

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Town Hall Council Chamber  
Monday, August 13, 2018 at 2:00 pm**

**COUNCIL MEMBERS PRESENT**

Karen Sorensen	Mayor
Ted Christensen	Councillor and Deputy Mayor
Grant Canning	Councillor and Acting Mayor
Peter Poole	Councillor
Corrie DiManno	Councillor
Chip Olver	Councillor
Brian Standish	Councillor

**COUNCIL MEMBERS ABSENT**

**ADMINISTRATION PRESENT**

Robert Earl	Town Manager
Chad Townsend	Environmental Coordinator
Emma Sanborn	Development Policy Planner
Chris Hughes	Manager, Finance
Kelly Gibson	Director, Corporate Services
Paul Godfrey	Director, Operations
Tony Clark	Bylaw Services Supervisor
Silvio Adamo	Director, Protective Services, Fire Chief
Connie Grace	Visitor Experience/Event Specialist
Jennifer Laforest	Planner
PH Gagnon	Engineering Coordinator
Tara Johnston-Lee	Municipal Clerk

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**1.0 CALL TO ORDER**

The Mayor called the regular meeting of council to order at 2:00 p.m.

**2.0 APPROVAL OF AGENDA**

**2.1 Regular Meeting Agenda**

COU18-208 Moved by Councillor Standish that council approve the agenda for the August 13, 2018 regular meeting of council with the following amendment:

- Under 10.0 New Business add 10.1 Wildfire Update

**CARRIED**

**2.2 2018 Council Workplan**

Received as information.

### **3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES**

#### **3.1 Minutes of the July 16, 2018 Public Hearing and Regular Meeting of Council**

COU18-209 Moved by Councillor DiManno that council adopt the minutes of the July 16, 2018 public hearing and regular meeting of council as presented.

**CARRIED**

Councillor Poole entered the meeting at 2:03 p.m.

### **4.0 DELEGATIONS**

Councillor Canning declared a conflict of interest because he is member of the Banff Curling Club Board of Directors and left the meeting at 2:04 p.m.

#### **4.1 The Sports Network (TSN) – Richard Coughlin**

Mr. Coughlin spoke to his presentation slides that have been added to the agenda package for this meeting. He requested that council consider a VIK (venue in kind) exchange to continue to hold the TSN Curling Skins event in Banff in the amount of \$32,575.

COU18-210 Moved by Mayor Sorensen that council direct administration to return with a report at the September 10, 2108 meeting of council with a breakdown of charges to TSN for the multi-year Curling Skins event for council's further consideration of a venue in kind request.

**CARRIED**

Councillor Canning returned to the public meeting at 2:15 p.m.

#### **4.2 Banff Community Greenhouse Society – Andrew Oosting**

Mr. Oosting spoke to his presentation slides which have been added to the agenda package for this meeting. The Society is requesting that council consider additional funds in the amount of \$50,000 to build greenhouse #3.

### **5.0 PUBLIC INPUT ON AGENDA ITEMS**

#### **5.1 Written Submissions**

None received.

#### **5.2 Verbal Submissions**

##### **5.2.1 Hugh Pettigrew – Agenda Item 7.3**

Mr. Pettigrew provided his opinions on Borrowing Bylaw 397 with regard to kiosks, equipment costs, equipment life cycles, the tendering process, and the value of the Parks Canada contract over the next 5 year.

### **6.0 UNFINISHED BUSINESS**

None considered.

### **7.0 BYLAWS AND STAFF REPORTS**

Councillor Christensen declared a conflict of interest because he is a member of the Banff Greenhouse Gardening Society and left the meeting at 2:32 p.m.

### **7.1 New Community Greenhouse at Recreation Grounds**

COU18-211 Moved by Councillor Olver that council commit up to an additional \$50,000 for the third greenhouse project in the 2018 capital budget funded from the budget stabilization fund.

**CARRIED**  
**Canning and Sorensen opposed**

Councillor Christensen returned to the public meeting at 3:02 p.m.

Councillor DiManno declared a conflict of interest because she is an employee of the Bow Valley Regional Transit Services Commission and Bylaw 398 is related to transit and left the meeting at 3:03 p.m.

### **7.2 Bylaw 398 Land Use Bylaw Amending Bylaw – Apartment Housing Parking**

COU18-212 Moved by Mayor Sorensen that council give second reading to Bylaw 398 – Land Use Bylaw Amending Bylaw – Apartment Housing Parking.

**CARRIED**

COU18-213 Moved by Councillor Olver that council give third reading to Bylaw 398 – Land Use Bylaw Amending Bylaw – Apartment Housing Parking.

**CARRIED**

Councillor DiManno returned to the public meeting at 3:10 p.m.

