

Name of Agency:		
	2011	2012
	Projected	Actuals
		Budget
OPERATING REVENUES		
Town of Banff Grant		
Donations		
Fundraising		
Other Revenue (Please List):		
Programs		
Grants		
Interest		
TOTAL OPERATING REVENUES	\$ -	\$ -
OPERATING EXPENDITURES		
Salaries		
Benefits		
Telephone/Internet		
Postage		
Advertising/Promotion		
Accounting, Audit, Legal		
Training & Education		\$ -
Memberships		\$ -
Rent		
Utilities		
Insurance		
Office Supplies		
Facility Maintenance	\$ -	\$ -
Volunteer Appreciation	\$ -	
Travel/Subsistence		
Interest/Bank Charges		
Fundraising Expenses	\$ -	
Other (Please List):		
Budget Highlights (add extra sheets if required)		
1. If you are asking for an increase over last year's grant, please explain:		
2. Please provide a brief explanation for any budget items that have increased or decreased more than 10% from the previous year.		
3. If the service has an excess of revenue over expenses, please specify how the surplus was or will be allocated.		
4. Provide any additional comments or explanations for your budget here.		