

**MINUTES OF THE
BANFF HOUSING CORPORATION
Town Hall, Ted Langridge Room
April 18, 2018 at 8:30 a.m.**

BOARD MEMBERS PRESENT

Chris Thorburn	Public Member Director
Kevin Driver	Public Member Director
Richard Maisonet	Public Member Director
Allan Buckingham	Public Member Director
Corrie DiManno	Town Councillor

BOARD MEMBERS ABSENT

ADMINISTRATION, OTHERS PRESENT

Sharon Oakley Manager, Housing Sustainability
Aimee Woo Administrator, Banff Housing

1.0 CALL TO ORDER/APPROVAL OF AGENDA

C. DiManno called the April 18, 2018 meeting of the Banff Housing Corporation to order at 8:30 a.m.

BHC18-26 Moved by K. Driver to approve the agenda. **CARRIED**

2.0 DELEGATIONS

There were no delegations.

3.0 ADOPTION OF PREVIOUS BANFF HOUSING CORPORATION MINUTES

BHC18-27 Moved by R. Maisonet that the board adopt the minutes of the March 21, 2018 meeting of the Banff Housing Corporation as presented. **CARRIED**

4.0 CONTINUING BUSINESS - OPERATIONAL UPDATES

4.1.1 BHC Operational Update

4.1.1.1 Audit and Call with Auditors at 8:40 a.m.

Bank interest was up on the bank account and rent went up for the Moffat Manor rental apartment. There was an amortization adjustment for the buildings owned.

The Financial Statements of the Banff Housing Corporation were presented.
ATTACHMENT of Financial Statements once minutes are approved.

BHC18-28 Moved by C. DiManno that the Banff Housing Corporation Board accept the

Financial Statements as presented.

CARRIED

A signed copy of the report and minutes will be sent KPMG Calgary.

4.1.1.2 Home Sales

8 Sundance Court update; negotiations are currently in process but nothing finalize.
There may be further properties that are coming up for sale in the near future.

4.1.2 Housing Sustainability Update

4.1.2.1 AGM update

AGM – C. DiManno will coordinate to confirm when this is taken to council.

4.1.2.2 Ti'nu

i. BBQs

BHC18-29

Moved by C. DiManno that the Banff Housing Corporation will not allow personal barbeques or fire pits. The Banff Housing Corporation will provide a communal barbeque for Ti'nu residents spending up to \$2,500.

CARRIED

ii. Move-In Day

The move-in start date currently is July 1st. The Manager of Housing Sustainability is confirming volunteer help with BanffLIFE for a smooth move-in day which is still being planned.

iii. Car Share

BHC18-30

Moved by A. Buckingham that the Banff Housing Corporation will request the Manager of Housing Sustainability to research vehicles for the car share program to the budgeted amount of \$60,000.

CARRIED

iv. Security

BHC18-31

Moved by C. DiManno that the Banff Housing Corporation Board request the Manager of Housing Sustainability to explore security service for Ti'nu and will bring back to the Board quotes from companies.

CARRIED

5.0 TODAY'S BUSINESS

5.1.1 RRL book end clarification in operational policy

BHC18-32 Moved by C. DiManno that this be moved to the next Banff Housing Corporation in May.

CARRIED

5.1.2 #7 Sundance court – rental renewal

BHC18-33 Moved by C. Thorburn that the Banff Housing Corporation Board approve the Homeowner's request to rent his home for the period of one more year, ending June 30th, 2019 if he can provide the Banff Housing Corporation Board with a letter from his condo association showing their approval.

CARRIED

5.1.3 BHC Structure – In Camera Discussion

BHC18-34 Moved by C. DiManno to move in-camera to discuss a matter which involves third party personal privacy as per Section 17 of the Freedom of Information and Protection of Privacy Act at 10:10 a.m.

CARRIED

BHC18-35 Moved by C. DiManno to return to the regular meeting at 10:33 a.m.

CARRIED

6.0 NEW BUSINESS / NEXT MEETING

DATE Next meeting in the Ted Langridge - Wednesday, May 23, 2018 at 8:30 a.m.

BHC18-36 Moved by R. Masionet to adjourn at 10:34 a.m.

CARRIED

Corrie DiManno, Chair

Recording Secretary