

**MINUTES OF THE ANNUAL ORGANIZATIONAL MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, October 22, 2018 at 4:00 pm**

COUNCIL MEMBERS PRESENT

Karen Sorensen Mayor
Corrie DiManno Councillor
Peter Poole Councillor
Brian Standish Councillor

COUNCIL MEMBERS ABSENT

Ted Christensen Councillor and Deputy Mayor
Grant Canning Councillor and Acting Mayor
Chip Olver Councillor

ADMINISTRATION PRESENT

Robert Earl Town Manager
Tara Johnston-Lee Municipal Clerk

1.0 CALL TO ORDER

The Mayor called the regular meeting of council to order at 4:00 p.m.

2.0 Approval of Agenda

COU18-320 Moved by Councillor DiManno that council approve the agenda for the October 22, 2018 annual organizational meeting of council as presented.

3.0 Public Input on Agenda Items

None received.

4.0 Confirmation of Appointments of Deputy Mayor and Acting Mayor

COU18-321 Moved by Mayor Sorensen that council confirm the appointments of councillors to act as deputy mayor and acting mayor for the remainder of the 2017-2021 council term of office as follows:

| Term | Deputy Mayor | Acting Mayor |
|----------------------------------------------------|---------------------|---------------------|
| July 1, 2018 – February 28, 2019 | Ted Christensen | Grant Canning |
| March 1, 2019 – October 31, 2019 | Grant Canning | Brian Standish |
| November 1, 2019 – June 30, 2020 | Brian Standish | Chip Olver |
| July 1, 2020 – February 28, 2021 | Chip Olver | Peter Poole |
| March 1, 2021 – 2021 Annual Organizational Meeting | Peter Poole | Corrie DiManno |

CARRIED

5.0 2018-2019 Council and Governance & Finance Committee Meeting Schedule

As information and attached to the minutes of this meeting.

Minutes approved by: _____

6.0 Appointment of Councillors to Council Committees

COU18-322 Moved by Mayor Sorensen that council appoint councillors as council committee representatives and as council representation on outside boards for 2018/2019 as follows:

2018-2019 TOWN OF BANFF COUNCIL COMMITTEE REPRESENTATIVES

| Committees and Corporations | # Reps | Sorensen | Canning | Christensen | DiManno | Olver | Poole | Standish |
|-------------------------------|--------------|----------|---------|-------------|---------|-------|-------|----------|
| Assessment Review Board | 3 Currently | | X | | | | X | X |
| Banff Community Art Committee | 1 | | | | X | | | |
| Banff Heritage Corporation | 1 + 1 Alt | | | | | ALT | X | |
| Banff Housing Corporation | 1 | | | | X | | | |
| Banff Public Library | 1 + 1 Alt | | | | ALT | | | X |
| Development Appeal Board | 2 | X | X | | | | | |
| Municipal Planning Commission | 2 | | | | X | X | | |

2018/2019 COUNCIL REPRESENTATION ON OUTSIDE BOARDS

| Boards | # Reps | Sorensen | Canning | Christensen | DiManno | Olver | Poole | Standish |
|-------------------------------------------------|------------|----------|---------|-------------|---------|-------|-------|----------|
| Banff Lake Louise Tourism Bureau | 1+ 1 alt. | X | | | | | | ALT |
| Biosphere Institute of the Bow Valley | 1 | | | | | X | | |
| Bow Valley Regional Housing Board | 2 | | X | X | | ALT | | |
| Bow Valley Regional Transit Services Commission | 2 | | | | | X | | X |
| Bow Valley Waste Management Commission | 2 + 1 alt. | | ALT | X | | | X | |
| Community Advisory Committee (RCMP) | 1 | | | X | | | | |
| Rocky Mountains Housing Cooperative | 1 | | | X | | | | |
| Other - Mayoral | | | | | | | | |
| AUMA Mayors Caucus | 1 | X | | | | | | |
| Intergovernmental Liaison | 1 | X | | | | | | |
| RCMP Liaison | 1 | X | | | | | | |

COU18-323 Moved by Councillor Poole that council amend motion COU18-322 by removing Councillor Olver as a representative for the Municipal Planning Commission in the chart and adding Councillor Poole as a representative on the Municipal Planning Commission in the chart.

