

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, October 22, 2018 at 2:00 pm**

COUNCIL MEMBERS PRESENT

Karen Sorensen	Mayor
Corrie DiManno	Councillor
Peter Poole	Councillor
Brian Standish	Councillor

COUNCIL MEMBERS ABSENT

Ted Christensen	Councillor and Deputy Mayor
Grant Canning	Councillor and Acting Mayor
Chip Olver	Councillor

ADMINISTRATION PRESENT

Robert Earl	Town Manager
Emma Sanborn	Development Policy Planner
Kelly Gibson	Director, Corporate Services
Randall McKay	Director, Planning and Development
Stephen Allan	Engineering Coordinator
Jennifer LaForest	Planner
Adrian Fields	Director, Engineering
Tara Johnston-Lee	Municipal Clerk

1.0 CALL TO ORDER

The Mayor called the regular meeting of council to order at 2:00 p.m.

2.0 APPROVAL OF AGENDA

2.1 Regular Meeting Agenda

COU18-308 Moved by Councillor Poole that council approve the agenda for the October 22, 2018 regular meeting of council as presented.

CARRIED

2.2 For Information: 2018 Council Workplan

Received as information.

3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the October 9, 2018 Regular Meeting of Council

COU18-309 Moved by Councillor Poole that council adopt the minutes of the October 9, 2018 regular meeting of council as presented.

CARRIED

3.2 Minutes of the October 11, 2018 Special Meeting of Council

COU18-310 Moved by Councillor Standish that council adopt the minutes of the October 11, 2018 special meeting of council as presented.

CARRIED

4.0 DELEGATIONS

There were no delegations.

5.0 PUBLIC INPUT ON AGENDA ITEMS

5.1 Written Submissions

None received.

5.2 Verbal Submissions

None received.

6.0 UNFINISHED BUSINESS

None considered.

7.0 BYLAWS AND STAFF REPORTS

7.1 Procedures Bylaw 44-7

COU18-311 Moved by Mayor Sorensen that council give third reading to Procedures Bylaw 44-7 as presented.

COU18-312 Moved by Councillor Poole that that council amend motion COU18-311 by adding the following words in underline:

That council give third reading to Procedures Bylaw 44-7 as presented with the following amendments:

- Under section 5.20 add the agenda item “12. Public Input on Agenda Items” and renumber appropriately.

DEFEATED
Poole and Standish in favour

The vote followed on motion COU18-311: that council give third reading to Procedures Bylaw 44-7 as presented.

CARRIED
Poole opposed

7.2 Seasonal Winter Lighting Policy C5004

COU18-313 Moved by Councillor Standish that council approve Seasonal Winter Lighting Policy C5004 as presented with the following amendments”

- In Section 3.0 Definitions: Remove colour rendering and colour rendering index definitions and add the following definition for correlated colour temperature definition:

‘Correlated Colour Temperature (CCT): The colour appearance of white light emitted from electric light sources. Defined in degrees Kelvin (K).’
- Throughout the document change the words “Banff & Lake Louise Tourism” to “Destination Marketing Organization”.
- Amend section 5.1 to read:
“The Town Manager is responsible for the overall implementation of this policy, and the communication of such to Parks Canada.”

CARRIED

7.3 Capital Reserve Policies

COU18-314 Moved by Mayor Sorensen that council adopt the following reserve policies as presented:

- Policy R001: Fire Reserve
- Policy R002: Water Reserve
- Policy R003: Sewer Reserve
- Policy R004: General Capital Reserve
- Policy R005: Solid Waste Reserve
- Policy R006: Fleet Reserve
- Policy R007: Staff Housing Reserve

CARRIED

By unanimous consent council postponed consideration of Policy R008: Transit Reserve until the November 12, 2018 meeting of council for quorum purposes.

7.4 Storefront Cannabis Retail – Options for Business License Fees and Charges

COU18-315 Moved by Mayor Sorensen that council direct administration to return with a bylaw to proceed with a fee structure for Storefront Cannabis Retail Business Licensing that mirrors business license fees of similar complexity and scope.

CARRIED
Poole opposed

7.5 Bow River Bridge Pier Maintenance Project PW128-14

COU18-316 Moved by Councillor DiManno that council approve a transfer of \$87,930 from the general capital reserve to fully fund project PW-128-14 Bow River Bridge Pier Maintenance in 2019.

CARRIED

7.6 2018 Capital Project Update – Fourth Quarter

The report was received as information.

8.0 COMMITTEE AND BOARD REPORTS

None considered.

9.0 CORRESPONDENCE

None received.

10.0 NEW BUSINESS

None considered.

11.0 PUBLIC INPUT ON AGENDA ITEMS

None received.

12.0 IN CAMERA

12.1 Land Matter – Road Closure

COU18-317 Moved by Councillor Poole that council move in camera in accordance with the Municipal Government Act section 197 and the Freedom of Information and Protection of Privacy Act section 24, advice from officials at 5:02 p.m.

Land Matter – Road Closure

FOIP Section 24, Advice from Officials

CARRIED

Attending all or part of the in camera session with council:

Name		Reason
Robert Earl	Town Manager	Strategic Leader of the Organization
Adrian Field	Director, Engineering	Strategic Leader of the Organization
Stephen Allan	Engineering Coordinator	To present and answer questions from council
Darren Enns	Manager, Development Services	Strategic Leader of the Organization
Kelly Gibson	Director, Corporate Services	Strategic Leader of the Organization

COU18-318 Moved by Mayor Sorensen that council return to the public meeting a 5:30 p.m.

CARRIED

13.0 ADJOURNMENT

COU18-319 Moved by Mayor Sorensen that council adjourn the October 22, 2018, 2018 regular meeting of council at 5:30 p.m.

CARRIED

Minutes approved by: _____

Karen Sorensen
Mayor

Tara Johnston-Lee
Municipal Clerk

Minutes approved by: _____