

**MINUTES OF THE SPECIAL BUDGET MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Town Hall Council Chamber  
Wednesday, December 2, 2009 at 1:30 pm**

**COUNCIL MEMBERS PRESENT**

John Stutz	Mayor
Karen Sorensen	Councillor
Chris MacDonald	Councillor
Chip Olver	Councillor
Stavros Karlos	Councillor
Leslie Taylor	Councillor and Deputy Mayor
John Gibson	Councillor and Acting Mayor

**COUNCIL MEMBERS ABSENT**

**ADMINISTRATION PRESENT**

Robert Earl	Town Manager
Kelly Gibson	Senior Accountant
Tom Maier	Manager of Corporate Services (Recorder)
Shannon O'Donovan	Manager of Engineering
Randall McKay	Manager of Planning & Development
Michelle Gurney	Manager of Communications
Karen Carlson	Manager of Human Resources
Mary Brewster	Manager of Community Services
Alison Gerrits	Family & Community Support Services Supervisor
Shawn Carr	Family Community Support Worker
Rob Fullen	Fleet Supervisor
Les Irvine	Streets Supervisor
Silvio Adamo	Fire Chief
Chad Townsend	Environmental Coordinator
PH Gagnon	Asset Management Coordinator
Steve Nelson	GIS Coordinator

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**1.0 CALL TO ORDER**

The Mayor called the special budget meeting of Council to order at 1:40 p.m.

**2.0 APPROVAL OF AGENDA**

2.1. Meeting Agenda

COU09-275 Moved by Councillor Taylor to approve the agenda of the December 2, 2009 special budget meeting agenda as presented.

**CARRIED**

Minutes approved by: \_\_\_\_\_

### 3.0 DELEGATIONS

#### 3.1. Banff Lake Louise Hotel Motel Association (BLLHMA)

Vicki Smith, BLLHMA President, and Darren Reeder, Executive Director, spoke to the written submission included in the agenda package for this meeting. It was reported that the hotel sector has seen a 8.9% decrease in 2009 occupancy and a 21% decrease in the RevPar amount. It is expected that 2010 numbers will be flat with the possibility of a further contraction in the 2010 numbers. 61% of their members were not in favour of a tax increase. Mr. Reeder mentioned that the 2010 tax growth should not be based on the 2008 CPI figure of 3.1% when the 2009 CPI rate is flat.

#### 3.2. Small Business Association of Banff (SBAB)

Rob Seeley, SBAB President provided a verbal presentation to Council. SBAB will be preparing a survey on municipal services that would be circulated to their membership for feedback. SBAB will work with the Town Manager on preparing the list of service areas to include in the survey. Capital funding, wages, and service areas were mentioned as areas that could be reduced in order to lower the 2010 tax increase.

### 4.0 APPROVAL OF MINUTES

#### 4.1. Minutes of the November 30, 2009 Special Budget Meeting of Council

COU09-276 Moved by Councillor Taylor to approve the minutes of the November 30, 2009 special budget meeting of Council as presented.

**CARRIED**

### 5.0 2010 OPERATING BUDGET

Administration presented a revised transit budget to Council with a reduced service level for the summer season.

The staff housing budget was circulated to Council. It had previously been omitted from the first budget circulation.

#### 5.1. 2010 New Services Requests

COU09-277 Moved by Councillor Olver to fund the Engineering Summer Student new service request as presented, in the amount of \$30,000, with funding being provided by a reduction in the Transfer to Capital Reserve.

COU09-278 Moved by Councillor Gibson to amend motion COU09-277 by eliminating the Engineering Summer Student component related to traffic surveying on the weekends.

**CARRIED**

The vote followed on motion COU09-277: to fund the Engineering Summer Student new service request as presented, in the amount of \$30,000, with funding being provided by a reduction in the Transfer to Capital Reserve.

**CARRIED**

**Karlos and MacDonald opposed**

COU09-279 Moved by Councillor Olver to request administration provide further information on a Corporate Sponsorship Plan using a commission based funding method.

**CARRIED**

COU09-280 Moved by Councillor MacDonald to reduce overtime in the operating budget by \$10,000.  
**DEFEATED**  
**MacDonald in favour**

COU09-281 Moved by Councillor Karlos to implement layoffs to reduce overall staffing levels by 5%.

COU09-282 Moved by Councillor Taylor to postpone motion COU09-281 until December 21, 2009.  
**DEFEATED**  
**MacDonald, Karlos and Taylor in favour**

The vote followed on motion COU09-281: to implement layoffs to reduce overall staffing levels by 5%.  
**DEFEATED**  
**MacDonald, Karlos and Taylor in favour**

COU09-283 Moved by Mayor Stutz to approve the 2010 operating budget as amended.  
**CARRIED**  
**MacDonald, Stavros and Taylor opposed**

## 6.0 ADJOURNMENT

COU09-284 Moved by Councillor Sorensen to adjourn at 5:00 p.m.  
**CARRIED**

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John Stutz  
Mayor

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Tom Maier  
Recorder