DEFEATED
Poole in favour

COU18-324 Moved by Councillor Poole that council amend motion COU18-322 by adding Councillor Poole as a representative on the Intergovernmental Liaison Committee.

DEFEATED
Poole in favour

The vote followed on motion COU18-322: that council appoint councillors as council committee representatives and as council representation on outside boards for 2018/2019 as follows:

2018-2019 TOWN OF BANFF COUNCIL COMMITTEE REPRESENTATIVES

| Committees and Corporations | # Reps | Sorensen | Canning | Christensen | DiManno | Olver | Poole | Standish |
|-------------------------------|--------------|----------|---------|-------------|---------|-------|-------|----------|
| Assessment Review Board | 3 Currently | | X | | | | X | X |
| Banff Community Art Committee | 1 | | | | X | | | |
| Banff Heritage Corporation | 1 + 1 Alt | | | | | ALT | X | |
| Banff Housing Corporation | 1 | | | | X | | | |
| Banff Public Library | 1 + 1 Alt | | | | ALT | | | X |
| Development Appeal Board | 2 | X | X | | | | | |
| Municipal Planning Commission | 2 | | | | X | X | | |

2018/2019 COUNCIL REPRESENTATION ON OUTSIDE BOARDS

| Boards | # Reps | Sorensen | Canning | Christensen | DiManno | Olver | Poole | Standish |
|-------------------------------------------------|------------|----------|---------|-------------|---------|-------|-------|----------|
| Banff Lake Louise Tourism Bureau | 1+ 1 alt. | X | | | | | | ALT |
| Biosphere Institute of the Bow Valley | 1 | | | | | X | | |
| Bow Valley Regional Housing Board | 2 | | X | X | | ALT | | |
| Bow Valley Regional Transit Services Commission | 2 | | | | | X | | X |
| Bow Valley Waste Management Commission | 2 + 1 alt. | | ALT | X | | | X | |
| Community Advisory Committee (RCMP) | 1 | | | X | | | | |

| Boards | # Reps | Sorensen | Canning | Christensen | DiManno | Olver | Poole | Standish |
|-------------------------------------|--------|----------|---------|-------------|---------|-------|-------|----------|
| Rocky Mountains Housing Cooperative | 1 | | | X | | | | |
| Other - Mayoral | | | | | | | | |
| AUMA Mayors Caucus | 1 | X | | | | | | |
| Intergovernmental Liaison | 1 | X | | | | | | |
| RCMP Liaison | 1 | X | | | | | | |

CARRIED
Poole opposed

7.0 Appointment of Public Members to Committees, Corporations and Boards

COU18-325 Moved by Mayor Sorensen that council move in camera in accordance with the Municipal Government Act section 197 and the Freedom of Information and Protection of Privacy Act section 17(4)(g)(i), unreasonable invasion of third party’s personal privacy at 4:17 p.m.

Committee Public Member Selection Consideration

FOIP Section 17(4)(g)(i) - Unreasonable invasion of third party’s personal privacy

CARRIED

Attending all or part of the in camera session with council:

| Name | | Reason |
|-------------------|-----------------|---------------------------|
| Tara Johnston-Lee | Municipal Clerk | Clerk – Procedural advice |

COU18-326 Moved by Councillor Standish that council return to the public meeting at 4:51 p.m.

CARRIED

COU18-327 Moved by Councillor Poole that council appoint D.L. Cameron as a public member to a three-year term on the Banff Community Art Committee ending on the 2021 annual organizational meeting of council.

CARRIED

COU18-328 Moved by Councillor Poole that council appoint Ericka Chemko as a public member director to a three-year term on the Banff Heritage Corporation Board ending on the 2021 annual organizational meeting of council.

CARRIED

COU18-329 Moved by Councillor DiManno that council appoint Rick Maisonet as a public member to a three-year term on the Banff Housing Corporation Board ending on the 2021 annual organizational meeting of council.

