

FILM PERMIT APPLICATION

Permit #



P.O. Box 1260, Banff, Alberta T1L 1A1

www.banff.ca

The applicant must abide by: a) Bylaw 16-4, the Traffic Control Bylaw
b) Bylaw 124, the Streets & Public Place Use Bylaw, and;
c) Section 10 of Banff Land Use Bylaw No. 31, which governs signs.

Filming of a complex nature i.e. requiring road closures etc. or with more than 25 anticipated participants should apply **1-2 months prior** to the proposed date.

CONTACT INFORMATION:

Name of Sponsoring Group: _____

Name of Onsite Contact Person: _____

Cell # of Onsite Contact: _____

Name of Shoot: _____

Date(s): _____ Time: From: _____ am/pm to _____ am/pm

Section A: Use Of Streets/Sidewalks

Applicants must clearly outline the route/location of any Film Shoot, together with start /finish locations and any other pertinent details such as proposed road closures, detours, parking etc.

Engineering Authorization: _____ Date: _____

Section B: Use of Streets or Public Space

Surprise Corner Lookout Staff Initials

Bow Falls Lookout Staff Initials

Other Space: _____ Staff Initials

Section C: Insurance Certificate:

Minimum requirement: \$2 million in General Liability insurance listing **“The Town of Banff”** and **“Her Majesty the Queen in the Right of Canada as represented by the Parks Canada Agency”** as additional insured.

Insurance Reviewed Staff Initials

Section D: Signage

Indicate any signage requests; number of signs, type, location, number of days required etc.

For the purposes of the *Occupational Health & Safety Act*, the Sponsoring Group is the prime contractor for all areas of Town property used during the film shoot. The Town of Banff reserves the right to revoke a permit issued for a shoot and to cancel a shoot for any reason and shall not be responsible for any associated costs or damages.

Administration Use Only

Additional Conditions of Approval:

Approved subject to the conditions below:

1.	Applicant signed waiver form.	
2.	Applicant to pay applicable fees.	
3.	Applicant to ensure adequate traffic control.	
4.	Applicant to ensure the safe, orderly conduct of event participants.	
5.	Applicant to ensure participants provide right of way to emergency vehicles.	

Copies to	Operations Department	EMS	Fire Department
	403-762-1263	403-762-4193	403-762-1261
	RCMP	By-Law Department	Canadian Parks Service
	403-762-3120	Via E-Mail	403-762-1584