

**BANFF HERITAGE CORPORATION  
MEETING MINUTES  
Town Hall – Council Chambers  
110 Bear Street  
Thursday, June 21<sup>st</sup> 2018 at 1:30p.m**

**CORPORATION MEMBERS PRESENT**

|                     |                                       |
|---------------------|---------------------------------------|
| Peter Poole         | Council Representative (Acting Chair) |
| Sandy Aumonier      | Alberta Culture Representative        |
| Lynne Huras         | Eleanor Luxton Historical Foundation* |
| Rev. George Belcher | Public Member*                        |
| Anita Battrum       | Honorary Public Representative        |
| Andrew Hempstead    | Public Member*                        |
| Joe Owchar          | Public Member*                        |

**CORPORATION MEMBERS ABSCENT**

|                    |   |
|--------------------|---|
| Roland Charpentier | Alberta Association of Architects (Chair) |
| Susan Kennard      | Parks Canada Representative* (Vice Chair) |
| Rose Maunder       | Public Member*                            |
| Anne Ewen          | Whyte Museum of the Canadian Rockies*     |

**ADMINISTRATION PRESENT**

|                   |                     |
|-------------------|---------------------|
| Jennifer Laforest | Development Planner |
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**MEMBERS OF THE PUBLIC PRESENT**

|                 |                   |
|-----------------|-------------------|
| Steve Malins    | Parks Canada      |
| Philip Evans    | ERA Architects    |
| Emma Abramovicz | ERA Architects    |
| Lori Dowling    | Resident of Banff |

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**1.0 CALL TO ORDER**

HER18-71 Poole called the meeting to order at 1:45p.m.

**CARRIED**

**2.0 APPROVAL OF AGENDA**

HER18-72 Moved by Belcher to that Heritage Corporation approve the agenda for the June 21<sup>st</sup> 2018 heritage corporation meeting.

**CARRIED**

**3.0 ADOPTION OF PREVIOUS BOARD MINUTES**

HER18-73 Moved by Belcher to approve the Meeting Minutes of the May 24<sup>th</sup> 2018 Banff Heritage Corporation meeting as presented.

**CARRIED**

**5.0 UNFINISHED BUSINESS**

**6.0 REPORTS**

6.1. Capital Project Discussion – Banff Power Substation

Minutes approved by: \_\_\_\_\_

Evans provided an introduction to the consultant team preparing the site plan and conservation plan for the columbarium at 606 Buffalo Street.

Abramovicz provided an overview of the design considerations and conservation approach. Items for requiring attention include:

- the impact of the design on the adjacent Old Banff Cemetery,
- maintaining the coniferous landscape character of Tunnel Mountain,
- consideration for both active and passive uses for the site,
- integration and placement columbarium amenities including: scattering garden, entry feature, retaining wall, benches, freestanding columbarium and landscaping,
- compatibility of the site with adjacent residential neighbourhood; and,
- enhancement of the pedestrian experience.

Abramowicz also highlighted the findings of the structural assessment report completed in 2017. Findings of the report indicate water damage to brick masonry, rising damp, and rot in wood trusses. Abramowicz indicated these findings would be addressed in the conservation plan.

Poole acknowledged the unique opportunity to work with this consultant team and thanked ERA Architects for taking the time to present to the committee.

Through open discussion the Banff Heritage Corporation members understood the primary treatment of the building as a ‘rehabilitation project’ as defined by the Standards and Guidelines for the Conservation of Historic Places which state ‘rehabilitation’ is *the sensitive adaptation of an historic place or individual component for a continuing or compatible contemporary use, while protecting its heritage value. Rehabilitation can include replacing missing historic features. The replacement may be an accurate replica of the missing feature or it may be a new design compatible with the style, era and character of the historic place.*

As a result of the direction provided in the Standards and Guidelines, the Banff Heritage Corporation remained supportive in principal of proposed changes to the exterior of the building including the introduction of new windows and the retrofit of a window frame to accommodate a second door. The committee acknowledged the importance of ensuring that changes to the exterior of the building and new design elements were sympathetic to the architectural style (Italianate) and development period (1905-1930) of the Banff Substation.

Members of the public at the meeting brought forward additional operational concerns with the proposed redevelopment including: dust, vehicle traffic, lighting and security. Evans and Abramovicz agreed to consider these in relation to the development detailed design.

## **7.0 CORRESPONDENCE**

### **7.1 Cascade Ponds**

Malins provided a brief update regarding the Cascade Ponds at the Park Administration building grounds.

## **8.0 INQUIRIES**

**9.0 REFERENCE MATERIAL**

**10.0 DATE OF NEXT MEETING**

10.1 A special meeting of the Banff Heritage Corporation is scheduled for Tuesday June 26<sup>th</sup> 2018 at 1:30pm at Town Hall.

**11.0 ADJOURNMENT**

HER18-74 Moved by Belcher to adjourn at 3:40 p.m.

**CARRIED**

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Peter Poole  
Acting Chair

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Jennifer Laforest  
Planning and Development

DRAFT