

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, April 10, 2017 at 2:00 pm**

COUNCIL MEMBERS PRESENT

Karen Sorensen	Mayor
Chip Olver	Councillor and Acting Mayor
Ted Christensen	Councillor
Grant Canning	Councillor
Corrie DiManno	Councillor
Brian Standish	Councillor

COUNCIL MEMBERS ABSENT

Stavros Karlos	Councillor and Deputy Mayor
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ADMINISTRATION PRESENT

Robert Earl	Town Manager
Jennifer Laforest	Planner
Shannon Ripley	Manager, Environmental Services
Chris Hughes	Manager, Finance
Kelly Gibson	Director, Corporate Services
Tara Johnston-Lee	Municipal Clerk (Recorder)

1.0 CALL TO ORDER

The Mayor called the April 10, 2017 meeting to order at 2:00 p.m.

2.0 APPROVAL OF AGENDA

2.1 Regular Meeting Agenda

COU17-58 Moved by Councillor Olver that council approve the agenda for the April 10, 2017 regular meeting of council as presented.

CARRIED

2.2 2017 Council Workplan

Received as information.

3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

COU17-59 Moved by Councillor Standish that council adopt the minutes of the March 27, 2017 regular meeting of council as presented.

CARRIED

4.0 DELEGATIONS

There were no delegations.

5.0 PUBLIC INPUT ON AGENDA ITEMS

5.1 Written Submission - Sue Moleski – Trails Lighting

Received as information and added to the agenda package for this meeting.

5.2 Written Submission – Chris Lamothe – Trails Lighting

Received as information and added to the agenda package for this meeting.

6.0 UNFINISHED BUSINESS

6.1 Mayor Sorensen - Notice of Motion 2017.03.27

COU17-60 Moved by Mayor Sorensen that council:

- i) appoint Councillor Brian Standish as Deputy Mayor and Councillor Corrie DiManno Acting Mayor effective April 28, 2017 until the 2017 annual organizational meeting of council, and that
- ii) delegate authority for signing cheques to Deputy Mayor Brian Standish for the period of April 28th, 2017 until May 7, 2017.

CARRIED

7.0 BYLAWS AND STAFF REPORTS

7.1 Bylaw 381 – Fees and Charges Bylaw Amendment No. 1 (Festival and Special Event Fees) and Policy C5001 – Festivals and Special Events

Recommendations:

COU17-61 Moved by Councillor Olver that council give first reading to Bylaw 381 – Fees and Charges Bylaw Amendment No.1.

CARRIED

COU17-62 Moved by Councillor Standish that council give second reading to Bylaw 381 – Fees and Charges Bylaw Amendment No.1.

CARRIED

COU17-63 Moved by Councillor Standish that council go to third reading of Bylaw 381 – Fees and Charges Bylaw Amendment No.1.

CARRIED

COU17-64 Moved by Councillor Olver that council give third reading to Bylaw 381 – Fees and Charges Bylaw Amendment No.1.

CARRIED

COU17-65 Moved by Councillor DiManno that council approve the following amendments to Festival and Events Policy C5001 as indicated in strikeout and underline:

6.0 ~~BUSINESS~~ BUSINESS LICENSE REQUIREMENTS

6.1 The granting of any approval for a festivals and special event by this policy shall not eliminate any requirement for a business special event license.

6.2 The person, corporation or organization responsible for each festivals and special events shall have a valid Town of Banff ~~Business License~~ special event license in

accordance with the Town of Banff Fees and Charges Bylaw and the following requirements:

- a. The farmers market organizer shall apply for a seasonal ~~business~~ special event license which includes individual vendors.
- b. The special event organizer of an approved seasonal market, sporting and recreational event, food and beverage event and cultural exhibit is required to obtain a special event temporary ~~business~~ special event license which includes individual vendors.
- c. Festival and special events organizers are required to obtain seasonal or temporary ~~business~~ special event licenses to cover the number of vendors.
- d. The attainment of appropriate ~~business~~ special event licensing will be a condition of approval for festivals and special events in Banff.

CARRIED

COU17-66 Moved by Mayor Sorensen that council direct administration to return with Festival Events Policy C5001 and associated fees for council's review in September 2017.

CARRIED

7.2 Trails Lighting Policy C7002

COU17-67 Moved by Mayor Sorensen that council accept the Town of Banff Trails Lighting Policy Report prepared by Lees & Associates, as a guide for trail lighting in Banff.

