

Banff Recreation Centre:

Welcome to Banff's newest recreation facility, a celebration of forest and mountain in a spectacular glass and wood centre. Whether skating, curling, learning or getting together with friends, family and colleagues, you'll find your special event inspired equally by the unparalleled grandeur of the Canadian Rockies and Banff's own hometown hospitality

Recreation Centre (effective September 1)

(per hour)	Local NFP	Local commercial	Non Local NFP	Non-local commercial
Lounge	\$30	\$40	\$40	\$60
Meeting Rooms	\$20	\$30	\$30	\$40
Concourse*	\$25	\$35	\$35	\$50
Dry Floors	\$57	\$100	\$72	\$130
Damage deposit** (bookings with alcohol)		\$600		
Damage deposit** (bookings without alcohol)		\$300		

Banff Recreation Centre rental guidelines

- Banff Recreation Centre lounge bookings between November and March are subject to prior bookings by the Banff Curling Club.
- Food and beverage arrangements in the Banff Recreation Centre are subject to the in-house concession lease agreement.
- Room set-up and tear-down charges are extra. Call for estimates.
- Bachelor/bachelorette parties are not permitted.
- Lounge and meeting room bookings are subject to a minimum two-hour rental fee.
- Concourse bookings are subject to a minimum four-hour rental fee
- Damage deposits apply to most rentals

Regulation Ice

Local Adult prime	\$199/hour
Local Adult non-prime	\$144/hour
Banff Minor Hockey/Banff Skate Club	\$ 91/hour
Non Local Adult	\$207/hour
Non Local Minor Hockey/Youth	\$160/hour

Curling Ice

Banff Curling Club	\$31/hour
Local Casual/Non Local Bonspiels	\$34/hour
Non Local Casual	\$49/hour

Arena Ice and Curling guidelines

- Prime and Non-Prime Time designations apply to local adult users only:

Prime	Sunday	11 a.m.	to midnight
	Monday to Friday	6 p.m.	to midnight
	Saturday	8 a.m.	to midnight
Non-Prime	Sunday	8 a.m.	to 11 a.m.
	Monday to Friday	8 a.m.	to 6 p.m.

- Contract Ice: 20 hours or more
- Casual Ice: less than 20 hours
- Lounge use is included at no charge for curling bookings and bonspiels.
- Bartending service and curling instruction are provided by the Banff Curling Club (November through March). Please call for rates.

Banff Recreation Grounds:

Picnic Shelters (effective April 1)

(per hour)	Local NFP	Local commercial	Non Local NFP	Non-local commercial
Little Bow/Norquay - hourly	\$20	\$29	\$27	\$39
Protection Mountain - hourly	\$27	\$40	\$34	\$51

Shelter bookings are subject to a minimum two-hour rental fee.

Tennis/Basketball Courts - hourly	\$28	\$34	\$35	\$42
-----------------------------------	------	------	------	------

Rugby/Soccer Field

Adult League - hourly	\$26	-	-	-
Other Rates - hourly	\$37	-	\$45	\$74

Ball Diamonds

Adult league	\$522/season/team			
Youth league	\$53/season/team			
Per Diamond Rates - hourly	\$33	\$53	\$40	\$67

Banff Recreation Grounds rental guidelines

- For outdoor facilities, additional charges may apply during winter months.
- Field availability is subject to weather conditions and maintenance schedules.
- Special washroom and firewood requests may incur additional charges.
- The season/team baseball diamond rental rate for local league teams includes the use of the diamonds for league games only.
- All outdoor facilities are available free of charge to casual, local users unless otherwise booked. Rates listed are for exclusive use.
- The cinder running track at the Banff Recreation Grounds is available at no cost to casual, local users. Site use fees apply to special events. Additional charges will be negotiated depending upon the nature of the booking.

Wedding Ceremony Locations:

Louis Trono Gazebo

	Local NFP	Local commercial	Non Local NFP	Non-local commercial
4-hour block	\$170	N/A	\$225	N/A

Tunnel Mountain Reservoir

4-hour block	\$170	N/A	\$225	N/A
--------------	-------	-----	-------	-----

Wedding Ceremony rental guidelines

The Louis Trono Gazebo in Central Park is available for weddings, cultural/musical performances, and special events only.

The Tunnel Mountain Reservoir is available for weddings only.

Banff Seniors Centre:

(per hour)	Local NFP	Local commercial	Non Local NFP	Non-local commercial
------------	-----------	------------------	---------------	----------------------

Pioneer Room (capacity 100): - Effective April 1

including kitchen - hourly	\$35	\$45	\$45	\$55
----------------------------	------	------	------	------

Bookings are subject to a minimum two-hour rental fee.

