

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of the Town of Banff in the Province of Alberta**  
**Town Hall Council Chamber**  
**Monday, March 8, 2010 at 2:00 pm**

**COUNCIL MEMBERS PRESENT**

John Stutz	Mayor
Chris MacDonald	Councillor
Karen Sorensen	Councillor
Chip Olver	Councillor
Stavros Karlos	Councillor

**COUNCIL MEMBERS ABSENT**

Leslie Taylor	Councillor and Deputy Mayor
John Gibson	Councillor and Acting Mayor

**ADMINISTRATION PRESENT**

Robert Earl	Town Manager
Tom Maier	Manager of Corporate Services
Shannon O'Donovan	Manager of Engineering
Michel Dupuis	Engineering Coordinator
Michelle Gurney	Manager of Communications
Randall McKay	Manager of Planning & Development
Mary Brewster	Manager of Community Services
Alison Gerrits	Family & Community Support Service Supervisor
Cheryl Hyde	Municipal Clerk (Recording Secretary)

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**1.0 CALL TO ORDER**

The Mayor called the regular meeting of Council to order at 2:00 p.m.

**2.0 APPROVAL OF AGENDA**

2.1. Meeting Agenda

COU10-60 Moved by Councillor Karlos to approve the agenda of the regular meeting of Council with the following additions:

- Under New Business add 10.1 2011 Census and under Unfinished Business add 5.1 Hiring Freeze.

**CARRIED**

2.2. Council Priorities Update and Long-Term Agenda

Accepted as information.

**3.0 DELEGATIONS**

3.1. Frank Watson, Town Assessor – 2010 Property Assessments

Mr. Watson, Assessor for the Town of Banff, and Tom Maier, Manager of Corporate Services, provided Council with highlights of the 2010 property assessments:

- The property valuation date is July 2009.
- Assessment notices were mailed to property owners on February 28, 2010.

- There is a 16% overall assessment decrease (from \$2.3 billion in 2009 to \$1.9 billion in 2010). This is the first time there has been an assessment reduction since municipalities began basing commercial assessments on income in 2005.
- There is a 6% decrease in residential property assessments (from \$1.21 billion in 2009 to \$1.13 billion in 2010).
- Assessment values will be used to calculate 2010 property tax. A tax increase of 2.55% was approved by Council.
- Council will have an opportunity to review the 4:1 commercial/residential tax split when the mill rate is presented in April.

#### 4.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

##### 4.1. Minutes of the February 22, 2010 Regular Meeting of Council

COU10-61 Moved by Councillor Karlos to approve the minutes of the February 22, 2010 regular meeting of council as presented.

**CARRIED**

#### 5.0 UNFINISHED BUSINESS

##### 5.1. Hiring Freeze

Administration confirmed that each time a Town position becomes available, replacement of that position may only be made with approval of the Town Manager. The service review is a separate process where service delivery is being examined by administration to identify areas where service can either be enhanced or reduced.

#### 6.0 COMMITTEE REPORTS

Accepted as information:

##### 6.1. Minutes of the February 5 and February 10, 2010 Meetings of the Banff Housing Corporation

##### 6.2. Minutes of the February 25, 2010 Regular Meeting of the Municipal Planning Commission

##### 6.3. Minutes of the January 28, 2010 Regular Meeting of Bow Valley Regional Housing

#### 7.0 INQUIRIES

There were no inquiries.

#### 8.0 STAFF REPORTS/BYLAWS

##### 8.1. Wayfinding Update and Recommendations

Administration noted that if Council chooses to reduce the number of signs in the project, the design team will review the project and provide Council with options at a future meeting. This could delay the project start date.

COU10-62 Moved by Councillor Olver to increase the Wayfinding project budget by \$623,011 by adding a 5<sup>th</sup> year to the project.

COU10-63 Moved by Karlos to amend motion COU10-62 as follows: to increase the Wayfinding project budget by \$623,011 by adding a 5<sup>th</sup> year to the project. The 5<sup>th</sup> year will show as “no year identified” in the capital plan, with the date to be assigned in the future.

**CARRIED**

The vote followed on motion COU10-62 as amended: to increase the Wayfinding project budget by \$623,011 by adding a 5<sup>th</sup> year to the project. The 5<sup>th</sup> year will show as “no year identified” in the capital plan, with the date to be assigned in the future.

**CARRIED**

8.2. Recreation Centre Renovation and Expansion (verbal report)

Council accepted a verbal update on the Recreation Centre Renovation and Expansion project as information. The project managers were present to answer questions from Council.

Administration reported that the project is on budget and that the completion date is on schedule. Phase 1 will be complete by November 1, and includes:

- construction of the curling rink, lounge and meeting rooms,
- renovation of the existing hockey rink and concourse, and
- construction of dressing rooms

Users of these facilities have been notified of the November 1 start date. The entire project is due for completion in March 2011.

8.3. FCSS “Meet on the Street” Initiatives and 2009 Social Survey Results

Written report, accepted as information.

8.4. Community Services 2009 Alternative Revenues Summary

Written report, accepted as information.

**9.0 CORRESPONDENCE**

No correspondence was received.

**10.0 NEW BUSINESS**

10.1. 2011 Census

Councillor Over reported that she had an opportunity to discuss the Banff census with Statistics Canada representatives. She requested that Statistics Canada work with the municipality to ensure the 2011 federal census follows the same protocols used in the municipal census. This should help the federal government obtain a more accurate census figure.

**11.0 INQUIRIES**

There were no inquiries.

**12.0 ADJOURNMENT**

COU10-64 Moved by Councillor MacDonald to adjourn at 4:00 p.m.

**CARRIED**

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John Stutz  
Mayor

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Cheryl Hyde  
Municipal Clerk

Minutes approved by: \_\_\_\_\_