CARRIED

COU17-68 Moved by Councillor DiManno that council adopt Trails Lighting Policy C7002 as presented.

COU17-69 Moved by Councillor Canning that council amend motion COU17-68 by inserting the words in underline and deleting the words in strikeout:

That council adopt Trails Lighting Policy C7002 ~~as presented~~ with the following amendments:

- Amend Section 6.3 (f) to read : Trail lighting distribution shall be based on trail geometry. Whenever possible trail lighting fixtures shall be placed in such a way to focus light on the trail surface and to minimize light trespass onto adjacent land.

CARRIED

COU17-70 Moved by Councillor Olver that council amend motion COU17-68, as amended, by adding the following bullet:

- Amend the last sentence of section 6.2 to read: Appendix B depicts trails that meet the evaluation criteria to be considered as acceptable locations for which trail lighting projects could be brought forward for council consideration.

CARRIED

Standish and Sorensen opposed

The vote followed on motion COU17-68 as amended:

That council adopt Trails Lighting Policy C7002 with the following amendments:

- Amend Section 6.3 (f) to read : Trail lighting distribution shall be based on trail geometry. Whenever possible trail lighting fixtures shall be placed in such a way to focus light on the trail surface and to minimize light trespass onto adjacent land.
- Amend the last sentence of section 6.2 to read: Appendix B depicts trails that meet the evaluation criteria to be considered as acceptable locations for which trail lighting projects could be brought forward for council consideration.

CARRIED

COU17-71 Moved by Mayor Sorensen that council direct administration to return with proposed capital projects for various trail segment lighting projects.

CARRIED

Standish and Christensen opposed

COU17-72 Moved by Mayor Sorensen that council direct administration to return with various options for replacing the vandalized handrail lighting on the pedestrian bridge.

CARRIED

7.3 Allocation of 2016 Unrestricted Surplus

COU17-73 Moved by Councillor Olver that council direct administration to transfer any additional unrestricted surplus beyond what is required to fully fund the budget stabilization reserve to the general capital reserve.

CARRIED

COU17-74 Moved by Councillor Standish that council amend motion COU17-73 by deleting the words in strikeout and inserting the words in underline:

That council direct administration to split the transfer of any additional unrestricted surplus beyond what is required to fully fund the budget stabilization reserve ~~to-between~~ the general capital reserve, fire and fleet reserve. Any amounts between \$1 and \$187,000 are to be transferred to the fire reserve, any amounts between \$187,001 and \$219,800 transferred to the fleet reserve and any amounts over \$219,801 transferred to the general capital reserve.

CARRIED

Sorensen and Olver opposed

The vote followed on motion COU17-73 as amended: That council direct administration to split the transfer of any additional unrestricted surplus beyond what is required to fully fund the budget stabilization reserve between the general capital reserve, fire and fleet reserve. Any amounts between \$1 and \$187,000 are to be transferred to the fire reserve, any amounts between \$187,001 and \$219,800 transferred to the fleet reserve and any amounts over \$219,801 transferred to the general capital reserve.

CARRIED

7.4 Housing Incentive Purchase Program – Authorization of Land Acquisition in the Town of Canmore

- COU17-75 Moved by Mayor Sorensen that council of the Town of Banff duly assembled:
- i) authorizes the acquisition of interest in lands within the municipal boundaries of the Town of Canmore for the purpose of granting a second mortgage to be eligible employees under the Housing Incentive Purchase Program policy; and
 - ii) authorizes and directs the Director, Corporate Services to take the necessary action to give effect thereto.

CARRIED

- COU17-76 Moved by Councillor Olver that council direct administration to return to council with the HIPP Policy for review and with wording for amendments that would provide an increased amount for Banff down payment matching as an incentive for purchasing in Banff.

CARRIED

DiManno and Sorensen opposed

8.0 COMMITTEE REPORTS

- 8.1 Minutes of the March 2, 2017 Meeting of the Bow Valley Regional Housing Board**
Received as information.

- 8.2 Minutes of the February 15, 2017 Meeting of the Banff Housing Corporation Directors**
Received as information.

9.0 CORRESPONDENCE

None received.

10.0 NEW BUSINESS

None considered.

11.0 PUBLIC INPUT ON AGENDA ITEMS

None received.

12.0 ADJOURNMENT

- COU17-77 Moved by Councillor Canning that council adjourn the April 10, 2017 regular meeting of council at 3:43 p.m.

CARRIED

Karen Sorensen
Mayor

Tara Johnston-Lee
Municipal Clerk