

**TOWN OF BANFF HERITAGE CORPORATION
ORDER OF BUSINESS
Regular Virtual Meeting
May 20, 2021 at 1:30 p.m.**

PLEASE NOTE:

Due to the extraordinary circumstances and measures being taken to slow the spread of COVID-19, this meeting will be held virtually using **Zoom**; **all members of the Banff Heritage Corporation will be participating remotely.**

Members of the Public may watch the live stream of this Meeting at www.banff.ca/live

MEMBERS OF THE PUBLIC MAY PARTICIPATE REMOTELY IN ONE OF THE FOLLOWING MANNERS:

- Members of the public wishing to make written submissions may do so by emailing the Secretary to the Banff Heritage Corporation at eric.bjorge@banff.ca prior to 4:30 p.m. Wednesday, May 19, 2021. Submissions received will be included in the Agenda package publicly available through www.banff.ca/AgendaCenter . Personal information provided in submissions is collected under the authority of Procedures Bylaw 44-7 and Section 33(c) of the *Freedom of Information and Protection of Privacy* (FOIP) Act of Alberta, for the purpose of receiving public participation in municipal decision-making. If you have questions regarding the collection and use of your personal information, please contact the FOIP Coordinator at 403-762-1209 or at Banff Town Hall, Box 1260, Banff, Alberta, T1L 1A1;

OR

- Members of the public wishing to speak during the meeting must register by contacting the Secretary to the Banff Heritage Corporation at eric.bjorge@banff.ca or 403-762-1102 prior to 4:30 p.m. on Wednesday, May 19, 2021.

1.0 CALL TO ORDER

This Regular Meeting of the Banff Heritage Corporation will be conducted virtually using Zoom and will be live streamed on the Town of Banff website. It will not be recorded or made available after the meeting has concluded.

2.0 APPROVAL OF AGENDA

2.1 Agenda for the May 2021 Regular Meeting of the Banff Heritage Corporation

Recommendation:

That Agenda for the May 2021 Regular Meeting of the Banff Heritage Corporation be approved.

3.0 ADOPTION OF PREVIOUS MINUTES

3.1 Minutes of the March 2021 Regular Meeting of the Banff Heritage Corporation

Recommendation:

That the Minutes of the March 2021 Virtual Regular Meeting of the Banff Heritage Corporation be adopted.

4.0 NEW BUSINESS

4.1 Introduction of New Public Director – Deborah Cameron

4.2 Resignation of Public Director – Alexandra Montgomery

4.3 Draft Railway Lands Area Redevelopment Plan - Heritage Context and Preliminary Heritage Strategies - Confidential Briefing and Discussion

Recommendation:

That the Banff Heritage Corporation:

1. Pursuant to Section 16 of the Freedom of Information and Protection of Privacy Act, move into closed meeting for briefing and discussion;
2. Direct that the closed meeting discussions remain confidential pursuant to Section 16 of the Freedom of Information and protection of Privacy Act.

4.4 Draft Banff National Park Management Plan – discussion regarding content and Heritage Corporation input <https://www.letstalkmountainparks.ca/banff-national-park-management-plan>

4.5 St. Julien Road Reconstruction – The idea for a heritage sign commemorating either the WWI battle of St. Julien (for which the street is named) and/or Indigenous history was suggested as part of the public consultation process for the re-construction of St. Julien Road. Background on the project is available here starting on page 56. https://banff.ca/AgendaCenter/ViewFile/Agenda/_05102021-1026

5.0 STAFF UPDATES

- 5.1 Landmarks and Legends – Siding 29 piece is under review and will be distributed to the Heritage Corporation for input
- 5.2 Newsletter and Online Heritage Exhibit – Newsletter is being reconsidered as ongoing enhanced web content, rather than a standalone document. Web design discussions are ongoing for the Online Heritage Exhibit.
- 5.3 Municipal Historic Resources – strategies to designate 1-2 properties each year
- 5.4 Heritage Plaques - target to create 1-2 new plaques each year
- 5.5 Statements of Significance - target of 3-4 new SOS's each year, reformatting and compiling of existing statements of significance is ongoing
- 5.6 Bow River Bridge Update - repair of south pier has been completed
- 5.7 New Developments – 206 Otter Street and 345 Beaver Street
- 5.8 Crandell-Peck Cabin – construction has started on the triplex housing addition
- 5.9 Old Banff Cemetery Community Clean-up – see <https://www.facebook.com/groups/212606613641959/> for more information on this grassroots community project.
- 5.10 Heritage Bike Tour – Scheduled for June 29 2021.
- 5.11 Heritage Master Plan – draft Request for Proposals for consultant support has been drafted, and will be distributed to the Heritage Corporation for input prior to being released.
- 5.12 Framework for Indigenous Engagement – Briefing from Randall McKay – Strategic Initiatives and Special Projects

