

CANDIDATE NOMINATIONS

2010 Municipal Election

October 18, 2010



P.O. Box 1260, Banff, Alberta T1L 1A1

www.banff.ca

The first step on the road to being elected as Mayor or Councillor for the Town of Banff is to be nominated as a candidate.

There are three parts to the nomination process: determining if you are eligible to be a candidate, completing a Nomination Paper and Candidate's Acceptance, and submitting the Nomination Paper and Candidate's Acceptance on Nomination Day.

Nomination Day: Monday, September 20 between 10 AM and 12 noon at Banff Town Hall.

1: ELIGIBILITY

To become a candidate, you must:

- Be at least 18 years of age on nomination day
- Be a Canadian citizen
- Have been a resident of Banff for six consecutive months preceding nomination day
See section 21 of the Local Authorities Election Act

You are not eligible to run if you:

- Are an employee of the Town of Banff (unless you are granted a leave of absence prior to nomination day)
- Are an auditor of the Town of Banff
- Are more than \$50 in arrears on your property taxes, or you are more than 90 days in default of any debt to the Town of Banff in excess of \$500 (if you are not sure about this, please call 762.1200 to find out if you have any amounts owing)
- Have been convicted of an offence under the Local Authorities Election Act, the Elections Act, or the Canada Elections Act within the last 10 years.
See sections 22 and 23 of the Local Authorities Election Act

2: NOMINATION PAPER AND CANDIDATE'S ACCEPTANCE

Your nomination for office must be filed on the approved nomination paper. Nomination papers are available at the front desk of Banff Town Hall and Banff.ca.

See section 27 of the Local Authorities Election Act

Important things to note:

- You must provide a street address, not a box number. This also applies to the electors who sign your nomination paper.

- A minimum of five people must provide their names, street addresses and signatures on your nomination paper. These people must reside in Banff on the date of signing the nomination paper and must meet the same eligibility requirements as a voter by being:
 - At least 18 years of age on nomination day
 - A Canadian citizen
 - A resident of Alberta for six consecutive months preceding nomination day

It can be a good idea to solicit more than five signatures, in case one or more signatories fail to fill out the form correctly.

- An “official agent” is a person chosen by a candidate to represent that candidate at the voting station on election day. Official agents may also be assigned other duties by the candidate. An official agent must be at least 18 years of age and cannot have been convicted of an offence under the Local Authorities Election Act, the Elections Act, or the Canada Elections Act within the last 10 years. Candidates are not required to appoint an official agent.
See section 68.1 of the Local Authorities Election Act
- You must sign the nomination paper and candidate’s acceptance in the presence of a Commissioner of Oaths. There are several Commissioners of Oaths available at Banff Town Hall between the hours of 8:30 AM and 4:30 PM, Monday through Friday, and a Commissioner will also be present at nomination day. All lawyers authorized to practice in Alberta are also Commissioners. Unless the Commissioner knows you personally, you will be required to show photo identification.
- When you sign the nomination paper, you are swearing or affirming the following:
 - You are eligible to be nominated and elected
 - You are not disqualified from office
 - You will accept the office in you are elected
 - You have read the listed sections of the Local Authorities Election Act (included in this package)

3: NOMINATION DAY

Nomination Day is Monday, September 20, 2007 between 10:00 AM and 12:00 PM, at Banff Town Hall Council Chambers.

Please note: nominations submitted before or after the nomination period will not be accepted.

See section 28 of the Local Authorities Election Act

Nominations may be personally delivered by the candidate or by another person on behalf of the candidate. Faxed or e-mailed nomination papers will not be accepted.

Only completed nomination papers will be accepted. Please double check:

- Are all spaces filled?
- Has the candidate provided a street address?

- ❑ Has the paper been signed by at least five electors eligible to vote in this election? Is there a street address for each elector?
- ❑ Has the paper been signed by the candidate in the presence of a Commissioner of Oaths?
(Note: a Commissioner will be present at nomination day. You must bring photo identification with you if you wish to have your paper commissioned at this time.)

Members of the public, including the media, are welcome to attend nomination day. Be prepared to be the centre of attention – the declaration of candidates usually attracts a lot of interest.

Nominations may be withdrawn within 24 hours of the close of nominations, that is, before noon on Tuesday, September 18. NOTE: you may not withdraw your nomination if this would result in less than the required number of candidates required to fill the vacancies.

See section 32 of the Local Authorities Election Act