CARRIED

COU18-330 Moved by Councillor DiManno that council direct the administration to continue advertising for two additional board positions on the Banff Housing Corporation Board.

CARRIED

COU18-331 Moved by Councillor Standish that council appoint Jean-Marc Stelter as the ID9 representative on the Banff Public Library Board.

CARRIED

COU18-332 Moved by Councillor Standish that council appoint Brigitte Hopkins and Lindsay Stokalko as public members to the Banff Public Library Board for a three year term ending on 2021 annual organizational meeting of council.

CARRIED

COU18-333 Moved by Councillor Standish that council appoint Patty Anasco and Kyle Brenders as public members to the Banff Public Library Board for a two year term ending on the 2020 annual organizational meeting of council.

CARRIED

COU18-334 Moved by Councillor DiManno that council appoint Adriana Calvo-Matos, Richard Church, Scott McElohone, Brian Smythe and Amber Wanless as public members to a one-year term on the Municipal Planning Commission ending on the 2019 annual organizational meeting of council.

CARRIED

Poole opposed

COU18-335 Moved by Mayor Sorensen that council appoint David Bayne, Peter Eshenko, Raymond Horyn, Stavros Karlos, Dak Kerr and Doug Macnamara to a one-year term on the Development Appeal Board ending on the 2019 annual organizational meeting of council.

CARRIED

Poole opposed

8.0 Appointment of Parks Canada Representatives to Committees, Corporations and Boards

As information the following individuals have been appointed as representatives by Parks Canada:

- Municipal Planning Commission – Bryan Howie
- Development Appeal Board – Sheila Luey and Kendra Van Dyk
- Heritage Corporation – Susan Kennard

9.0 New Business

None considered.

10.0 Public Input on Agenda Items

None received.

11.0 Adjournment

COU18-336 Moved by Councillor Standish that council adjourn the October 22, 2018, 2018 annual organizational meeting of council at 5:00 p.m.

CARRIED

Karen Sorensen
Mayor

Tara Johnston-Lee
Municipal Clerk

2018
COUNCIL & GOVERNANCE AND FINANCE COMMITTEE
2018 MEETING DATES AND TIMES
BANFF TOWN HALL COUNCIL CHAMBER, 110 BEAR STREET, BANFF

| | | | | |
|-----------------|-----------|-----------|-------------------------------------------------------------|-------------|
| October | 22 | Monday | G & F Committee Meeting | 9:00 |
| | 22 | Monday | Council Meeting / Annual Organizational Meeting | 2:00 |
| | 29 | Monday | G & F Committee Meeting (Strategic Planning) | 9:00 – 4:00 |
| November | 13 | Tuesday | G & F Committee Meeting | 9:00 |
| | 13 | Tuesday | Council Meeting | 2:00 |
| | 26 | Monday | G& F Committee Service Review | 9:00 |
| | 26 | Monday | Council Meeting | 2:00 |
| | 28 | Wednesday | G & F Committee Service Review | 9:00 – 4:00 |
| December | 3 | Monday | G & F Committee Service Review | 9:00 – 4:00 |
| | 5 | Wednesday | G & F Committee Service Review | 9:00 – 4:00 |
| | 10 | Monday | G & F Committee Meeting | 10:00 |
| | 10 | Monday | Council Meeting | 2:00 |
| | 12 | Wednesday | G & F Committee Service Review | 9:00 – 4:00 |
| | 17 | Monday | G & F Committee Service Review | 9:00 - noon |
| | 17 | Monday | Council Meeting | 2:00 |
| | 19 | Wednesday | G & F Committee Service Review/Budget | 9:00 – 4:00 |

Council Meetings commence at 2:00 p.m.
Governance & Finance Committee Meetings commence at 9:00 a.m. unless otherwise noted
Service Review and Council Budget Meetings commence at 9:00 a.m. and run for ½ or full day
Public Hearings and **Special Meetings of Council** may be called by council as necessary.

