

CEMETERY PROCEDURES

Burial Requests

1. A Cemetery Application Form must be completed and returned to the Operations office two working days prior to the interment.
2. Where applicable, proof of plot purchase must accompany the request.
3. Plots are sold in accordance with Town of Banff Bylaw 39-1. Briefly:

Plots for burial purposes may be sold only to:

- a) Those persons eligible for burial in a national park, according to the National Parks Cemetery Regulation (this means a person who was a permanent resident of Banff at the time of death, or who had previously been a resident of Banff National Park for 25 years);
 - b) The parents, spouse, children or siblings of the eligible person;
 - c) Personal representatives of eligible person; and
 - d) Personal representatives of the parents, spouse, children or siblings of the eligible person.
4. A single grave plot is 31/2' x 10'. A maximum of 3 interments per single grave plot is allowed (i.e. 1 full burial plus 2 cremains or 3 cremains). The Town of Banff shall determine the location of any and all plots that are to be sold.
 5. Burials are generally performed during regular business hours. Burials on weekends, statutory holidays or after regular business hours may be made upon approval of the Town and will involve additional fees.
 6. Funeral parties or processions must reach the cemetery before 3:00 P.M.
 6. Special requests/arrangements (i.e. letters of consent) must be submitted to the Town of Banff with the Cemetery Plot Application.
 7. A vault is mandatory for full burials.
 8. A burial permit must be received by the Town of Banff, before the burial.
 9. Interment is the responsibility of the family or representative of the deceased. On the day of the burial, Town Staff will prepare the plot and direct the family or representative to the gravesite. Once the private service has concluded and the urn or casket has been placed in the ground, Town staff member will return to close the grave.