



**TOWN OF BANFF PUBLIC ART COMMITTEE  
ORDER OF BUSINESS  
Regular Meeting of the Public Art Committee  
Town of Banff Virtual Meeting  
Thursday, 2021 January 7, at 3:00 p.m.**

**PLEASE NOTE:**

Due to the extraordinary circumstances and measures being taken to slow the spread of COVID-19, this meeting will be held virtually using **Zoom; all Committee Members will be participating remotely.**

**1.0 CALL TO ORDER**

**2.0 APPROVAL OF AGENDA**

2.1 Agenda for the 2021 January 7 Virtual Regular Meeting of the Public Art Committee

Recommendation:

That the Agenda for the 2021 January 7 Virtual Regular Meeting of the Public Art Committee be approved.

**3.0 ADOPTION OF PREVIOUS COMMITTEE MINUTES**

3.1 Minutes of the 2020 November 17 Virtual Regular Meeting of the Public Art Committee

Recommendation:

That the Minutes of the 2020 November 17 Virtual Regular Meeting of the Public Art Committee be adopted.

**4.0 INVITED PRESENTATIONS**

None

**5.0 DELEGATIONS**

None

Agenda prepared by: E. Sanborn

All recommendations as presented are for discussion purposes only, and should not be considered as the opinion or direction of the Public Art Committee.



## 6.0 STRATEGIC PLANNING

### 6.1 Call to Artists Update

- 5 complete applications to date, 3 in process

### 6.2 Logistics of shortlist creation - extended discussion

- Phase 1 - Community member invitees
- Phase 2 – Jury invitees
- Selection process logistics

## 7.0 UNFINISHED BUSINESS

### 7.1 Policy C103 Amendments

## 8.0 FOR INFORMATION

### 8.1 Call to Artists Update

- Call to Artists – Zoom session
  - 14 registrants, 4 attendees
  - Posted on website – 32 views to date

## 9.0 DATE OF NEXT MEETING

### 9.1 The next regular meeting of the Community Art Committee is scheduled for Tuesday January 26, 2021 at 3:00 p.m on Zoom.

## 10.0 ADJOURNMENT

Agenda prepared by: E. Sanborn

All recommendations as presented are for discussion purposes only, and should not be considered as the opinion or direction of the Public Art Committee.

**MINUTES OF THE COMMUNITY ART COMMITTEE**  
**of the Town of Banff in the Province of Alberta**  
**Virtual Meeting - Zoom**  
**Tuesday, November 17, 2020, 04:00pm**

**COMMITTEE MEMBERS PRESENT**

Sebastian Hutchings (Chair)  
Charlene Quantz-Wold  
Elise Findlay (Vice Chair)  
Derek Beaulieu

**COMMITTEE MEMBERS ABSENT**

Connor Gravelle  
DL Cameron  
Corrie DiManno (Council Representative)

**ADMINISTRATION PRESENT**

Emma Sanborn                      Development Planner

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**1.0 CALL TO ORDER**

Hutchings called the November 17, 2020, meeting of the Community Art Committee to order at 4:06 p.m.

- 1.1. Introductions of new and returning members
- 1.2. Election of Art Committee Chair and Vice Chair

**ART20-51**        Moved by Quantz-Wold to appoint Quantz-Wold as Art Committee Chair.

**CARRIED**

**ART20-52**        Moved by Findlay to appoint Findlay as Art Committee Vice Chair.

**CARRIED**

**2.0 APPROVAL OF AGENDA**

**ART20-53**        Moved by Quantz-Wold to approve the agenda with an amendment to include “Vice Chair” appointment in item 1.2.

**CARRIED**

**3.0 ADOPTION OF PREVIOUS COMMITTEE MINUTES**

**ART20-54**        Moved by Quantz-Wold to adopt the Minutes of the 2020 October 20 Virtual Regular Meeting of the Community Art Committee.

**CARRIED**

**4.0 INVITED PRESENTATIONS**

None

**5.0 DELEGATIONS**

None

Minutes approved by: \_\_\_\_\_

**6.0 STRATEGIC PLANNING**

6.1. Bear Street Call to Artists

- Call to Artists
  - Added information – subsurface details - new version of Call posted
  - 1 complete application received to date
- Call to Artists – Zoom session November 19, 4:00 PM
  - 12 registrants to date
- Jury applications for Bear Street
  - 2 applicants to date
- Bear Street Timeline
  - The construction project is now scheduled to be fully complete by the week of July 19, 2021
  - Accelerated schedule attached for Art Committee consideration

Recommendation:

That the Public Art Committee consider the accelerated project timeline in order to align art installation with the completion of the Bear Street Project.

**ART20-55** Moved by Quantz-Wold to shorten the “shortlist proposal” timeline from two months to one month to provide more time for the production of the piece.

**CARRIED**

6.2. Meeting schedule for the year

**7.0 UNFINISHED BUSINESS**

7.1. Policy C103 Amendments – Project Timeline

**8.0 DATE OF NEXT MEETING**

8.1. The next regular meeting of the Community Art Committee is scheduled for Tuesday December 15, 2020 at 4:00 p.m on Zoom.

**9.0 ADJOURNMENT**

**ART20-56** Moved by Findlay to adjourn the meeting at 5:05 p.m.

**CARRIED**

\_\_\_\_\_  
Charlene Quantz-Wold  
Committee Chair

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Emma Sanborn  
Recording Secretary

Minutes approved by: \_\_\_\_\_