

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, September 24, 2018 at 2:00 pm**

COUNCIL MEMBERS PRESENT

Karen Sorensen	Mayor
Ted Christensen	Councillor and Deputy Mayor
Grant Canning	Councillor and Acting Mayor
Corrie DiManno	Councillor
Chip Olver	Councillor
Peter Poole	Councillor
Brian Standish	Councillor

COUNCIL MEMBERS ABSENT

ADMINISTRATION PRESENT

Robert Earl	Town Manager
Shawn Carr	Manager, FCSS
Alison Gerrits	Director, Community Services
Tony Clark	Bylaw Services Supervisor
Mike Buxton-Carr	RCMP
Chris Hughes	Manager, Finance
Ryan Moray	Manager, Water Services
Hailey Monod	Asset Management Coordinator
Kelly Gibson	Director, Corporate Services
Tara Johnston-Lee	Municipal Clerk

1.0 CALL TO ORDER

The Mayor called the regular meeting of council to order at 2:00 p.m.

2.0 APPROVAL OF AGENDA

2.1 Regular Meeting Agenda

COU18-250 Moved by Councillor Standish that council approve the agenda for the September 24, 2018 regular meeting of council as presented.

CARRIED

2.2 2018 Council Workplan

COU18-251 Moved by Councillor Poole that council schedule a special meeting of council for Thursday, October 11, 2018 starting at 9:00 a.m. in Banff Town Hall council chamber, to consider any agenda items postponed at the October 9, 2018 meeting of council.

CARRIED

3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the September 10, 2018 Regular Meeting of Council

COU18-252 Moved by Councillor DiManno that council adopt the minutes of the September 10, 2018 regular meeting of council with the following amendment:

- under motion COU18-229 change the words “Space Lab” to “the Basement”.

CARRIED

4.0 DELEGATIONS

Councillor DiManno disclosed that she is a volunteer for the Banff Pride organization.

4.1 Banff Pride – Shane Nizinkevich

Council received the update on and invitation to Pride Week (October 9-13, 2018) as information.

4.2 Bow Valley Early Childhood Development Coalition – Patricia de Boer

Council received the update on the activities of the BVEDC and the invitation to attend Early Childhood Summit (October 27, 2018) as information.

COU18-253 Moved by Mayor Sorensen that council direct administration to return with more information on the results of Group A presented in the Bow Valley Early Childhood Development Coalition report.

CARRIED

5.0 PUBLIC INPUT ON AGENDA ITEMS

5.1 Written Submissions

None received.

5.2 Verbal Submissions

None received.

6.0 UNFINISHED BUSINESS

6.1 Banff Hockey Academy In-Kind Request

Council received correspondence from Bill Doherty, Banff Hockey Academy, as information. The correspondence was added to the agenda package for this meeting.

COU18-254 Moved by Councillor Canning that council postpone decision on the Banff Hockey Academy’s request for in-kind access to amenities at The Fenlands Banff Recreation Centre until administration has had more time to develop solutions with the Banff Hockey Academy.

CARRIED

6.2 Public Smoking Restriction Options

COU18-255 Moved by Mayor Sorensen that council direct administration to draft a new bylaw (or bylaw amendment) that would further restrict the smoking of tobacco in Banff beyond the provincial regulation to include one or more of the following:

- parks and green spaces
- trails and paths
- sports fields
- outdoor recreational facilities
- grounds of town buildings
- sidewalks and roads.

CARRIED
DiManno, Olver and Standish opposed

COU18-256 Moved by Councillor Standish that council direct administration to include opportunities for public engagement on a draft smoking bylaw through:

- i. a public hearing process;
- ii. a generic community wide survey; and
- iii. engaging with stakeholders.

CARRIED

COU18-257 Moved by Mayor Sorensen that council direct administration to acquire designation from the province to enforce the existing Tobacco and Smoking Reduction Act.

CARRIED

6.3 Review of Bylaw 317 Taxation of Student Dormitories

COU18-258 Moved by Mayor Sorensen that council affirm support for Bylaw 317 – Taxation of Student Dormitories.
CARRIED

6.4 Pedestrian Bridge Lift Station Odour Update

The report was received as information.

6.5 Sidewalk Asset Management & 2018 Inspection

The report was received as information.

By unanimous consent council agreed to consider agenda item 7.6 next.

7.6 Bicycle Theft in Banff

COU18-259 Moved by Councillor Olver that direct administration to return with a report exploring options for implementing a 529 Garage bicycle recovery service including options for cost recovery.

CARRIED
Poole and Standish opposed

6.6 Procedures Bylaw 44-7

- COU18-260 Moved by Mayor Sorensen that council direct administration to include housekeeping amendments in current sections 13.5, 5.17, 13.14 indicated in the administrative report in the draft Procedures Bylaw to be presented for readings.
- CARRIED**
- COU18-261 Moved by Mayor Sorensen that council direct administration to include housekeeping amendments in current section 11.4 indicated in the administrative report in the draft Procedures Bylaw to be presented for readings.
- CARRIED**
- COU18-262 Moved by Mayor Sorensen that council direct administration to amend the wording in current section 5.3 to read:
“Notice of Council or Committee meetings to the public is to be given by posting the notice of the Meeting at the front entrance of Banff Town Hall, as a minimum requirement, as well as on the Town’s website and social media.”
in the draft Procedures Bylaw to be presented for readings.
- CARRIED**
- COU18-263 Moved by Mayor Sorensen that council direct administration to include a definition of social media in the draft Procedures Bylaw to be presented for readings.
- CARRIED**
- COU18-264 Moved by Mayor Sorensen that council direct administration to include housekeeping amendments in sections 5.7, 5.22, 5.23 indicated in the administrative report in the draft Procedures Bylaw to be presented for readings.
- CARRIED**
- COU18-265 Moved by Mayor Sorensen that council direct administration to amend the wording in section 3.4 to read”
“Where the relevance or the applicability of RONR is disputed, the Presiding Officer shall determine the issue, subject to an appeal, in which case the Voting Body may uphold, override the Presiding Officer's ruling by majority vote.”
in the draft Procedures Bylaw to be presented for readings.
- CARRIED**
- COU18-266 Moved by Mayor Sorensen that council direct administration to add to section 4.3 the words:
“ c) Presentations by each Member concerning Committees, joint jurisdictional committees and external agencies they respectively deem appropriate on which to serve”
in the draft Procedures Bylaw to be presented for readings.
- DEFEATED**
Poole and Christensen in favour

