



**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Council Meeting  
Monday, 2023 January 09, at 2:00 p.m.**

**COUNCIL MEMBERS PRESENT**

Corrie DiManno	Mayor
Grant Canning	Councillor and Deputy Mayor
Chip Olver	Councillor and Acting Mayor
Ted Christensen	Councillor
Kaylee Ram	Councillor
Hugh Pettigrew	Councillor

**COUNCIL MEMBERS ABSENT**

Barb Pelham	Councillor
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**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	
Silvio Adamo	Director, Protective Services, and Fire Chief	
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	
Adrian Field	Director, Engineering	
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	
Michael Hay	Manager, Environmental Services	
Amal Alhomsy	Environmental Intern	
Carla Bitz	Resource Recovery Coordinator	
Kiersten McDonald	Legislative Advisor	
Lisa Lee	Executive Assistant	(Remote Participation)
Renee Lavergne	Information Governance Coordinator	(Remote Participation)

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Minutes approved by: On Original On Original



## 1.0 CALL TO ORDER

Present in Chamber: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Ram, and Councillor Pettigrew

Absent: (1): Councillor Pelham

Mayor DiManno called the 2022 January 09 Regular Meeting of Council to order at 2:01 p.m.

Councillor Olver gave a land acknowledgment at the commencement of today's meeting.

## 2.0 CONFIRMATION OF AGENDA

2.1 Agenda for the 2022 December 19 Regular Meeting of Council

COU23-1 **Moved by** Mayor DiManno

That the Agenda for today's meeting be amended by adding the following Items to Section 6.1, Written Submissions:

6.1.1 Wanda Bogdane, Executive Director, Banff Lake Louise Hospitality Association, Letter Re: Proposed Bylaw 468, Single-Use Item Reduction Bylaw, dated 2023 January 06 (Item 8.1, Request for Decision: Proposed Single-Use Item Reduction Bylaw 468).

6.1.2 David Matys, Director, Experience Development, Banff and Lake Louise Tourism, Letter Re: Single Use Item Policy, dated 2023 January 06 (Item 8.1, Request for Decision: Proposed Single-Use Item Reduction Bylaw 468).

6.1.3 Chris Thorburn, VP Operations, Banff Lodging Co., Letter Re: Single Use Item Bylaw, dated 2023 January 08 (Item 8.1, Request for Decision: Proposed Single-Use Item Reduction Bylaw 468).

6.1.4 Banff High School Green Team, Letter Re: Green Team Letter for SUI Bylaw, dated 2023 January 9 (Item 8.1, Request for Decision: Proposed Single-Use Item Reduction Bylaw 468).

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Ram, and Councillor Pettigrew

**MOTION CARRIED**

Minutes approved by: On Original On Original



COU23-2 **Moved by** Councillor Pettigrew

That the Agenda for the 2023 January 09 Regular Meeting of Council be approved, **as amended.**

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Ram, and Councillor Pettigrew

**MOTION CARRIED**

2.2 2022 Council Workplan

Council, by unanimous consent, received the 2022 Council Workplan for the Corporate Record.

**3.0 CONFIRMATION OF PREVIOUS COUNCIL MINUTES**

3.1 Minutes of the 2022 December 19 Regular Meeting of Council

COU23-3 **Moved by** Councillor Ram

That the Minutes of the 2022 December 19 Regular Meeting of Council be adopted.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Ram, and Councillor Pettigrew

**MOTION CARRIED**

**4.0 INVITED PRESENTATIONS**

No Invited Presentations were scheduled as part of this meeting.

**5.0 DELEGATIONS**

No Delegations were scheduled as part of this meeting.

**6.0 PUBLIC INPUT ON AGENDA ITEMS**



## 6.1 Written Submissions

**Note:** Items 6.1.1-6.1.4 were included as part of the Agenda as per Motion COU23-1.

Council, received the following Written Submissions for the Corporate Record:

- 6.1.1 Wanda Bogdane, Executive Director, Banff Lake Louise Hospitality Association, Letter Re: Proposed Bylaw 468, Single-Use Item Reduction Bylaw, dated 2023 January 06 (Item 8.1, Request for Decision: Proposed Single-Use Item Reduction Bylaw 468).
- 6.1.2 David Matys, Director, Experience Development, Banff and Lake Louise Tourism, Letter Re: Single Use Item Policy, dated 2023 January 06 (Item 8.1, Request for Decision: Proposed Single-Use Item Reduction Bylaw 468).
- 6.1.3 Chris Thorburn, VP Operations, Banff Lodging Co., Letter Re: Single Use Item Bylaw, dated 2023 January 08 (Item 8.1, Request for Decision: Proposed Single-Use Item Reduction Bylaw 468).
- 6.1.4 Banff High School Green Team, Letter Re: Green Team Letter for SUI Bylaw, dated 2023 January 9 (Item 8.1, Request for Decision: Proposed Single-Use Item Reduction Bylaw 468).

## 6.2 Verbal Submissions

No Verbal Submissions were presented.

## 7.0 **UNFINISHED BUSINESS**

No Items of Unfinished Business were scheduled as part of today's meeting.

## 8.0 **ADMINISTRATIVE REPORTS**

### 8.1 Request for Decision: Proposed Single-Use Item Reduction Bylaw 468

COU23-4 **Moved by** Mayor DiManno

That with respect to Item 8.1, Request for Decision: Proposed Single-Use Item Reduction Bylaw 468, the following be adopted:

That Council postpone second and third readings to proposed Bylaw 468, the Single-Use Item Reduction Bylaw no later than the Feb. 27, 2023, meeting of Council.



