

CAPITAL PROJECT - REVIEW CRITERIA

CRITERIA / RANKING	WT	3	2	1	0	(1)
<p>1. Health, safety & statutory requirements: <i>Description of whether the project is needed to meet requirements of federal/provincial legislation; or is required to alleviate serious health and/or safety issues.</i></p>	2	Project needed to meet existing federal / provincial legislation, or alleviate serious health or safety hazard.	Project needed to alleviate potential health or safety hazard. Prior federal / provincial legislation implies need for project.	Project would promote or maintain health or safety; or federal / provincial legislation under discussion could require project in future.	No legal impact or requirements; or health or safety impact with project.	
<p>2. Effect on Operations: <i>Description of the current operations being conducted and the reason why current facilities / equipment is inadequate. Statement as to the reasons how the capital project will address the above stated shortfalls. Justify the expenditure of capital resources for your project.</i></p>	1	Substantially improves facilities' aesthetics / infrastructure / equipment performance or working environment.	Makes improvements to working conditions, infrastructure performance or facilities appearance.	Has minor positive effect.	Has no effect.	
<p>3. Degree of Urgency: <i>Explain why this capital project must proceed in the year described. What factors are at play?</i></p>	1	Project urgently needed within the next year.	Project completion is essential within the next two to three years.	Project required to be completed within four to five years.	As time and resources permit.	

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<p>4. Lifecycle Cost Analysis (LCA) Alternatives: <i>Extent proposal would maintain or reduce operation and maintenance cost over the life of the facility or system; or would not cause a reduction of other desirable services. Discuss the other alternatives available to resolve the replacement of these facilities / systems.</i></p>	1	<p>There are no other less expensive LCA alternatives except completion as per the justification. Significantly reduces the Town's long-term operations/maintenance costs.</p>	<p>Project uses operating resources shared by multiple departments or agencies; or is projected to have exceptionally good lifecycle costs.</p>	<p>There are other longer-term alternatives that could be implemented at less cost; however, this alternative is projected to have good lifecycle costs.</p>	<p>Has no impact on operating budget.</p>	<p>Increase the Town's O&M costs.</p>
<p>5. Rehabilitation / protection of capital assets (Maintenance Rating): <i>Technical description of the condition of the existing facilities / equipment (if applicable), that justifies its replacement/upgrade. Capital projects that are essential to: maintain service, protect investment, or restore service that has been interrupted due to failure of assets will receive the highest rating.</i></p>	1	<p>The condition of infrastructure is beyond economical repair. Project replaces a critical facility or system, or component thereof, which has failed or is near failure.</p>	<p>The condition of infrastructure is wearing rapidly but may last one to two years. Includes rehabilitation that is necessary to extend the service of an existing facility/system or to restore original performance levels.</p>	<p>The condition of the infrastructure will last for the next five years. Supplements/supports a basically adequate, functioning facility or system.</p>	<p>The condition is good and is expected to last until its planned replacement. Replaces a basically adequate, functioning facility or initiates a new system or facility to deliver services not previously</p>	

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					provided.	
6. Environmental Quality / Conservation Impacts: <i>Describe any (positive / negative) impacts this project may have on the environment including whether it protects the physical/natural environment or conserves energy. Is an environmental assessment required?</i>	1	Project has significantly positive impact on the environment. Definitely protects physical/natural environment or conserves energy.	Project has positive impact on the environment. Retrofits capital facility with or design uses green site and building systems/guidelines.	Project has some positive impact on the environment.	Project has no environmental impact.	Project increases demands on the environment.
7. Quality of Life: <i>Describe how the project affects the development of a safe, happy and vibrant community environment for the Town's population. An improved quality of life for citizens' means improving their individual quality of place.</i>	1	Project significantly enhances the quality of life for Banff's citizens.	Project somewhat improves the quality of life for Banff's citizens.	Project has minimal effect on the quality of life in Banff.	Project has no impact on the quality of life in Banff.	Project has a detrimental impact on the quality of life in Banff.
8. Implementation of Plans / Goals / Objectives: <i>Project is specified in a Council-adopted plan, or fulfills/supports the Banff Community Plan's goals and objectives. Refer to the appropriate section /</i>	1	Project is considered a priority for implementation within the Banff Community Plan or Council-adopted master development plan.	Project is included in approved, formal plans or provides essential support for the goals of the Community Plan or master development plan.	Project supports approved plans, goals and objectives.	Project is somewhat helpful for plans, goals and objectives.	Project does not support Council-approved plans.

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<i>chapter of the Council-adopted Master Development Plan describing the need for this project. Provide an executive summary of that information.</i>						
9. External Demands / Public Benefit: <i>Extent proposal directly benefits a portion of the Town's population by provision of certain facilities or services. Whether the project has immediate impact on service that is currently a 'high priority' public need.</i>	0.5	Project serves the highest number of visitor and residential populations, now and in the future.	Maximizes use of existing capacities; maintains infrastructure to serve a majority of the visitor and residential populations, now and in the future.	Project improves upon existing capacities; serves most visitor and residential populations, now and in the future.	Project maintains service levels to the current visitor and residential populations, without regard to future demands.	
10. Matching grants / partnerships: <i>Limited resources for competing projects require that each project's full impact on the budget be considered. The extent proposal costs are covered with committed external funding resources increasing the capacity of traditional capital resources.</i>	0.5	Project requires no municipal funding.	Project requires less than 50% municipal funding.	Project requires more than 50% municipal funding.	Project requires 100% municipal funding.	
Total	10					