

**SCHEDULE "A"**  
**Pre-Authorized Tax Instalment Payment Plan Application Form (TIPP)**

I/We, \_\_\_\_\_ undersigned agree to the following  
PRINT NAME (S) OF PROPERTY OWNERS

conditions of the *Tax Instalment Payment Plan Bylaw*.

1. I/We agree to hereby authorize the Town of Banff to electronically withdraw funds from the account designated below on a monthly basis as follows:  
(a) prior to the actual levy of taxes, an amount equivalent to the previous year's taxes divided by twelve (12) and,  
(b) following the actual levy of taxes, an amount equal to the remaining balance divided by the number of remaining calendar months of that year.
2. The Tax Instalment Plan shall commence on January 15. All payments will be withdrawn on the 15<sup>th</sup> day of each month.
3. The Town of Banff *Tax Penalty and Interest Allowance Bylaw* does not apply to the instalments paid in accordance with the Plan.
4. If there is a default of two (2) consecutive monthly instalment payments, this Plan may be cancelled, at the Town's sole discretion, and all property taxes shall immediately become due and payable and the provisions of the *Town of Banff Tax Penalty and Interest Allowance Bylaw* shall apply.
5. I/We may opt out of this agreement by giving the Town thirty (30) days notice in writing of my/our intention.
6. This executed agreement must be filed with the Town prior to beginning the Tax Instalment Payment Plan
7. The plan will continue from year to year until written notice of the cancellation or default is made pursuant to this agreement.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
DATE MONTH YEAR

Taxpayer \_\_\_\_\_ Witness \_\_\_\_\_  
SIGNATURE PRINT NAME

Taxpayer \_\_\_\_\_ Witness \_\_\_\_\_  
SIGNATURE PRINT NAME

**Note: All Town of Banff utility and tax accounts must be paid in full to be eligible to join TIPP.**

**Please complete (print) the following information and attach an unsigned cheque marked "VOID".**

Property (street) Address: \_\_\_\_\_ Roll Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Business: \_\_\_\_\_

Bank Account you wish to use for TIPP: Bank: \_\_\_\_\_

Branch: \_\_\_\_\_ Account Number: \_\_\_\_\_

