



**TOWN OF BANFF PUBLIC ART COMMITTEE  
ORDER OF BUSINESS  
Regular Meeting of the Public Art Committee  
Town of Banff Virtual Meeting  
Thursday, 2021 March 16, at 4:00 p.m.**

**PLEASE NOTE:**

Due to the extraordinary circumstances and measures being taken to slow the spread of COVID-19, this meeting will be held virtually using **Zoom; all Committee Members will be participating remotely.**

**1.0 CALL TO ORDER**

**2.0 APPROVAL OF AGENDA**

2.1 Agenda for the 2021 March 16 Virtual Regular Meeting of the Public Art Committee

Recommendation:

That the Agenda for the 2021 March 16 Virtual Regular Meeting of the Public Art Committee be approved.

**3.0 ADOPTION OF PREVIOUS COMMITTEE MINUTES**

3.1 Minutes of the 2021 February 16 Virtual Regular Meeting of the Public Art Committee

Recommendation:

That the Minutes of the 2021 February 16 Virtual Regular Meeting of the Public Art Committee be adopted.

**4.0 INVITED PRESENTATIONS**

4.1 Chris Bartolomie – Canmore Public Art Committee – Lessons learned from Canmore’s most recent Call to Artists

**5.0 DELEGATIONS**

None

Agenda prepared by: E. Sanborn

All recommendations as presented are for discussion purposes only, and should not be considered as the opinion or direction of the Public Art Committee.



## 6.0 STRATEGIC PLANNING

6.1 Bear Street – Revise the Call to Artists and discuss the following topics:

- Lighting and materiality
- Budget
- Accessibility
- Updated winter photos
- Jury process
- Theme

## 7.0 CORRESPONDENCE

## 8.0 UNFINISHED BUSINESS

8.1 Policy C103 Amendments

## 9.0 DATE OF NEXT MEETING

9.1 The next regular meeting of the Community Art Committee is scheduled for Tuesday April 20, 2021 at 4:00 p.m on Zoom.

## 10.0 ADJOURNMENT

Agenda prepared by: E. Sanborn

All recommendations as presented are for discussion purposes only, and should not be considered as the opinion or direction of the Public Art Committee.

**MINUTES OF THE COMMUNITY ART COMMITTEE**  
**of the Town of Banff in the Province of Alberta**  
**Virtual Meeting - Zoom**  
**Tuesday, February 16, 2021, 04:00pm**

**COMMITTEE MEMBERS PRESENT**

Elise Findlay (Vice Chair)  
Charlene Quantz-Wold (Chair)  
Corrie DiManno (Council Representative)  
Sebastian Hutchings  
Derek Beaulieu  
DL Cameron

**COMMITTEE MEMBERS ABSENT**

Connor Gravelle

**ADMINISTRATION PRESENT**

Emma Sanborn                      Development Planner  
Darren Enns                         Director, Planning and Development

---

**1.0 CALL TO ORDER**

Quantz-Wold called the February 16, 2021, meeting of the Community Art Committee to order at 4:06 p.m.

**2.0 APPROVAL OF AGENDA**

**ART21-13**      Moved by Beaulieu to approve the agenda as proposed.

**CARRIED**

**3.0 ADOPTION OF PREVIOUS COMMITTEE MINUTES**

**ART21-14**      Moved by Beaulieu to adopt the Minutes of the 2021 January 26 Virtual Regular Meeting of the Community Art Committee.

**CARRIED**

**4.0 INVITED PRESENTATIONS**

None

**5.0 DELEGATIONS**

None

## 6.0 STRATEGIC PLANNING

- 6.1. Bear Street – Plan to reissue the Call
- Providing feedback to Artists

Recommendation:

The Committee move into a closed meeting pursuant to Sections 17 (Personal Privacy) and 19 (Confidential Evaluations) of the Freedom of Information and Protection of Privacy Act, to consider confidential matters with respect to item 6.2.

**ART21-15** Moved by Quantz-Wold to contact the artists who have asked for feedback on their submissions with a further explanation of why the call has been delayed, and to notify all applicants of the re-issued call when it is posted.

**CARRIED**

**ART21-16** Moved by Findlay to reissue the Call with a September closing deadline.

**CARRIED**

## 7.0 CORRESPONDENCE

- 7.1. Coryn Kempster: Email Re: Bear Street Call to Artists

## 8.0 UNFINISHED BUSINESS

- 8.1. Policy C103 Amendments

## 9.0 DATE OF NEXT MEETING

- 9.1. The next regular meeting of the Community Art Committee is scheduled for Tuesday March 16, 2021 at 4:00 p.m on Zoom.

## 10.0 ADJOURNMENT

**ART21-17** Moved by Findlay to adjourn the meeting at 5:37 p.m.

**CARRIED**

---

Charlene Quantz-Wold  
Committee Chair

---

Emma Sanborn  
Recording Secretary

6.1 Bear Street Project Budget



<b>Project budget:</b>	
Acquisition/Production Costs – Sculpture	\$85,000.00
Professional Artist Fees – Permanent Collection Exhibition Fee	Included
Contractor Costs – Installation/Preparation Fees	<u>\$14,900.00</u>
	<u>\$99,900.00</u>
Maintenance Reserve – 10% of Production Costs as per Public Art Policy	\$8,500.00
Contingency Reserve – 10% of Contractor Costs	\$1,490.00
<b>TOTAL COST</b>	<b>\$109,890.00</b>
<b>RESERVE FUND COST</b>	<b>\$109,890.00</b>

From July 2020 Council report

Bear Street - BECL - foundation work	<b>\$10,000.00</b>
Contracted Services (2021)	<b>\$7,000</b>

Agenda prepared by: E. Sanborn

All recommendations as presented are for discussion purposes only, and should not be considered as the opinion or direction of the Public Art Committee.