

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Town Hall Council Chamber  
Monday, February 22, 2010 at 2:00 pm**

**COUNCIL MEMBERS PRESENT**

John Stutz	Mayor
Chris MacDonald	Councillor
Karen Sorensen	Councillor
Stavros Karlos	Councillor
Leslie Taylor	Councillor and Deputy Mayor
John Gibson	Councillor and Acting Mayor

**COUNCIL MEMBERS ABSENT**

Chip Olver	Councillor
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**ADMINISTRATION PRESENT**

Robert Earl	Town Manager
Tom Maier	Manager of Corporate Services
Chad Townsend	Environmental Coordinator
Michelle Gurney	Manager of Communications
Cheryl Hyde	Municipal Clerk (Recording Secretary)

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**1.0 CALL TO ORDER**

The Mayor called the February 22, 2010 regular meeting of Council to order at 2:00 p.m.

**2.0 APPROVAL OF AGENDA**

2.1. Meeting Agenda

COU10-47 Moved by Councillor MacDonald to approve the agenda of the February 22, 2010 regular meeting of Council with the following additions:

- Under New Business add 10.2 Information regarding Review of Bylaws and 10.3 Information from the Community Advisory Committee

**CARRIED**

2.2. Council Priorities Update and Long-Term Agenda

Accepted as information.

**3.0 DELEGATIONS**

There were no delegations.

#### 4.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

##### 4.1. Minutes of the February 8, 2010 Regular Meeting of Council

COU10-48 Moved by Councillor Sorensen to approve the minutes of the February 8, 2010 regular meeting of council as presented.

**CARRIED**

#### 5.0 UNFINISHED BUSINESS

##### 5.1. Finance Committee Terms of Reference

Motion COU10-43 was postponed at the February 8, 2010 meeting: to reconsider motion COU08-62, which was defeated at the February 11, 2008 regular meeting of Council: to establish a Finance Committee with Council representatives and staff representatives, and task that committee with the following:

- Reviewing the town's procedures for quarterly forecasting, and making any necessary recommendations to Council;
- Reviewing options for zero-based budgeting;
- Reviewing the quarterly forecasts and summarizing key variances and timing changes for presentation to Council;
- Reviewing the town's purchasing and contracting policies, and making any necessary recommendations to Council;
- Reviewing the town's policy with regard to spending authorities, and making any necessary recommendations to Council;
- Reviewing the town's policy regarding the assignment of expenditures to the categories of capital and operating, and making any necessary recommendations to Council;
- Reviewing the monthly list of cheques written by the town; and
- Providing other financial review and advice as directed by Council.

COU10-49 Moved by Councillor Gibson to amend motion COU10-43 by including all of council in the membership and by eliminating the task list. The amended motion would read as follow: to establish a Finance Committee consisting of all council members who choose to attend as well as staff representatives, with the terms of reference to be established by the committee as their first order of business.

**CARRIED**

COU10-50 The vote followed on motion COU10-43 as amended: to establish a Finance Committee consisting of all council members who choose to attend as well as staff representatives, with the terms of reference to be established by the committee as their first order of business..

**CARRIED**

##### 5.2. Valleyview Condominium Association Recycling Bins

Councillor MacDonald declared a pecuniary interest because she owns a residence in the Valleyview Condominiums, and left the meeting at 2:19 p.m.

On January 25, 2010 a delegation from the Valleyview Condominium Association made the following request, as recorded in the minutes:

“The Valleyview Condominium Association is required to provide the garbage bins in their neighbourhood. The Town has offered to trade one of these garbage bins for a three-stream recycling bin. The Valleyview Condominium Association requested that Council approve supplying the Association with a recycling bin without the requirement for a trade. The surplus garbage bin would either be taken out of circulation or re-purposed as a cardboard recycling bin.”

- COU10-51 Moved by Councillor Karlos that Council provide the following response to Valleyview Condominium Association: that the Valleyview Condominium Association is offered the same opportunity as other condominium associations in Banff with respect to requiring a trade of a garbage bin for a recycling bin. The Valleyview Condominium association is required to provide the Town with a decision on whether or not to participate in the bin swap program by June 21, 2010.

**CARRIED**

Councillor MacDonald returned to the meeting at 2:27 p.m.

## 6.0 COMMITTEE REPORTS

Accepted as information:

- 6.1. Minutes of the January 22, 2010 Special Meeting of the Banff Housing Corporation
- 6.2. Minutes of the January 19, 2010 Regular Meeting of the Community Art Committee

## 7.0 INQUIRIES

Several students were present in the gallery for today's meeting and were provided with background information about the Valleyview recycling bin issue.

## 8.0 STAFF REPORTS/BYLAWS

- 8.1. Assessment Review Board Bylaw 148-13

- COU10-52 Moved by Councillor Taylor to give first reading to Assessment Review Board Bylaw 148-13.

**CARRIED**

- COU10-53 Moved by Councillor Sorensen to give second reading to Assessment Review Board Bylaw 148-13.

**CARRIED**

- COU10-54 Moved by Councillor Karlos to go to third reading of Assessment Review Board Bylaw 148-13.

**CARRIED**

- COU10-55 Moved by Councillor MacDonald to give third reading to Assessment Review Board Bylaw 148-13.

**CARRIED**

- COU10-56 Moved by Councillor Taylor to reconfirm the appointment of Councillors Karlos, Olver, Sorensen and MacDonald to the Assessment Review Board for terms ending at the 2010 annual organizational meeting.

**CARRIED**

## 9.0 CORRESPONDENCE

No correspondence was received.

**10.0 NEW BUSINESS**

10.1. Banff Lake Louise Tourism – Appointment of Alternate Council Representative

Councillor Gibson has resigned his position as the alternate representative of Council on the Banff Lake Louise Tourism Board as he is now sits as a representative for another organization.

COU10-57 Moved by Councillor Taylor to appoint Councillor Sorensen as the alternate representative of Council on the Banff Lake Louise Tourism Board (BLLT) for a term beginning at the BLLT Annual General Meeting and ending at the Council Annual Organizational Meeting.

**CARRIED**

10.2. Information Regarding Review of Bylaws

COU10-58 Moved by Councillor Taylor to direct administration to provide a report at the April 12, 2010 council meeting with the number of current active bylaws and a list of the bylaws that have been before council between April 2007 and the end of March 2010.

10.3. Information from the Community Advisory Committee

Councillor Gibson passed on a concern expressed by the Community Advisory Committee regarding a recent low bail amount set by a provincial judge with respect to a case of public mischief and drug possession. The committee is concerned about a possible message being sent to future offenders as well as the potential the Town's safety to be affected.

**11.0 INQUIRIES**

The students in the gallery received further background information on the Valleyview recycling bin issue.

**12.0 ADJOURNMENT**

COU10-59 Moved by Councillor Karlos to adjourn at 2:48 p.m.

**CARRIED**

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John Stutz  
Mayor

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Cheryl Hyde  
Municipal Clerk