

MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, April 9, 2018 at 10:00 am

COUNCIL MEMBERS PRESENT

Karen Sorensen	Mayor
Ted Christensen	Councillor and Acting Mayor
Corrie DiManno	Councillor and Deputy Mayor
Grant Canning	Councillor
Chip Olver	Councillor
Peter Poole	Councillor
Brian Standish	Councillor

COUNCIL MEMBERS ABSENT

ADMINISTRATION PRESENT

Robert Earl	Town Manager
Chris Hughes	Manager, Finance
Nadine Setzer	Manager, Municipal Parks
Jennifer LaForest	Planner
Lisa Lee	Recording Secretary

1.0 CALL TO ORDER

The Mayor called the April 9, 2018 meeting of the governance and finance committee to order at 10:00 a.m.

2.0 APPROVAL OF AGENDA

FIN18-6 Moved by Councillor Poole that the governance and finance committee approve the agenda for the April 9, 2018 meeting as presented.

CARRIED

3.0 ADOPTION OF PREVIOUS GOVERNANCE & FINANCE COMMITTEE MINUTES

3.1. Minutes of the February 12, 2018 Meeting of the Governance & Finance Committee

FIN18-7 Moved by Councillor Olver that the governance and finance committee adopt the minutes of the February 12, 2018 meeting as presented.

CARRIED

4.0 DELEGATIONS

There were no delegations.

5.0 PUBLIC INPUT ON AGENDA ITEMS

None received.

Minutes approved by: _____

6.0 UNFINISHED BUSINESS

None considered.

7.0 REPORTS

7.1 Allocation of the 2017 Unrestricted Surplus

FIN18-8 Moved by Councillor Olver that the governance and finance committee direct administration to transfer the unrestricted surplus in the amount of the parking and fine revenue shortfall to General Capital Reserves and the remainder to the Budget Stabilization Fund with the understanding that the dollars are to be allocated to fire resiliency efforts.

DEFEATED
Poole, Canning and Olver in favour

FIN18-9 Moved by Councillor Christensen that the governance and finance committee direct administration to transfer the unrestricted surplus to a Budget Stabilization Fund.

DEFEATED
Poole and Christensen in favour

FIN18-10 Moved by Councillor Olver that the governance and finance committee direct administration to prepare the 2017 Financial Statements assuming that any additional unrestricted surplus will be transferred to the General Capital Reserve.

CARRIED

7.2 Downtown Tree Pruning Policy

The governance and finance committee discussed the draft Downtown Tree Pruning Policy and provided their feedback to administration.

7.3 Sidewalk Seating Policy

Councillor Poole and Councillor Canning declared a conflict of interest and left the meeting at 11:05 am.

The Governance and Finance Committee discussed the draft Sidewalk Seating Policy and provided feedback to administration:

- i. on the draft Sidewalk Seating Policy C7005;
- ii. on the proposed fee schedule; and
- iii. with regard to options for the assignment of revenues from sidewalk seating program.

8.0 CORRESPONDENCE

None received.

9.0 PUBLIC INPUT ON AGENDA ITEMS

None received.

10.0 ADJOURNMENT

FIN18-11 Moved by Councillor Standish to adjourn the meeting of the April 9, 2018 governance and finance committee at 11:41 a.m.

CARRIED

Karen Sorensen
Mayor

Lisa Lee
Executive Assistant