



MINUTES OF THE VIRTUAL GOVERNANCE AND FINANCE COMMITTEE MEETING
of the Town of Banff in the Province of Alberta
Service Review Meeting
Day Eight
Monday, 2022 January 10, at 9:00 a.m.

MEMBERS PRESENT

Corrie DiManno	Mayor	(Remote Participation)
Ted Christensen	Councillor and Deputy Mayor	(Remote Participation)
Grant Canning	Councillor and Acting Mayor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Barb Pelham	Councillor	(Remote Participation)
Hugh Pettigrew	Councillor	(Remote Participation)
Kaylee Ram	Councillor	(Remote Participation)

MEMBERS ABSENT

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives & Special Projects	(Remote Participation)
Andrea Stuart	Finance Manager	(Remote Participation)
Amanda Arbuckle	Manager, Recreation	(Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Tara Johnston	Legislative Advisor	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)



To confirm Members of the Governance and Finance Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Committee reconvened at 9:0 a.m. on Monday, 2022 January 10, and commenced with consideration of Item 26.2 Service Area: Communications & Marketing – Annual Request for In-Kind Support Banff & Lake Louise Tourism

26.2 Request for Direction: Service Level Review – Communications & Marketing Department (Continued)

26.2.2 Service Area: Visitor Experience (Continued)

David Matys, Director, Events & Animation, Banff Lake Louise Tourism spoke to the request and answered questions from the Committee.

Annual Request for In-Kind Support Banff & Lake Louise Tourism

FIN22-1 Moved by Councillor Olver

That with respect to the Annual Request for In-Kind Support Banff & Lake Louise Tourism that the following be approved:

That the Governance and Finance Committee recommend to Council in-kind support for Banff & Lake Louise Tourism in 2022 as follows:

	2022
Entry Sign Posting	\$762
Event Site Fees	\$15,680
Event and Traffic Signage and Equipment Rental	\$25,00
Road Sweeping and Route Closure Support	\$6,955
Grounds Support	\$6,000
Total:	\$31,897

Minutes approved by: On Original On Original



For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram
Against: (1): Councillor Christensen

MOTION CARRIED

27.2 Request for Direction: Service Level Review – Community & Recreation Services (Continued)

27.2.8 Service Area: Recreation Programs, Events & Services

FIN22-2 **Moved by Mayor DiManno**

That with respect to Item 27.2.8, Service Area: Recreation Programs, Events & Services, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document, as corrected, for the Recreation Programs, Events & Services service area, as amended, be referred to Council for final consideration.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

27.2.9 Service Area: Recreation Facilities Bookings & The Fenlands Maintenance

FIN22-3 **Moved by Councillor Canning**

That with respect to Item 27.2.9, Service Area: Recreation Facilities Bookings & The Fenlands Maintenance, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the Recreation Facilities Bookings & The Fenlands Maintenance service area be referred to Council for final consideration.



Governance and Finance Committee Virtual Service Review Meeting
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Approved 2022 February 14

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Committee, by unanimous consent, recessed from 10:40 a.m. to 10:55 a.m.

ROLL CALL:

Present: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

27.2.10 Service Area: Recreation and Trails Projects

FIN22-4 **Moved by Mayor DiManno**

That with respect to Item 27.2.10, Service Area: Recreation and Trails Projects, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the Recreation and Trails Projects service area be referred to Council for final consideration.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

20.0 ENGINEERING DEPARTMENT

20.1 Public Input on Engineering Department

20.1.1 Written Submissions

20.1.1.1 Les Young: Letter, Dated 2021 December 30 (Item 21.2.1 Service Level Review – Transit Services)

Received for the Corporate Record.

Minutes approved by: On Original On Original



20.1.2 Verbal Submissions

No Verbal Submissions were provided with respect to this topic.

20.2 Request for Direction: Service Level Review – Engineering Department

20.2.1 Service Area: Engineering Parking, Traffic and Permit Management

FIN22-5 Moved by Councillor Ram

That with respect to Item 20.2.1, Service Area: Engineering Parking, Traffic and Permit Management, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the Engineering Parking, Traffic and Permit Management service area be referred to Council for final consideration.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

20.2.2 Service Area: Engineering Asset Management

FIN22-6 Moved by Councillor Canning

That with respect to Item 20.2.2, Service Area: Engineering Asset Management, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the Engineering Asset Management service area be referred to Council for final consideration.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



20.2.3 Service Area: Engineering Capital Project Management

FIN22-7 **Moved by Councillor Olver**

That with respect to Item 20.2.3, Service Area: Engineering Capital Project Management, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the Engineering Capital Project Management service area be referred to Council for final consideration.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Committee, by unanimous consent, recessed at 12:58 p.m. to reconvene at 9:00 a.m. on Wednesday, 2022 January 12.

On Original

Corrie DiManno
Mayor

On Original

Libbey McDougall
Municipal Clerk