

**MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE**  
**of the Town of Banff in the Province of Alberta**  
**Town Hall Council Chamber**  
**Monday, February 11, 2019 at 9:00 am**

**COUNCIL MEMBERS PRESENT**

Karen Sorensen	Mayor
Ted Christensen	Councillor and Deputy Mayor
Grant Canning	Councillor and Acting Mayor
Chip Olver	Councillor
Peter Poole	Councillor
Brian Standish	Councillor

**COUNCIL MEMBERS ABSENT**

Corrie DiManno	Councillor
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**ADMINISTRATION PRESENT**

Robert Earl	Town Manager
Jon Ball	GIS Coordinator
Kelly Gibson	Director, Corporate Services
Tara Johnston-Lee	Municipal Clerk

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**1.0 CALL TO ORDER**

The Mayor called the February 11, 2019 governance and finance committee meeting to order at 9:00 am.

**2.0 APPROVAL OF AGENDA**

FIN19-18 Moved by Councillor Olver that the governance and finance committee approve the agenda for the February 11, 2019 meeting as presented.

**CARRIED**

**3.0 ADOPTION OF PREVIOUS GOVERNANCE & FINANCE COMMITTEE MINUTES**

**3.1. Minutes of the January 28, 2019 Meeting of the Governance & Finance Committee**

FIN19-19 Moved by Councillor Christensen that the governance and finance committee adopt the minutes of the January 28, 2019 meeting as presented.

**CARRIED**

**4.0 DELEGATIONS AND INVITED PRESENTATIONS**

There were no delegations.

**5.0 PUBLIC INPUT ON AGENDA ITEMS**

None received.

**6.0 UNFINISHED BUSINESS**

None considered.

Minutes approved by: \_\_\_\_\_

**7.0 REPORTS**

**7.1. Demonstration – Traffic Data Visualisation and Pictometry**

Received as information.

**8.0 CORRESPONDENCE**

None received.

**9.0 NEW/URGENT BUSINESS**

None considered.

**10.0 CONFIDENTIAL ITEMS**

**10.1. Closed Session – Draft Policy Development – Streetscape Design Guidelines**

FIN19-20 Moved by Mayor Sorensen that council move into a closed session in accordance with the Municipal Government Act section 197 and the Freedom of Information and Protection of Privacy Act section 24(1)(g).

*FOIP Section 24(1)(g) – the disclosure could reasonably be expected to reveal information which could reasonably be expected to result in the disclosure of a pending policy.*

**CARRIED**

Attending all or part of the closed session with council:

Name		Reason
Robert Earl	Town Manager	Strategic Leader of the Organization
Hailey Monod	Asset Management Coordinator	To present and answer questions
Kelsi Hurlbut	Goundcubed, Project Consultant	To present and answer questions
Adrian Field	Director, Engineering	Strategic Leader and to answer questions
Jason Darrah	Director, Communications	Strategic Leader and to answer questions
Paul Godfrey	Director, Operations	Strategic Leader and to answer questions
Randall McKay	Director, Planning and Development	Strategic Leader and to answer questions
Kelly Gibson	Director, Corporate Services	Strategic Leader and to answer questions
Stephen Allan	Engineering Coordinator	Strategic Leader and to answer questions
Travis Jacobson	Manger, Streets	Strategic Leader and to answer questions
Darren Enns	Manager, Development Services	To answer questions
Chad Townsend	Manager, Environmental Services	To answer questions
Tara Johnston-Lee	Municipal Clerk	Procedural advice

FIN19-21 Moved by Mayor Sorensen that the governance and finance committee return to the public meeting at 12:00 p.m.

**CARRIED**

FIN19-22 Moved by Mayor Sorensen that the governance and finance committee direct administration to add Draft Policy Development – Streetscape Design Guidelines, to the next governance and finance committee agenda for further in camera discussion.

**CARRIED**

**11.0 ADJOURNMENT**

FIN19-23 Moved by Councillor Standish that the governance and finance committee adjourn the February 11, 2019 regular meeting of governance and finance committee at 12:02 p.m.

**CARRIED**

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Karen Sorensen  
Mayor

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Tara Johnston-Lee  
Municipal Clerk