

**MINUTES OF THE  
BANFF HOUSING CORPORATION  
Town Hall, Ted Langridge Room  
January 16, 2019 at 8:30 a.m.**

**BOARD MEMBERS PRESENT**

Allan Buckingham	Public Member Director
Richard Maisonet	Public Member Director
Chris Thorburn	Public Member Director
Dee Larosa	Public Member Director
Corrie DiManno	Town Councillor

**BOARD MEMBERS/OTHERS ABSENT**

Sharon Oakley	Manager, Housing Sustainability
---------------	---------------------------------

**ADMINISTRATION, OTHERS PRESENT**

Carrie Vaugeois	Banff Housing Corporation Supervisor
Candis Waugh	Recorder

---

**1.0 CALL TO ORDER/APPROVAL OF AGENDA**

A. Buckingham called the January 16<sup>th</sup>, 2019 meeting of the Banff Housing Corporation to order at 8:30 a.m.

BHC19-1	Moved by C. DiManno to approve the agenda.	<b>CARRIED</b>
---------	--	----------------

**2.0 DELEGATIONS**

There were no delegations.

**3.0 ADOPTIONS OF MINUTES & PUBLIC ATTACHMENTS**

BHC19-2	Moved by R. Maisonet to approve the October 2018 BHC minutes	<b>CARRIED</b>
BHC19-3	Moved by R. Maisonet to approve the November 2018 BHC minutes	<b>CARRIED</b>
BHC19-4	Moved by R. Maisonet to approve the December 2018 BHC minutes	<b>CARRIED</b>

**4.0 CONTINUING BUSINESS – OPERATIONAL UPDATES**

4.1.1 BHC operational update

4.1.1.1 Home Sales

There are two properties that are closing today.

4.1.1.2 Ti’Nu Occupancy

As of February 1, 2019 Ti’Nu will be full with a waitlist for all styles of units.

4.1.1.3 Car Share update

There has been positive response to the car share program, the only challenge is insuring the under 25 year olds who are interested, there is ongoing investigation for this age group.

4.1.1.4 Operation Manual/FAQ

In the next few months Operational Manuals and FAQ’s for both the BCH and Ti’Nu will be updated.

**5.0 TODAY'S BUSINESS**

- 5.1.1 Request for Sabbatical  
Verification of information will be requested and this item will be discussed at the next meeting in February.

**6.0 NEW BUSINESS / NEXT MEETING**

- 6.1.1 Next meeting: Wednesday, February 20, 2019 at 8:30 a.m. at the Fenlands, Meeting Room #2

**7.0 ITEMS FOR NEXT MEETING:**

- 7.1.1 BHC Co-mortgage
- 7.1.2 Update on price restricted properties
- 7.1.3 Operating Budgets: BHC 2019  
Ti'Nu 2019

**DATE** Next meeting – Wednesday, February 20<sup>th</sup> at 8:30 a.m.

BHC19-5 Moved by C. DiManno to adjourn at 9:15 a.m.

**CARRIED**

---

Allan Buckingham, Chair

---

Recording Secretary