**COUNCIL & GOVERNANCE AND FINANCE COMMITTEE
 2019 MEETING DATES AND TIMES
 BANFF TOWN HALL COUNCIL CHAMBER, 110 BEAR STEET, BANFF**

| | | | | |
|------------------|----|---------|----------------------------------------------------|------|
| January | 14 | Monday | G & F Committee Meeting | 9:00 |
| | 14 | Monday | Council Meeting | 2:00 |
| | 28 | Monday | G & F Committee Meeting | 9:00 |
| February | 28 | Monday | Council Meeting | 2:00 |
| | 11 | Monday | G & F Committee Meeting | 9:00 |
| | 11 | Monday | Council Meeting | 2:00 |
| | 25 | Monday | G & F Committee Meeting | 9:00 |
| March | 25 | Monday | Council Meeting | 2:00 |
| | 11 | Monday | G & F Committee Meeting | 9:00 |
| | 11 | Monday | Council Meeting | 2:00 |
| | 25 | Monday | G & F Committee Meeting | 9:00 |
| April | 25 | Monday | Council Meeting | 2:00 |
| | 8 | Monday | G & F Committee Meeting | 9:00 |
| | 8 | Monday | Council Meeting | 2:00 |
| | 23 | Tuesday | G & F Committee Meeting | 9:00 |
| May | 23 | Tuesday | Council Meeting | 2:00 |
| | 13 | Monday | G & F Committee Meeting | 9:00 |
| | 13 | Monday | Council Meeting | 2:00 |
| | 27 | Tuesday | G & F Committee Meeting | 9:00 |
| June | 27 | Tuesday | Council Meeting | 2:00 |
| | 10 | Monday | G & F Committee Meeting | 9:00 |
| | 10 | Monday | Council Meeting | 2:00 |
| | 24 | Monday | G & F Committee Meeting | 9:00 |
| July | 24 | Monday | Council Meeting | 2:00 |
| | 15 | Monday | G & F Committee Meeting | 9:00 |
| | 15 | Monday | Council Meeting | 2:00 |
| | 12 | Monday | G & F Committee Meeting | 9:00 |
| August | 12 | Monday | Council Meeting | 2:00 |
| | 9 | Monday | G&F Committee Meeting | 9:00 |
| | 9 | Monday | Council Meeting | 2:00 |
| | 23 | Monday | G & F Committee Meeting | 9:00 |
| September | 23 | Monday | Council Meeting | 2:00 |
| | 15 | Tuesday | G&F Committee Meeting | 9:00 |
| | 15 | Tuesday | Council Meeting | 2:00 |
| | 28 | Monday | G & F Committee Meeting | 9:00 |
| October | 28 | Monday | Council Meeting / Annual Organizational Meeting | 2:00 |

| | | | | |
|--------------------------------------------------------|-----------|-----------|-------------------------------------------------|-------------|
| November | 12 | Tuesday | G & F Committee Meeting | 9:00 |
| | 12 | Tuesday | Council Meeting | 2:00 |
| | 25 | Monday | G & F Committee Service Review | 9:00 - noon |
| | 25 | Monday | Council Meeting | 2:00 |
| | 27 | Wednesday | G & F Committee Service Review | 9:00 – 4:00 |
| December | 2 | Monday | G & F Committee Service Review | 9:00 – 4:00 |
| | 4 | Wednesday | G & F Committee Service Review | 9:00 – 4:00 |
| | 9 | Monday | G & F Committee Meeting | 9:00 |
| | 9 | Monday | Council Meeting | 2:00 |
| | 12 | Thursday | SR or Council Budget Meeting | 9:00 – 4:00 |
| | 16 | Monday | SR or Council Budget Meeting | 9:00 – noon |
| | 16 | Monday | Council Meeting | 2:00 |
| | 18 | Wednesday | SR or Council Budget Meeting | 9:00 – 4:00 |
| Regular Council Meetings | | | commence at 2:00 p.m. | |
| Governance & Finance Committee Meetings | | | commence at 9:00 a.m. | |
| Service Review and Council Budget Meetings | | | commence at 9:00 a.m. and run for ½ or full day | |
| Public Hearings and Special Meetings of Council | | | may be called by council as necessary. | |