Banff Seniors':

including kitchen - hourly	\$18
----------------------------	------

Damage deposit	\$340	\$340	\$340	\$340
-----------------------	-------	-------	-------	-------

Security charges - hourly	\$19	\$19	\$19	\$19
---------------------------	------	------	------	------

Banff Seniors' Centre rental guidelines

- Security charges at \$15 per hour (includes GST) may be added to Seniors' Centre bookings.

General facility rental guidelines

- Proof of insurance is necessary for most bookings. Call the Town of Banff for details on insurance requirements.
- A damage deposit is required for most bookings.
- For large groups, a site use fee may apply in addition to the facility rental fee.
- Facility rental requests requiring Town of Banff staff outside of regular staff schedules may be subject to additional manpower charges.
- Some cleaning of the facility by the group/organizer is required after every booking. Details will be outlined prior to the event.
- Cleaning not performed by the group/organizer or special cleaning required as a result of the booking, will be charged back to the organizer or deducted from the damage deposit.
- More specific requirement details are available through the Town of Banff's Special Event Guidelines and Conditions of Use. Please call for more information.
- All commercial users are subject to Town of Banff Business Licence Bylaw regulations.
- If liquor is going to be served or sold, the Town of Banff insurance regulations must be followed and a copy of the liquor licence must be provided to Town of Banff Community Services Department prior to the event. Call for more information.
- Rates for exclusive use of parking areas will be negotiated depending upon the nature of the booking.
- All facility bookings are subject to a cancellation fee of a minimum \$25 to a maximum of 10% of the total booking.
- These rates are subject to change without notice.
- All rates include GST where applicable.

Equipment guidelines

- Equipment use is intended for local, non-profit, public community special events that take place in the Town of Banff.
- Additional manpower/delivery charges may apply.
- If equipment is to be left overnight, the Town of Banff Community Services department may require the organizers to supply security.
- Rates do not include delivery or labour costs. Call for estimates.
- Damage deposits may apply to some bookings.
- Equipment rental rates are daily. Multiple day rates can be negotiated.
- All rates include GST.

Non-Local: add 25% to listed Local Non-Profit rates. Some items may not be available for non-local groups. Please call for details.

Equipment rental rates

Item	Quantity Available	Local Non-Profit
Tables (6' folding)	40	\$7 each
Chairs (metal, stacking)	270	\$3 each
Pylons	30	\$1 each
Barricades	20	\$3 each
Safety Vests	22	\$1 each
No Parking Sandwich Boards	25	\$1 each
Portable Staging (24" x 4' x 8')	25	\$15 each
Electric Coffee Urn (100 cups)	1	\$11
Insulated Beverage Servers	2	\$11 each
Garbage Cans (with bags) □	10-	No charge
Recycling Bins	6	No charge
Bleacher Seating*	2	\$37 each
Propane Barbeque*	2	\$85 each
Popcorn Machine **	1	\$30 per day

* manpower/delivery charges are extra - call for quote.

** special conditions apply, call for details

Special events

- Special event applications must be submitted no less than 3 months in advance of the event.
- Requests for Operations manpower must be submitted no less than two weeks in advance of the event.
- Manpower and vehicle use will be charged at cost. Call for an estimate.
- Regular manpower hours are:
 - April to September: 7 a.m. to 3 p.m.
 - October to March: 8 a.m. to 4 p.m.
- Requests for manpower on weekdays that fall outside of regular hours will be charged at the weekend rate or statutory holiday rate.
- Vehicle use will be charged for any delivery, pick up or call out requested of Operations staff.
- Site Use and Special Event Permit Fees are charged to all special events.

Site use & special event permit fees:

	Site Use Fee	Permit Fee
50 or fewer participants	\$72/day	\$39
51–100 participants	\$102/day	\$53
101–200 participants	\$173/day	\$72
201–350 participants	\$275/day	\$98
351–500 participants	\$395/day	\$123
501–1000 participants	\$540/day	\$142
1000+	Please call for a quote	

Recreation Centre advertising rates

Puckboard Advertising

Contact Banff Minor Hockey Association (www.banffbears.com) or Banff Skating Club for rates and availability

Wall Board Advertising

Contact Banff Minor Hockey Association (www.banffbears.com) or Banff Skating Club for rates and availability

Curling Scoreboard Advertising

Contact Banff Curling Club (403.762.5144) for rates and availability

- Includes installation. Production costs are the responsibility of the advertiser. Specifications available upon request.

Bench Memorial/Dedication Program

All benches are \$2000/bench (no GST)

- Includes bench, plaque, maintenance and tax receipt for the full amount. For more information contact Sue Webb at 403.762.1214, or email: sue.webb@banff.ca.

For information and bookings, call 403.762.1238, fax 403.762.1264, email margaret.riordon@banff.ca, or visit Town of Banff Community Services, Banff Town Hall, 110 Bear Street, P.O. Box 1260, Banff, AB, T1L 1A1.