

**MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Town Hall Council Chamber  
Monday, April 8, 2019 at 2:00 pm**

**COUNCIL MEMBERS PRESENT**

Karen Sorensen	Mayor
Grant Canning	Councillor and Deputy Mayor
Ted Christensen	Councillor
Corrie DiManno	Councillor
Chip Olver	Councillor
Peter Poole	Councillor

**COUNCIL MEMBERS ABSENT**

Brian Standish	Councillor and Acting Mayor
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**ADMINISTRATION PRESENT**

Robert Earl	Town Manager
Emma Sanborn	Development Policy Planner
Jason Darrah	Director, Communications
Kelly Gibson	Director, Corporate Services
Chris Hughes	Manager, Finance
Chris McGregor	Manager, Fleet
Tara Johnston-Lee	Municipal Clerk

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**1.0 CALL TO ORDER**

The Mayor called the meeting of council to order at 2:00 p.m.

**2.0 PUBLIC HEARING**

**2.1 Public Hearing Process**

Received as information.

**2.2 Bylaw 413 – Land Use Bylaw Amending Bylaw – Schedule E – Application Notification Sign Requirements**

**2.2.1 Call to Order**

The Mayor called the public hearing to order at 2:01 p.m.

**2.2.2 Presentation from Administration and Questions of Clarification**

Received as information.

**2.2.3 Public Oral Submissions**

None received.

**2.2.4 Public Written Submissions**

None received.

2.2.5 Closing Comments from Administration  
There were no closing comments.

2.2.6 Council Question Period  
There were no questions from council.

2.2.7 Adjournment or Close of the Public Hearing  
The public hearing for Bylaw 413 was closed at 2:04 p.m.

### 3.0 APPROVAL OF AGENDA

#### 3.1 Regular Meeting Agenda

COU19-101 Moved by Councillor DiManno that council approve the agenda for the April 8, 2019 regular meeting of council with the following amendment:

- Under 12.1 add Notice of Motion – Mayor Sorensen

**CARRIED**

#### 3.2 For Information: 2019 Council Workplan

Received as information.

### 3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

#### 3.1 Minutes of the March 25, 2019 Regular Meeting of Council

COU19-102 Moved by Councillor Poole that council adopt the minutes of the March 25, 2019 regular meeting of council as presented.

**CARRIED**

### 4.0 INVITED PRESENTATIONS

There were no invited presenters.

### 5.0 DELEGATIONS

#### 5.1 Banff Canmore Community Foundation – Bill Fisher, Executive Director

Mr. Fisher presented the results of the Vital Signs survey to council for information. The presentation slides have been added to the agenda package for this meeting.  
The report was received as information.

### 6.0 PUBLIC INPUT ON AGENDA ITEMS

#### 6.1 Written Submissions

None received.

#### 6.2 Oral Submissions

##### 6.2.1 Elder Tom Crane Bear – Agenda Item 7.1

Métis leader Darin Ladouceur introduced Elder Tom Crane Bear. Elder Tom thanked council for inviting him to be the parade marshal at the 2018 Banff Canada Day parade and spoke to his experience living in Banff.

## 7.0 UNFINISHED BUSINESS

### 7.1 Draft 2018-2022 Strategic Plan – Adoption

COU19-103 Moved by Councillor Poole that council refer the draft strategic plan to the Governance and Finance Committee for further consideration with a facilitator and to draft a final document for council's consideration.

**DEFEATED**  
**Poole and Christensen in favour**

COU19-104 Moved by Councillor DiManno that council adopt the 2019-2022 Banff Strategic Plan as a guide for the municipality over the next four years.

**CARRIED**

COU19-105 Moved by Councillor Poole that council provide suggested edits to the adopted Strategic Plan to the Town Manager with the edits to returning at a Governance and Finance Committee for further consideration.

**CARRIED**

## 8.0 BYLAWS AND STAFF REPORTS

### 8.1 Bylaw 410 – 2019 Fees and Charges Amendment No. 1. – Sulphur Mountain

COU19-106 Moved by Mayor Sorensen that council give third reading to Bylaw 410-2019 Fees and Charges Amendment #1 (Sulphur Mountain) as amended at second reading and presented at this meeting.

**CARRIED**  
**Poole and Christensen opposed**

### 8.2 Bylaw 414 – Land Use Bylaw Amending Bylaw - Notice of Development Permit Application

COU19-107 Moved by Councilor Christensen that council:

- i. give first reading to Bylaw 414 – Land Use Bylaw Amending Bylaw – Notice of Development Permit Application; and
- ii. schedule a public hearing for May 13, 2019 at 2 p.m.

**CARRIED**

### 8.3 Bylaw 55-13 – 2019 Supplementary Assessment

COU19-108 Moved by Mayor Sorensen that council give first reading to Bylaw 55-13 – 2019 Supplementary Assessment.

**CARRIED**

COU19-109 Moved by Councillor DiManno that council give second reading to Bylaw 55-13 – 2019 Supplementary Assessment.

**CARRIED**

COU19-110 Moved by Councillor Canning that council go to third reading of Bylaw 55-13 – 2019 Supplementary Assessment.

**CARRIED**

COU19-111 Moved by Councillor Olver that council give third reading to Bylaw 55-13 – 2019 Supplementary Assessment.

**CARRIED**

#### **8.4 Allocation of the 2018 Unrestricted Surplus**

COU19-112 Moved by Councillor Olver that council direct administration to transfer \$179,976 of the unrestricted surplus to the Budget Stabilization Fund and any remaining funds to the General Capital Reserve.

COU19-113 Moved by Councillor Poole that council amend motion COU19-112 by removing the words in strikeout and inserting the words in underline:

“that council direct administration to transfer \$179,976 of the unrestricted surplus to the Budget Stabilization Fund and ~~any remaining funds to the General Capital Reserve~~ use any remaining funds to reduce the tax levy in 2019”

**DEFEATED**  
**Poole in favour**

The vote followed on motion COU19-112: that council direct administration to transfer \$179,976 of the unrestricted surplus to the Budget Stabilization Fund and any remaining funds to the General Capital Reserve.

**CARRIED**  
**Poole opposed**

#### **8.5 Green Fleet Telematics**

Council received the report as information.

### **9.0 COMMITTEE REPORTS**

9.1 **Minutes of the February 28, 2019 Meeting of the Bow Valley Regional Housing Board**  
Received as information.

### **10.0 CORRESPONDENCE**

None received.

### **11.0 NEW/URGENT BUSINESS**

11.1 **Notice of Motion – Mayor Sorensen**

Mayor Sorensen gave notice that she would be making the following motion at the April 23<sup>rd</sup> meeting of council:

“that council direct administration to conduct a characterization study of an average bail of mixed plastic waste.”

### **12.0 CONFIDENTIAL ITEMS**

None considered.

**13.0 ADJOURNMENT**

COU19-114 Moved by Councillor Canning that council adjourn the April 8, 2019 regular meeting of council at 4:38 p.m.

**CARRIED**

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Karen Sorensen  
Mayor

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Tara Johnston-Lee  
Municipal Clerk

Minutes approved by: \_\_\_\_\_