### **7.3 Borrowing Bylaw 397 – Lake Louise Solid Waste Contract Capital**

COU18-214 Moved by Councillor Olver that council give second reading to Borrowing Bylaw 397- Lake Louise Solid Waste Contract Capital with the following amendment:

- In the first recital remove the words “to construct a transit bus storage facility“ and replace them with the words “for the purchase of one side load garbage truck with accessories, one hoist lift roll-off truck and three roll-off bins”.

**CARRIED**

COU18-215 Moved by Councillor Olver that council give third reading to Borrowing Bylaw 397- Lake Louise Solid Waste Contract Capital as amended.

**CARRIED**  
**Christensen and Poole opposed**

Council unanimously agreed to next consider item 10.1

### **10.1 Wildfire Update**

Fire Chief Adamo updated council on the Wardle Wildfire. He also reported that there additionally have been two small ignitions, one on the front side of Rundle and one near the Sundance Warden Cabin. Smoke continues to be expected.

**7.4 Integration of Camping Bylaw Regulations into the Streets and Public Place Use Bylaw and the Community Standards Bylaw**

COU18-216 Moved by Councillor Standish that council give third reading to Bylaw 401 – Community Standards Bylaw 260 Amendment No. 2.

COU18-217 Moved by Councillor Christensen that council postpone further consideration of motion COU18-216 until administration returns with a legal review of the ramifications of changing the word “may” to “shall” in section 37.2.

**DEFEATED**  
**Poole and Christensen opposed**

The vote followed on motion COU18-216: that council give third reading to Bylaw 401 – Community Standards Bylaw 260 Amendment No. 2.

**CARRIED**  
**Christensen opposed**

COU18-218 Moved by Councillor Standish that council give third reading to Bylaw 400 – Street and Public Place Use Bylaw 124 Amendment No. 5

**CARRIED**

There was a recess from 3:45 p.m. until 4:07 p.m.

**7.5 Procedures Bylaw 44-7**

COU18-219 Moved by Councillor Poole that council postpone consideration of draft Procedures Bylaw 44-7 until the next meeting of council to allow time for further review of proposed revisions.

**CARRIED**

**7.6 Construction Site Hoarding Policy**

COU18-220 Moved by Councillor Olver that council approve Construction Site Hoarding Standards Policy C3000 as presented.

**CARRIED**

The presentation slides were added to the agenda package for this meeting.

**7.7 Municipal Community Grants Process**

Council discussed and provided feedback to administration on options for the municipal granting process. Administration will return to council with specific options and tactics for municipal grants for council’s further consideration.

**7.8 2018-2019 Recruitment Profiles and Applications**

COU18-221 Moved by Mayor Sorensen that council approve:

- i. the 2018-2019 council committee recruitment profiles; and
- ii. the 2018-2019 application questions.

**CARRIED**

**7.9 Rocky Mountain Housing Cooperative Loan Guarantee**

The report was received as information.

- 7.10 2018 Canada Day**  
The report was received as information.
- 7.11 Water Service Fee for Service Cost Recovery Invoicing Process**  
The report was received as information.
- 7.12 Statement of Significance – 137 Lynx Street “The McLeod Home”**  
The report was received as information.
- 7.13 Transit Shelters – Scope and Design**  
The report was received as information.

By unanimous consent, council agreed to suspend the provisions of the Procedures Bylaw and extend the length of the meeting past four hours.

Council considered agenda item 7.16 next.

- 7.16 Second Quarter Financial Statements and Forecast**  
The report was received as information.

- 7.14 Transit Service Benchmarking Report**  
Martin Bean, Regional Transit Services Commission CAO was in the gallery to answer questions from council.  
  
The report was received as information.

- 7.15 Snow and Ice Control Benchmarking Report**  
Postponed until the September 10, 2018 meeting of council.

## **8.0 COMMITTEE AND BOARD REPORTS**

- 8.1 Development Appeal Board, Board Order 08-18**  
Received as information.
- 8.2 Minutes of the June 13, 2018 Meeting of the Municipal Planning Commission**  
Received as information.
- 8.3 Bow Valley Regional Housing July Monthly Bulletin**  
Received as information.

## **9.0 CORRESPONDENCE**

No correspondence was received.

## **10.0 NEW BUSINESS**

- 10.1 Wildfire Update**  
Considered after item 7.3.

**11.0 PUBLIC INPUT ON AGENDA ITEMS**

None received.

**12.0 IN CAMERA**

No in camera items were considered.

**13.0 ADJOURNMENT**

COU18-222 Moved by Councillor Standish that council adjourn the August 13, 2018 regular meeting of council at 6:23 p.m.

**CARRIED**

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Karen Sorensen  
Mayor

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Tara Johnston-Lee  
Municipal Clerk