

MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, June 25, 2018 at 9:00 am

COUNCIL MEMBERS PRESENT

Ted Christensen	Councillor and Acting Mayor
Grant Canning	Councillor
Chip Olver	Councillor
Peter Poole	Councillor
Brian Standish	Councillor

COUNCIL MEMBERS ABSENT

Karen Sorensen	Mayor
Corrie DiManno	Councillor and Deputy Mayor

ADMINISTRATION PRESENT

Robert Earl	Town Manager
Emma Sanborn	Development Policy Planner
Darren Enns	Manager, Development Services
Randall McKay	Director, Planning and Development
Tony Clark	Bylaw Services Supervisor
Silvio Adamo	Director, Protective Services, Fire Chief
Chris Hughes	Manager, Finance
Tara Johnston-Lee	Municipal Clerk

1.0 CALL TO ORDER

The Acting Mayor called the June 25, 2018 meeting of the governance and finance committee to order at 9:00 a.m.

2.0 APPROVAL OF AGENDA

FIN18-33 Moved by Councillor Standish that the governance and finance committee approve the agenda for the June 25, 2018 meeting as presented

CARRIED

3.0 ADOPTION OF PREVIOUS GOVERNANCE & FINANCE COMMITTEE MINUTES

3.1. Minutes of the June 11, 2018 Meeting of the Governance & Finance Committee

FIN18-34 Moved by Councillor Olver that the governance and finance committee adopt the minutes of the June 11, 2018 meeting as presented.

CARRIED

4.0 DELEGATIONS

There were no delegations.

5.0 PUBLIC INPUT ON AGENDA ITEMS

None received.

Minutes approved by: _____

6.0 UNFINISHED BUSINESS

None considered.

7.0 REPORTS

7.1. Required Housing – Appropriate Bedrooms

FIN18-35 Moved by Councillor Standish that the governance and finance committee direct administration to draft, for council consideration, Land Use Bylaw amendments based on Option 4, in the report (*i.e. appropriateness for housing employees and size of bedrooms*), as the preferred option for ensuring required commercial housing is appropriate for employees.

CARRIED
Christensen opposed

FIN18-36 Moved by Councillor Olver that the governance and finance committee direct administration to provide a report on options for rental covenants on title.

CARRIED

7.2. Camping Bylaw 34-2

FIN18-37 Moved by Councillor Olver that the governance and finance committee direct administration to draft, for council consideration, amendments to the Street and Public Place Use Bylaw and Community Standards Bylaw to replace the Camping Bylaw based on the feedback provided at this meeting.

CARRIED
Poole opposed

7.3. Bylaw Officers Bylaw 5-3

The report was received as information.

7.4. First Quarter Financial Statements and Forecast

The report was received as information.

8.0 CORRESPONDENCE

None received.

9.0 PUBLIC INPUT ON AGENDA ITEMS

None received.

10.0 IN-CAMERA STRATEGIC PLANNING SESSION

FIN18-38 Moved by Councillor Standish that the governance and finance committee go in camera at 11:10 a.m. to hold a strategic planning session in accordance with the Municipal Government Act sections 197 and the Freedom of Information and Protection of Privacy Act sections 23 and 24.

Strategic Planning – Trails

FOIP Section 23, Local Body Confidences

FOIP Section 24, Advice from Officials

CARRIED

Attending all or part of the Strategic Planning Session with Council:

Name		Reason
Leslie Taylor	Consultant	Session Facilitator
Robert Earl	Town Manager	Strategic Leader of the Organization
Adrian Field	Director, Engineering	Strategic Leader of the Organization
Kelly Gibson	Director, Corporate Services	Strategic Leader of the Organization
Alison Gerrits	Director, Community Services	Strategic Leader of the Organization
Randall McKay	Director, Planning and Development	Strategic Leader of the Organization
Paul Godfrey	Director, Operations	Strategic Leader of the Organization
Jason Darrah	Director, Communications and Marketing	Strategic Leader of the Organization
Silvio Adamo	Director, Protective Services	Strategic Leader of the Organization
Chad Townsend	Manager, Environmental Services	To answer questions
Amanda Arbuckle	Manager, Recreation Services	To answer questions
Janice Carson	Senior Communications Specialist	To answer questions
Anson Ma	Environmental Services Intern	To answer questions
Kerry MacInnis	Administrative Assistant	Administrative Assistance
Tara Johnston-Lee	Municipal Clerk	Clerk

FIN18-39 Moved by Councillor Standish to return to the public meeting of the governance and finance committee at 1:30 p.m.

CARRIED

11.0 ADJOURNMENT

FIN18-40 Moved by Councillor Olver that the governance and finance committee adjourn the June 25, 2018 regular meeting of governance and finance committee at 1:31 p.m.

CARRIED

Ted Christensen
Acting Mayor

Tara Johnston-Lee
Municipal Clerk