6.0 CORRESPONDENCE

7.0 ADJOURNMENT

- 7.1 The next regular meeting of the Banff Heritage Corporation is scheduled for July 15, 2021 at 1:30 pm.

**MINUTES OF THE REGULAR MEETING OF THE
TOWN OF BANFF HERITAGE CORPORATION**

Via Zoom Videoconference
March 18, 2021

Corporation Directors Present

Ericka Chemko	Public Representative (Chair)
Steve Malins	Parks Canada
Roland Charpentier	Alberta Association of Architects
Sandy Aumonier	Province of Alberta
Marjory Gibney	Eleanor Luxton Historical Foundation
Nathaniel Wawrzonek	Public Representative
Anita Battrum	Honorary Public Member
Anne Ewen	Whyte Museum of the Canadian Rockies
Alexandra Montgomery	Public Representative
Peter Poole	Council Representative

Corporation Directors Absent

None

Administration Present

Darren Enns	Director of Planning and Development
Eric Bjorge	Development and Heritage Planner (recording secretary)
Diego Maenza	Graduate Heritage Planning Intern

1.0 Call to Order

The Chair called the meeting to order at 1:30 pm.

2.0 Approval of Agenda

HER21-07 Moved by A. Ewen that the agenda for the March 2021 Regular Meeting of the Banff Heritage Corporation be approved..

MOTION CARRIED

Note: Directors subsequently decided to consider New Business prior to Business Arising from the minutes due to Director time constraints.

3.0 Adoption of Previous Minutes

HER21-08 Moved by R. Charpentier that the Minutes of the January 2021 Virtual Regular Meeting of the Banff Heritage Corporation be adopted.

MOTION CARRIED

4.0 New Business

- 4.1 Land Use Bylaw Amendments to Encourage Housing Development
Draft Bylaw 455 was presented by administration and discussed.

HER21-09 Moved by A. Ewen that the Banff Heritage Corporation provide the following recommendations to Council regarding to proposed Bylaw 455, Land Use Bylaw Amending Bylaw – A Bylaw to Encourage Housing Development:

- That a portion of increased tax revenue due to additional housing increases be diverted to support Town heritage programs
- That heritage-specific zoning be considered to further provide incentives to preserve heritage properties
- That the impact to unprotected properties listed on the Heritage Inventory be considered
- The consideration of heritage and neighborhood character be emphasized in conjunction with any flexibility of housing development standards

MOTION CARRIED

R. Charpentier left the meeting at 3:00pm.

5.0 Business Arising from the Minutes

- 5.1 Landmarks and Legends – Siding 29
The draft Siding 29 Landmarks and Legends was reviewed and discussed. Directors will provide feedback by email individually following the meeting, prior to formatting and publishing.
- 5.2 2021 Meeting Schedule
The possibility of changing the regular meeting time was discussed. Consensus was to keep the meeting time as-is.
- 5.3 Election of Vice-Chair
Deferred from January meeting.

HER21-10 Moved by E. Chemko that A. Ewen be elected Vice-chair of the Banff Heritage Corporation

MOTION CARRIED

- 5.4 Annual Newsletter
The draft first annual newsletter was presented and discussed. Directors will provide feedback by email individually following the meeting, prior to formatting and publishing.

S. Malins left the meeting at 3:30pm

A. Battrum left the meeting at 3:36pm

6.0 Correspondence

- 6.1 Old Banff Cemetery Grave Monuments Clean-Up
Correspondence from a volunteer group looking to organize grave monuments cleaning was discussed.

7.0 Adjournment

- 7.1 Meeting was adjourned by the chair at 3:48 pm. The next regular meeting of the Banff Heritage Corporation is scheduled for May 20, 2021 at 1:30 pm.

E. Chemko
Chair

E. Borge
Recording Secretary