

**MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE**  
**of the Town of Banff in the Province of Alberta**  
**Town Hall Council Chamber**  
**Monday, September 10, 2018 at 9:00 am**

**COUNCIL MEMBERS PRESENT**

Karen Sorensen	Mayor
Ted Christensen	Councillor and Deputy Mayor
Grant Canning	Councillor and Acting Mayor
Corrie DiManno	Councillor
Peter Poole	Councillor
Brian Standish	Councillor

**COUNCIL MEMBERS ABSENT**

Chip Olver	Councillor
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**ADMINISTRATION PRESENT**

Robert Earl	Town Manager
Tara Johnston-Lee	Municipal Clerk

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**1.0 CALL TO ORDER**

The Mayor called the September 10, 2018 meeting of the governance and finance committee to order at 9:00 a.m.

**CARRIED**

**2.0 APPROVAL OF AGENDA**

FIN18-45 Moved by Councillor Standish that the governance and finance committee approve the agenda for the September 10, 2018 meeting as presented.

**CARRIED**

**3.0 IN-CAMERA STRATEGIC PLANNING SESSION**

FIN18-46 Moved by Councillor Canning that the governance and finance committee go in camera at 9:01 a.m. to hold a strategic planning session in accordance with the Municipal Government Act sections 197 and the Freedom of Information and Protection of Privacy Act sections 23 and 24.

**Strategic Planning – Recreation Master Plans**

FOIP Section 23, Local Body Confidences  
FOIP Section 24, Advice from Officials

**CARRIED**

Attending all or part of the Strategic Planning Session with Council:

Name		Reason
Leslie Taylor	Consultant	Session Facilitator
Robert Earl	Town Manager	Strategic Leader of the Organization
Silvio Adamo	Director, Protective Services, Fire Chief	Strategic Leader of the Organization
Kelly Gibson	Director, Corporate Services	Strategic Leader of the Organization
Alison Gerrits	Director, Community Services	Strategic Leader of the Organization
Randall McKay	Director, Planning and Development	Strategic Leader of the Organization
Paul Godfrey	Director, Operations	Strategic Leader of the Organization
Jason Darrah	Director, Communications and Marketing	Strategic Leader of the Organization
Adrian Field	Director, Engineering	Strategic Leader of the Organization
Amanda Arbuckle	Manager, Recreation	To answer questions
Colin Harris	Recreation Initiatives Coordinator	To answer questions
Tara Johnston-Lee	Municipal Clerk	Clerk – Procedural advice

Councillor DiManno left the in-camera session for portions of the in-camera session that were related to transit.

FIN18-47 Moved by Councillor Poole that the governance and finance committee come out of camera at 11:54 p.m.

**4.0 ADOPTION OF PREVIOUS GOVERNANCE & FINANCE COMMITTEE MINUTES**

**4.1. Minutes of the June 25, 2018 Meeting of the Governance & Finance Committee**

FIN18-48 Moved by Councillor DiManno that the governance and finance committee adopt the minutes of the June 25, 2018 meeting.

**CARRIED**

**4.2. Minutes of the July 16, 2018 Meeting of the Governance & Finance Committee**

FIN18-49 Moved by Councillor Poole that the governance and finance committee adopt the minutes of the July 16, 2018 meeting.

**CARRIED**

**4.3. Minutes of the August 13, 2018 Meeting of the Governance & Finance Committee**

FIN18-50 Moved by Councillor Standish that the governance and finance committee adopt the minutes of the August 13, 2018 meeting.

**CARRIED**

**5.0 DELEGATIONS**

There were no delegations.

**6.0 PUBLIC INPUT ON AGENDA ITEMS**

None received.

## 7.0 UNFINISHED BUSINESS

None considered.

## 8.0 REPORTS

### 8.1. Request for Decision – 2019 Service Review Additions

- FIN18-51 Moved by Councillor Canning that the governance and finance committee direct administration to prepare options for consideration at service review for: *Forgoing FCM and/or AUMA one year and all of council takes a familiarization trip to another resort community to see firsthand what they have done to address similar concerns that we have (congestion, transit, housing, land use issues, etc.).*
- CARRIED**  
**Standish opposed**
- Councillor DiManno left the meeting 12:05 as she is an employee of the Bow Valley Regional Transit Services Commission.
- FIN18-52 Moved by Councillor Canning that the governance and finance committee direct administration to prepare options for consideration at service review for: *Making transit free on some of our busiest days, for example, Canada Day and other days where it's in the public best interest, for example New Year's Eve.*
- CARRIED**  
**Christensen opposed**
- Councillor DiManno returned to the meeting at 12:07 p.m.
- FIN18-53 Moved by Councillor Canning that the governance and finance committee direct administration to prepare options for consideration at service review for: *Establishment of a budget to fund one off mid-year projects rather than using a budget stabilization fund.*
- DEFEATED**  
**Canning and Christensen in favour**
- FIN18-54 Moved by Councillor Christensen that the governance and finance committee direct administration to prepare options for consideration at service review for: *Creating a "public works committee" to review questions and suggestions arising from the public regarding town operations and procedures and report to council with their reviews. This committee need be advisory only. This is not unlike the concept of forming a committee to review public requests for funding.*
- DEFEATED**  
**Christensen and Poole in favour**
- FIN18-55 Moved by Councillor Christensen that the governance and finance committee direct administration to prepare options for consideration at service review for: *full review of Taxi Bylaw in 2019.*
- CARRIED**  
**DiManno and Standish opposed**
- FIN18-56 Moved by Councillor Poole that the governance and finance committee direct administration to come back with options for council to contribute to municipal census and resident satisfaction survey questions.
- CARRIED**

- FIN18-57 Moved by Mayor Sorensen that the governance and finance committee direct administration to prepare options for consideration at service review for: *Some method for more feedback to find out why people are choosing not to walk in winter.*  
**DEFEATED**
- FIN18-58 Moved by Councillor Poole that the governance and finance committee direct administration to prepare options for consideration at service review for: *explore longer term trends in financial plans.*  
**CARRIED**
- FIN18-59 Moved by Councillor Poole that the governance and finance committee direct administration to prepare options for consideration at service review for: *Legal advice on municipal authority in land matters should the Town want to acquire an interest in lands.*  
**CARRIED**  
**Standish opposed**
- FIN18-60 Moved by Councillor Poole that the governance and finance committee continue discussion of items 25 30 of the report at the September 24, 2018 meeting of the governance and finance committee meeting.
- 9.0 CORRESPONDENCE**  
None received.
- 10.0 PUBLIC INPUT ON AGENDA ITEMS**  
None received.
- 11.0 ADJOURNMENT**
- FIN18-61 Moved by Councillor Poole that the governance and finance committee adjourn the September 10, 2018 regular meeting of governance and finance committee at 1:08 p.m.  
**CARRIED**

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Karen Sorensen  
Mayor

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Tara Johnston-Lee  
Municipal Clerk