COU18-267 Moved by Mayor Sorensen that council direct administration to bring back options for a policy for councillor appointments to council committees.

CARRIED

COU18-268 Moved by Mayor Sorensen that council direct administration to amend current section 4.14 to read as follows:

“No business, other than that stated in the notice, shall be transacted at a special Meeting, unless the whole of Council is present at the Meeting and the Council unanimously agrees to deal with the matter in question.”

in the draft Procedures Bylaw to be presented for readings.

DEFEATED

Poole and Christensen in favour

COU18-269 Moved by Mayor Sorensen that council direct administration to remove current section 4.30 in the draft Procedures Bylaw to be presented for readings.

CARRIED

COU18-270 Moved by Mayor Sorensen that council direct administration to insert in current section 5.22, 12. Public Input on Agenda Items in the draft Procedures Bylaw to be presented for readings.

DEFEATED

Christensen, Poole and Canning in favour

COU18-271 Moved by Mayor Sorensen that council direct administration to:

- i. replace the word “Verbal” with “Oral” where appropriate; and
- ii. in the current section 7.2 replace the word unanimous with majority;

in the draft Procedures Bylaw to be presented for readings.

CARRIED

COU18-272 Moved by Mayor Sorensen that council direct administration to amend current section 13.3 to read:

“A motion may be withdrawn at any time before voting, subject to no objection from any Member present. Motions withdrawn in this manner shall not be recorded in the minutes.”

in the draft Procedures Bylaw to be presented for readings.

CARRIED

COU18-273 Moved by Councillor Poole that council direct administration to add the following to current section 15.2:

“In accordance with the Incorporation Agreement, Council may pass bylaws and policies guiding the Town's representative(s) to the Intergovernmental Liaison Committee. The Town's representation to the Liaison Committee shall be decided in public at the annual Organization Meeting.”

in the draft Procedures Bylaw to be presented for readings.

DEFEATED

Poole and Christensen in favour

- COU18-274 Moved by Councillor Poole that council direct administration to include the following in current section 15.0 of the Procedures Bylaw where appropriate:
“Recognizing that the Town lacks sole authority to determine the procedures of the Intergovernmental Liaison Committee, but that the Town's representative can negotiate normal committee procedures, the Town guides its representative to hold meetings following RONR, or if an alternative procedure is adopted, that said procedure is reported to Council and that minutes are recorded and reported to Council similar to other Committees.”
in the draft Procedures Bylaw to be presented for readings.

DEFEATED
Poole and Christensen in favour

- COU18-275 Moved by Mayor Sorensen that council direct administration to amend current section 4.24 to read:
“The Member presiding at the Meeting must not participate electronically.”
in the draft Procedures Bylaw to be presented for readings.

CARRIED

7.0 BYLAWS AND STAFF REPORTS

7.1 Revision to Service Review Meeting Dates

- COU18-276 Moved by Mayor Sorensen that council approve the cancellation of the first three scheduled Service Review Meetings (November 14, 19 and 21) to have more time to prepare incorporation of the Strategic Planning Session outcomes into the Service Review document.

CARRIED

7.2 Town of Banff Property Licensing and Leasing Policy

Postponed to the October 9, 2018 meeting of council.

7.3 Green Fleet Policy

Postponed to the October 9, 2018 meeting of council.

7.4 Town Wide Speed Limit Review

Postponed to the October 9, 2018 meeting of council.

7.5 Animal Service Bylaw Review

Postponed to the October 9, 2018 meeting of council.

7.6

Considered earlier in the agenda.

7.7 Single Use Plastics

Postponed to the October 9, 2018 meeting of council.

7.8 Heritage Reserve Fund

Postponed to the October 9, 2018 meeting of council.

8.0 COMMITTEE AND BOARD REPORTS

8.1 Minutes of the July 26, 2018 Meeting of the Municipal Planning Commission

Received as information.

8.2 Minutes of the April 19, 2018 Meeting of the Bow Valley Waste Management Commission
Received as information.

8.3 Minutes of the May 16, 2018 Meeting of the Bow Valley Waste Management Commission
Received as information.

8.4 Minutes of the June 21, 2018 Meeting of the Bow Valley Waste Management Commission
Received as information.

8.5 Minutes of the July 19, 2018 Meeting of the Bow Valley Waste Management Commission
Received as information.

9.0 CORRESPONDENCE

None received.

10.0 NEW BUSINESS

None considered.

11.0 PUBLIC INPUT ON AGENDA ITEMS

None received.

12.0 IN CAMERA

No items considered.

13.0 ADJOURNMENT

COU18-277 Moved by Councillor Standish that council adjourn the September 24, 2018, 2018 regular meeting of council at 6:08 p.m.

CARRIED

Karen Sorensen
Mayor

Tara Johnston-Lee
Municipal Clerk

Minutes approved by: _____