COU23-5 **Moved by** Councillor Pettigrew

That motion COU23-4 be amended by deleting the words “no later than the Feb. 27, 2023” and including the words “**to the January 23<sup>rd</sup>, 2023**” in their place.

COU23-6 **Moved by** Councillor Olver

That motion COU23-5 be amended by deleting the words “January 23<sup>rd</sup>, 2023” and including the words “**February 13, 2023**” in their place.

For: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Ram, and Councillor Pettigrew

Against: (1): Councillor Christensen

**MOTION CARRIED**

COU23-4 Motion, as amended

That with respect to Item 8.1, Request for Decision: Proposed Single-Use Item Reduction Bylaw 468, the following be adopted:

That Council postpone second and third readings of proposed Bylaw 468, the Single-Use Item Reduction Bylaw to no later than the **February 13, 2023**, meeting of Council.

For: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Ram, and Councillor Pettigrew

Against: (1): Councillor Christensen

**MOTION CARRIED**

8.2 Request for Decision: Proposed Policy C2002-01 Travel Expenses

COU23-7 **Moved by** Councillor Christensen

That with respect to Item 8.2, Request for Decision: Proposed Policy C2002-01 Travel Expenses, the following be adopted:

That proposed Policy C2002-01 Travel Expenses (Attachment 2) be amended in section 5.4 Non-Compensated Items to include alcohol as a new item listed.



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For: (2): Councillor Christensen, and Councillor Pettigrew  
Against: (4): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Ram

**MOTION DEFEATED**

COU23-8 **Moved by** Mayor DiManno

That with respect to Item 8.2, Request for Decision: Proposed Policy C2002-01 Travel Expenses, the following be adopted:

That proposed Policy C2002-01 Travel Expenses (Attachment 2) be amended to include the word “/partner” wherever the word “spouse” appears.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Ram, and Councillor Pettigrew

**MOTION CARRIED**

COU23-9 **Moved by** Mayor DiManno

That with respect to Item 8.2, Request for Decision: Proposed Policy C2002-01 Travel Expenses, the following be adopted:

That Council adopt proposed Policy C2002-01 Travel Expenses (Attachment 2), **as amended**.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Ram, and Councillor Pettigrew

**MOTION CARRIED**

8.3 Briefing: Parks Canada Expert Advisory Panel on Moving People Sustainably in the Banff Bow Valley

COU23-10 **Moved by** Mayor DiManno

That with respect to Item 8.3, Briefing: Parks Canada Expert Advisory Panel on Moving People Sustainably in the Banff Bow Valley, the following be adopted:

That Council receive the Briefing for the Corporate Record

Minutes approved by: On Original On Original



For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Ram, and Councillor Pettigrew

## **MOTION CARRIED**

### **9.0 NOTICE OF MOTION**

No Notices of Motion were scheduled as part of this meeting.

### **10.0 COMMITTEE REPORTS**

COU23-11 **Moved by** Councillor Canning

That Council receive the following Committee Report for the Corporate Record:

- 10.1 Confirmed Minutes of the 2022 July 21 Regular Meeting of the Banff Heritage Corporation Board
- 10.2 Confirmed Minutes of the 2022 April 20 Regular Meeting of the Banff Housing Corporation
- 10.3 Confirmed Minutes of the 2022 May 18 Regular Meeting of the Banff Housing Corporation
- 10.4 Confirmed Minutes of the 2022 July 20 Regular Meeting of the Banff Housing Corporation
- 10.5 Confirmed Minutes of the 2022 September 21 Regular Meeting of the Banff Housing Corporation
- 10.6 Confirmed Minutes of the 2022 May 19 Regular Meeting of the Bow Valley Waste Management Commission
- 10.7 Confirmed Minutes of the 2022 June 16 Regular Meeting of the Bow Valley Waste Management Commission
- 10.8 Confirmed Minutes of the 2022 August 18 Regular Meeting of the Bow Valley Waste Management Commission

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- 10.9 Confirmed Minutes of the 2022 September 15 Regular meeting of the Bow Valley Waste Management Commission
- 10.10 Confirmed Minutes of the 2022 October 26 Regular Meeting of the Bow Valley Waste Management Commission
- 10.11 Confirmed Minutes of the 2022 September 20 Regular Meeting of the Community Art Committee
- 10.12 Confirmed Minutes of the 2022 November 16 Meeting of the Banff Development Appeal Board
- 10.13 Unconfirmed Minutes of the 2022 December 06 Meeting of the Banff Development Appeal Board
- 10.14 2022 December 21 Decision of the Banff Development Appeal Board (Appeal #:04-22)
- 10.15 Confirmed Minutes of the 2022 October 12 Regular Meeting of the Municipal Planning Commission

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Ram, and Councillor Pettigrew

**MOTION CARRIED**

### **11.0 NEW/URGENT BUSINESS**

No Items of New/ Urgent Business were added to today's meeting.

### **12.0 CONFIDENTIAL ITEMS**

No Confidential Items were scheduled as part of today's meeting.

### **13.0 CORRESPONDENCE**

No Correspondence was received as part of today's meeting.

### **13.0 ADJOURNMENT**

Minutes approved by: On Original On Original





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COU23-12 **Moved by** Councillor Olver

That this Council adjourn at 3:11 p.m.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Ram, and Councillor Pettigrew

**MOTION CARRIED**

On Original

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Corrie DiManno  
Mayor

On Original

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Kiersten McDonald  
Legislative Advisor

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