

**MINUTES OF THE
BANFF HOUSING CORPORATION
Town Hall, Ted Langridge Room
September 20, 2018 at 8:30 a.m.**

BOARD MEMBERS PRESENT

Corrie DiManno	Town Councillor
Chris Thorburn	Public Member Director
Kevin Driver	Public Member Director
Allan Buckingham	Public Member Director
Richard Maisonet	Public Member Director

BOARD MEMBERS/OTHERS ABSENT

ADMINISTRATION, OTHERS PRESENT

Sharon Oakley	Manager, Housing Sustainability
Carrie Vaugeois	Banff Housing Corporation Supervisor
Candis Waugh	Recorder

1.0 CALL TO ORDER/APPROVAL OF AGENDA

C. DiManno called the September 20th, 2018 meeting of the Banff Housing Corporation to order at 8:30 a.m.

BHC18-55 Moved by K. Driver to approve the agenda.

CARRIED

2.0 DELEGATIONS

Paul Sylvestre and Peter Duck – FireSmart

FireSmart information was presented. Information sessions have been held and will continue to be held in neighbourhoods explaining risk and mitigation of potential fires. They are asking if the Banff Housing Corporation could help with financial support in the removal of select trees on Banff Housing Corporation properties. This will be added to the October meeting for discussion and will get back to Paul and Peter with FireSmart with a decision.

BHC18-56 Move by C. DiManno to direct administration to bring back options on how BHC can support FireSmart, options to include: a rebate program, education, awareness and/or outreach.

CARRIED

3.0 ADOPTION OF PREVIOUS BANFF HOUSING CORPORATION MINUTES

July, August and September minutes to be approved at the next BHC meeting.

4.0 CONTINUING BUSINESS - OPERATIONAL UPDATES

4.1.1 BHC Operational Update

4.1.1.1 Two properties are conditionally sold. A third property has not sold after an open house.

4.1.2 Housing Sustainability Update

4.1.2.1 Ti’Nu ribbon cutting
Wednesday, October 17th, 11:00 a.m. a ribbon cutting ceremony will take place at Ti’Nu, 547 Coyote Lane. Invitations to the ceremony will be sent out.

5.0 TODAY'S BUSINESS

Banking changes (verbal update)

Looking at what the banks/credit unions offer. Administration will come back to the October meeting with more information.

5.1.1 Banking Changes

Our current bank, BMO, does not support BHC mortgages. We are looking into a full service banking institution; CIBC has offered a banking package and waiting for package details from the ATB and Credit Union. Once they are all received, they will be reviewed and this will be discussed.

5.1.2 Bylaw update (Bylaws 1.1 and 1.2 revision need for required members)

We are required to provide Council

5.1.3 Car Share Program

An insurance company has been found to insure the car share vehicles. The cars will be picked up tomorrow and in the next couple of weeks the car share program will start. Staff will also be able to use the vehicles. The car share vehicles will have dedicated stalls in the parkade.

5.1.4 Board Member Renewal/Recruitment

This will be Kevin Driver's last meeting. There is an ad out for recruitment but at this point no applications have been submitted. There are two board member positions to be filled and the deadline to apply is October 5th.

6.0 NEW BUSINESS / NEXT MEETING

Work on the budget and fees for 2019.

DATE Next meeting - Wednesday, October 17th, 2018 at 8:30 a.m.

BHC18-57 Moved by A. Buckingham to adjourn at 10:00 a.m.

CARRIED

Corrie DiManno, Chair

Recording Secretary