

**MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE**  
**of the Town of Banff in the Province of Alberta**  
**Town Hall Council Chamber**  
**Monday, February 25, 2019 at 9:00 am**

**COUNCIL MEMBERS PRESENT**

Karen Sorensen	Mayor
Grant Canning	Councillor and Acting Mayor
Corrie DiManno	Councillor
Chip Olver	Councillor
Brian Standish	Councillor

**COUNCIL MEMBERS ABSENT**

Ted Christensen	Councillor and Deputy Mayor
Peter Poole	Councillor

**ADMINISTRATION PRESENT**

Robert Earl	Town Manager
Tara Johnston-Lee	Municipal Clerk

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**1.0 CALL TO ORDER**

The Mayor called the February 25, 2019 governance and finance committee meeting to order at 9:00 am.

**2.0 APPROVAL OF AGENDA**

FIN19-24 Moved by Councillor Canning that the governance and finance committee approve the agenda for the February 25, 2019 meeting as presented.

**CARRIED**

**3.0 ADOPTION OF PREVIOUS GOVERNANCE & FINANCE COMMITTEE MINUTES**

**3.1. Minutes of the February 11, 2019 Meeting of the Governance & Finance Committee**

FIN19-25 Moved by Councillor Standish that the governance and finance committee adopt the minutes of the February 11, 2019 meeting as presented.

**CARRIED**

**4.0 DELEGATIONS AND INVITED PRESENTATIONS**

There were no delegations.

**5.0 PUBLIC INPUT ON AGENDA ITEMS**

None received.

**6.0 UNFINISHED BUSINESS**

None considered.

**7.0 REPORTS**

None considered.

**8.0 CORRESPONDENCE**

None received.

**9.0 NEW/URGENT BUSINESS**

None considered.

**10.0 CONFIDENTIAL ITEMS**

**10.1. Closed Session – Draft Policy Development – Streetscape Design Guidelines**

FIN19-26 Moved by Councillor Standish that council move into a closed session in accordance with the Municipal Government Act section 197 and the Freedom of Information and Protection of Privacy Act section 24(1)(g).

*FOIP Section 24(1)(g) – the disclosure could reasonably be expected to reveal information which could reasonably be expected to result in the disclosure of a pending policy.*

**CARRIED**

Attending all or part of the closed session with council:

Name		Reason
Robert Earl	Town Manager	Strategic Leader of the Organization
Hailey Monod	Asset Management Coordinator	To present and answer any questions
Adrian Field	Director, Engineering	Strategic Leader and to answer any questions
Jason Darrah	Director, Communications	Strategic Leader and to answer any questions
Paul Godfrey	Director, Operations	Strategic Leader and to answer any questions
Randall McKay	Director, Planning and Development	Strategic Leader and to answer any questions
Kelly Gibson	Director, Corporate Services	Strategic Leader and to answer any questions
Silvio Adamo	Director, Protective Services	Strategic Leader and to answer any questions
Stephen Allan	Engineering Coordinator	To answer any questions
Darren Enns	Manager, Development Services	To answer any questions
Chad Townsend	Manager, Environmental Services	To answer any questions
Tara Johnston-Lee	Municipal Clerk	Procedural advice

FIN19-27 Moved by Councillor DiManno that the governance and finance committee return to the public meeting at 9:56 a.m.

**CARRIED**

**11.0 ADJOURNMENT**

FIN19-28 Moved by Councillor Standish that the governance and finance committee adjourn the February 25, 2019 regular meeting of governance and finance committee at 9:56 a.m.

**CARRIED**

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Karen Sorensen  
Mayor

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Tara Johnston-Lee  
Municipal Clerk