



**TOWN OF BANFF COUNCIL
ANNUAL ORGANIZATIONAL MEETING OF COUNCIL AND OTHER
RELATED BUSINESS
ORDER OF BUSINESS**

Part 1 – Swearing in Ceremony for the 2021-2025 Town of Banff Council

Town of Banff Meeting
Monday, 2021 October 25, at 2:00 p.m.

Part 2 – Annual Organizational Meeting of Council

Town of Banff Virtual Meeting
Monday, 2021 November 01, at 2:00 p.m.

PLEASE NOTE:

Due to the extraordinary circumstances and measures being taken to slow the spread of COVID-19:

- The Swearing In Ceremony will be held outdoors on the steps to Town Hall, 110 Bear Street, on Monday, 2021 October 25, at 2:00 p.m.; and
- The Annual Organizational Meeting will be held virtually using **Zoom**.

Members of the public are welcome to attend the outdoor Swearing In Ceremony on Monday, 2021 October 25. **Please note, although this is an outdoor event, masks are encouraged.** Alternatively, the Swearing In Ceremony will be live streamed at www.banff.ca/live

The Annual Organizational Meeting, scheduled to commence on Monday, 2021 November 01, **will be held virtually using Zoom; all Members of Council will be participating remotely.** This portion of the meeting will be live streamed at www.banff.ca/live

1.0 PART 1 – CALL TO ORDER 2021 OCTOBER 25

The 2021 October 25 Swearing In Ceremony for the 2021-2025 Town of Banff Council will be conducted virtually using Zoom and will live streamed on the internet, and recorded, in accordance with Council Policy C8002-1, Video Recording and Live Streaming of Legislated Meetings. It will be made available on the Town of Banff website

In accordance with Section 4.2 of Procedures Bylaw 44-7, as amended, The Town Manager shall call the Meeting to order and chair until such time as the Mayor has taken the oath of office.

Agenda prepared by: L. McDougall

All recommendations as presented are for discussion purposes only and should not be considered as the opinion or direction of Council.



2.0 TREFFREY DEERFOOT | BLACKFOOT CONFEDERACY

Opening Prayer and Blessing of Council

3.0 TOWN OF BANFF COUNCIL SWEARING IN CEREMONY

4.0 RECESS TO RECONVENE MONDAY, 2021 NOVEMBER 01, AT 2:00 P.M. FOR THE 2021 NOVEMBER 01 ANNUAL ORGANIZATIONAL MEETING OF COUNCIL

5.0 PART 2 – CALL TO ORDER 2021 NOVEMBER 01

The 2021 November 01 Annual Organizational Meeting of Council will be conducted virtually using Zoom and will live streamed on the internet, and recorded, in accordance with Council Policy C8002-1, Video Recording and Live Streaming of Legislated Meetings. It will be made available on the Town of Banff website.

6.0 APPROVAL OF AGENDA

6.1 Agenda for the 2021 November 01 Virtual Annual Organizational Meeting of Council

Recommendation:

That Agenda for the 2021 November 01 Virtual Annual Organizational Meeting of Council be approved.

7.0 DEPUTY MAYOR, ACTING MAYOR, AND SIGNING AUTHORITY APPOINTMENTS

7.1 Request for Decision: Appointment of Deputy Mayor and Acting Mayor for the of the 2021 – 2025 Council Term of Office and Delegation of Signing Authority (Back Up)

Recommendation:

That Council:

1. Approve the appointment of Deputy Mayor and Acting Mayor for the 2021 – 2025 Council Term of Office as contained in the Report; and
2. Delegate a back up signing authority for the 2021-2025 Council Term.



8.0 COUNCIL CALENDAR

8.1 Request for Decision: The 2022 Council and Governance and Finance Committee Calendar

Recommendation:

That Council approve the 2022 Council and Governance and Finance Committee Calendar (Attachment).

9.0 PARKS CANADA APPOINTMENTS

9.1 Request for Decision: Confirmation of Parks Canada 2020-2021 Appointments to Boards, Commissions, and Corporations

Recommendation:

That Council confirm the 2021-2022 Parks Canada appointments to the Development Appeal Board, the Municipal Planning Commission, and the Banff Heritage Corporation as contained in the Report.

10.0 APPOINTMENT OF COUNCIL MEMBERS TO BOARDS, COMMISSIONS, COMMITTEES, CORPORATIONS AND EXTERNAL AGENCIES

10.1 Request for Decision: 2021-2022 Appointment of Council Members to Boards, Commissions, Committees, Corporations, and External Agencies

Attachments Held confidential pursuant to Sections 17 (Disclosure to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

Recommendation:

That Council:

1. Appoint at least two (2) Members of Council to both the Local Assessment Review Board and the Composite Assessment Review Board for a four year term commencing 2022 January 01 and ending 2025 December 31;
2. Appoint Members of Council to the following Town of Banff Boards, Commissions, Committees, Corporations:
 - a) Assessment Review Board;
 - b) Banff Community Art Committee;
 - c) Banff Heritage Corporation;
 - d) Banff Housing Corporation;
 - e) Banff Public Library Board;
 - f) Development Appeal Board; and
 - g) Municipal Planning Commission;



and

3. Appoint Members of Council to the following External Agencies; and
4. Direct that Confidential Attachment 1 remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

11.0 **BOARDS, COMMISSIONS, COMMITTEES AND CORPORATIONS' PUBLIC MEMBER APPOINTMENTS**

11.1 Confidential Request for Decision: Appointment of Public Members to Boards, Commissions, Committees, and Corporations

Report and Attachments held confidential pursuant to Sections 17 (Disclosure to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

Recommendation:

That Council appoint members of the public to the following Town of Banff Boards, Commissions, Committees, and Corporations:

1. Assessment Review Board;
2. Banff Community Art Committee;
3. Banff Heritage Corporation;
4. Banff Housing Corporation;
5. Banff Public Library Board;
6. Community Grants Committee;
7. Development Appeal Board; and
8. Municipal Planning Commission.

12.0 **ADJOURNMENT**