OF BUSINESS
Town of Banff Council Chambers
Tuesday, November 13, 2018 at 9:00 a.m.

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

Recommendation:

That the governance and finance committee approve the agenda for the November 13, 2018 meeting.

3.0 ADOPTION OF PREVIOUS GOVERNANCE & FINANCE COMMITTEE MINUTES

3.1 Minutes of the October 9, 2018 Meeting of the Governance & Finance Committee

Recommendation:

That the governance and finance committee adopt the minutes of the October 10, 2018 meeting.

3.2 Minutes of the October 22, 2018 Meeting of the Governance & Finance Committee

Recommendation:

That the governance and finance committee adopt the minutes of the October 22, 2018 meeting.

4.0 DELEGATIONS AND INVITED PRESENTATIONS

5.0 PUBLIC INPUT ON AGENDA ITEMS

6.0 UNFINISHED BUSINESS

7.0 REPORTS

8.0 CORRESPONDENCE

9.0 CONFIDENTIAL ITEMS

9.1 **Preliminary Land Use Development Discussion – FOIP Section 16
Liricon Capital – Adam and Jan Waterous**

Recommendation:

That the governance and finance committee close the meeting to the public for agenda item 9.1 Preliminary Land Use Development Discussion as per Section 197 of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act.

Section 16 – Disclosure harmful to the business interests of a third party

10.0 ADJOURNMENT

Recommendation:

That the governance and finance committee adjourn the November 13, 2018 regular meeting of governance and finance committee.

Agenda prepared by: Tara Johnston-Lee

All recommendations as presented are for discussion purposes only, and should not be considered as the opinion or direction of the governance and finance committee.

MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Tuesday, October 9, 2018 at 9:00 am

COUNCIL MEMBERS PRESENT

Karen Sorensen Mayor
Ted Christensen Councillor and Deputy Mayor
Grant Canning Councillor and Acting Mayor
Corrie DiManno Councillor
Chip Olver Councillor
Peter Poole Councillor
Brian Standish Councillor

COUNCIL MEMBERS ABSENT

ADMINISTRATION PRESENT

Robert Earl Town Manager
Tara Johnston-Lee Municipal Clerk

1.0 CALL TO ORDER

The Mayor called the October 9, 2018 meeting of the governance and finance committee to order at 9:00 a.m.

CARRIED

1.1. Motion to Move In Camera

FIN18-70 Moved by Councillor Canning that the governance and finance committee move in camera to hold a strategic planning session in accordance with the Municipal Government Act section 197 and the Freedom of Information and Protection of Privacy Act sections 23 and 24.

Strategic Planning – Economic Prosperity
FOIP Section 23, Local Body Confidences
FOIP Section 24, Advice from Officials

CARRIED

Attending all or part of the Strategic Planning Session with Council:

Name		Reason
Robert Earl	Town Manager	Strategic Leader of the Organization
Silvio Adamo	Director, Protective Services, Fire Chief	Strategic Leader of the Organization
Kelly Gibson	Director, Corporate Services	Strategic Leader of the Organization
Alison Gerrits	Director, Community Services	Strategic Leader of the Organization
Randall McKay	Director, Planning and Development	Strategic Leader of the Organization

Minutes approved by: _____

Paul Godfrey	Director, Operations	Strategic Leader of the Organization
Jason Darrah	Director, Communications and Marketing	Strategic Leader of the Organization
Adrian Field	Director, Engineering	Strategic Leader of the Organization
Barbara King	Director, Human Resources	Strategic Leader of the Organization
Darren Enns	Manager, Development Services	Strategic Leader of the Organization
Tara Johnston-Lee	Municipal Clerk	Clerk – Procedural advice

1.2. Adjournment

FIN18-71 Moved by Councillor Canning that the governance and finance committee come out of camera and adjourn the October 9, 2018 in camera session of the governance and finance committee at 11:49 a.m.

Karen Sorensen
Mayor

Tara Johnston-Lee
Municipal Clerk

MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, October 22, 2018 at 9:00 am

COUNCIL MEMBERS PRESENT

Karen Sorensen Mayor
 Corrie DiManno Councillor
 Peter Poole Councillor
 Brian Standish Councillor

COUNCIL MEMBERS ABSENT

Ted Christensen Councillor and Deputy Mayor
 Chip Olver Councillor
 Grant Canning Councillor and Acting Mayor

ADMINISTRATION PRESENT

Robert Earl Town Manager
 Tara Johnston-Lee Municipal Clerk

1.0 CALL TO ORDER

The Mayor called the October 22, 2018 meeting of the governance and finance committee to order at 9:00 a.m.

1.1. Motion to Move In Camera

FIN18-72 Moved by Councillor DiManno that the governance and finance committee move in camera to hold a strategic planning session in accordance with the Municipal Government Act section 197 and the Freedom of Information and Protection of Privacy Act sections 23 and 24.

Strategic Planning – Environment and Other Initiatives

FOIP Section 23, Local Body Confidences
 FOIP Section 24, Advice from Officials

CARRIED

Attending all or part of the Strategic Planning Session with Council:

Name		Reason
Leslie Taylor	Consultant	To facilitate session
Robert Earl	Town Manager	Strategic Leader of the Organization
Chad Townsend	Manager, Environmental Services	To present and answer questions
Jeff Robson	Consultant – Intelligent Futures	To present and answer questions
Kate Letizia	Consultant – Intelligent Futures	To present and answer questions
Silvio Adamo	Director, Protective Services, Fire Chief	Strategic Leader of the Organization

Minutes approved by: _____

Kelly Gibson	Director, Corporate Services	Strategic Leader of the Organization
Randall McKay	Director, Planning and Development	Strategic Leader of the Organization
Jason Darrah	Director, Communications and Marketing	Strategic Leader of the Organization
Adrian Field	Director, Engineering	Strategic Leader of the Organization
Barbara King	Director, Human Resources	Strategic Leader of the Organization
Darren Enns	Manager, Development Services	Strategic Leader of the Organization
Tara Johnston-Lee	Municipal Clerk	Clerk – Procedural advice

Councillor DiManno left the in camera session for discussions related to transit as she is an employee of Bow Valley Regional Transit Services Commission.

1.2. Adjournment

FIN18-73 Moved by Mayor Sorensen that the governance and finance committee come out of camera and adjourn the October 22, 2018 in camera session of the governance and finance committee at 12:21 a.m.

Karen Sorensen
Mayor

Tara Johnston-Lee
Municipal Clerk