

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, February 8, 2010 at 2:00 pm**

COUNCIL MEMBERS PRESENT

John Stutz	Mayor
Chris MacDonald	Councillor
Karen Sorensen	Councillor
Chip Olver	Councillor
Stavros Karlos	Councillor
Leslie Taylor	Councillor and Deputy Mayor
John Gibson	Councillor and Acting Mayor

COUNCIL MEMBERS ABSENT

ADMINISTRATION PRESENT

Robert Earl	Town Manager
Kelly Gibson	Senior Accountant
Alison Gerrits	Family & Community Support Services Supervisor
Michelle Gurney	Manager of Communications
Cheryl Hyde	Municipal Clerk (Recording Secretary)

1.0 CALL TO ORDER

The Mayor called the February 8, 2010 regular meeting of Council to order at 2:03 p.m.

2.0 APPROVAL OF AGENDA

2.1. Meeting Agenda

COU10-38 Moved by Councillor Karlos to approve the agenda of the February 8, 2010 regular meeting of Council with the following additions:

- Under New Business add 10.1 Finance Committee and 10.2 Federation of Canadian Municipalities

CARRIED

2.2. Council Priorities Update and Long-Term Agenda

Accepted as information.

3.0 DELEGATIONS

There were no delegations.

4.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

4.1. Minutes of the January 25, 2010 Regular Meeting of Council

COU10-39 Moved by Councillor MacDonald to approve the minutes of the January 25, 2010 regular meeting of council with the following amendments:

- Amend motion COU10-33 as follows: to ~~conditionally~~ approve a \$5,000 transfer from the Heritage Banff Fund to support the 2010 operating budget of the Banff Heritage Corporation, conditional on the receipt of matching grant funding from the Alberta Historical Resources Foundation.

- Amend motion COU10-36 as follows: to direct administration to provide a report to Council regarding the development fees on Cave Avenue, as a follow up to a request Councillor MacDonald received from a resident.

CARRIED

5.0 UNFINISHED BUSINESS

5.1. Operating and Capital Budgets

Administration presented the following modifications made to the operating budget since it was last reviewed by Council:

- A \$93,000 decrease in wage adjustments
- A \$56,485 increase in the budget stabilization fund
- A \$4,180 increase for the regional transportation initiative

COU10-40 Moved by Councillor Karlos to redirect the \$93,000 decrease in wage adjustments to the Capital Reserves.

DEFEATED
Karlos and Taylor in favour

COU10-41 Moved by Councillor Gibson to decrease the transfer to Capital Reserves by \$200,000 (from \$389,000 to \$189,000) in 2010, reducing the overall tax increase to 1.5%.

DEFEATED
Sorensen, Stutz and Gibson in favour

COU10-42 Moved by Councillor Olver to give final approval to the 2010 – 2012 Operating Budget and the 2010 – 2019 Capital Budget as presented.

CARRIED
Karlos and MacDonald opposed

6.0 COMMITTEE REPORTS

6.1. Banff Public Library 2009 Statistics
Accepted as information.

7.0 INQUIRIES

There were no inquiries.

8.0 STAFF REPORTS/BYLAWS

8.1. Banff FCSS 2010 Strategic Plan
Accepted as information.

9.0 CORRESPONDENCE

No correspondence was received.

10.0 NEW BUSINESS

10.1. Finance Committee

COU10-43 Moved by Councillor Karlos to reconsider motion COU08-62, which was defeated at the February 11, 2008 regular meeting of Council: to establish a Finance Committee with Council representatives and staff representatives, and task that committee with the following:

- Reviewing the town's procedures for quarterly forecasting, and making any necessary recommendations to Council;
- Reviewing options for zero-based budgeting;
- Reviewing the quarterly forecasts and summarizing key variances and timing changes for presentation to Council;
- Reviewing the town's purchasing and contracting policies, and making any necessary recommendations to Council;
- Reviewing the town's policy with regard to spending authorities, and making any necessary recommendations to Council;
- Reviewing the town's policy regarding the assignment of expenditures to the categories of capital and operating, and making any necessary recommendations to Council;
- Reviewing the monthly list of cheques written by the town; and
- Providing other financial review and advice as directed by Council.

COU10-44 Moved by Councillor Taylor to postpone motion COU10-43 to the February 22, 2010 regular meeting of Council to give councillors time to consider what items should be on the task list for a potential finance committee and whether or not they would rather see the entire Council as members rather than Council representatives.

CARRIED

Administration will provide a report on what issues municipal finance committees typically review and how such committees are composed.

10.2. Federation of Canadian Municipalities (FCM)

COU10-45 Moved by Councillor Taylor that the Town of Banff prepare and present at the 2010 FCM conference a motion that FCM change its approach to board member expense in order to have these expenses paid from membership revenues instead of by the municipality from which the board member originates.

CARRIED

11.0 INQUIRIES

There were no inquiries.

12.0 ADJOURNMENT

COU10-46 Moved by Councillor Gibson to adjourn at 4:02 p.m.

CARRIED

John Stutz
Mayor

Cheryl Hyde
Municipal Clerk