



MINUTES OF THE VIRTUAL GOVERNANCE AND FINANCE COMMITTEE MEETING
of the Town of Banff in the Province of Alberta
Service Review Meeting
Day Ten
Wednesday, 2022 January 19, at 9:00 a.m.

MEMBERS PRESENT

Corrie DiManno	Mayor	(Remote Participation)
Ted Christensen	Councillor and Deputy Mayor	(Remote Participation)
Grant Canning	Councillor and Acting Mayor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Barb Pelham	Councillor	(Remote Participation)
Hugh Pettigrew	Councillor	(Remote Participation)
Kaylee Ram	Councillor	(Remote Participation)

MEMBERS ABSENT

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Michael Buxton-Carr	RCMP Staff Sergeant	(Remote Participation)
Michael Hay	Manager, Environment/Sustainability	(Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Tara Johnston	Legislative Advisor	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)



To confirm Members of the Governance and Finance Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Committee reconvened at 9:00 a.m. on Wednesday, 2022 January 19, and commenced with consideration of New Item 28.0 Final Consideration of the 2022 Service Review Document.

28.0 FINAL CONSIDERATION OF THE 2022 SERVICE REVIEW DOCUMENT

28.1 Public Input

28.1.1 Correspondence

28.1.1.1 Mark Marino: Letter (Item 28.2)

Received for the Corporate Record

28.1.1.2 Kerry Lee Schultheis, Banff Rotary Club: Letter Dated 2022 January 06 (Item 28.2)

Received for the Corporate Record

28.1.2 Verbal Submissions

28.1.2.1 Lee O'Donnell (Item 28.2)

Received for the Corporate Record



28.2 Service Review Areas for Further Consideration

FIN22-25 **Moved by Mayor DiManno**

That in accordance with Section 3.6 of Procedures Bylaw 44-7, as amended, the Governance and Finance Committee, and in addition to those procedural rules set out in the Procedures Bylaw 44-7, as amended, approve the following procedures for the duration of today's meeting:

1. That Section 11.8 be suspended in order to:
 - a) A member who is introducing a motion will be granted three minutes to speak;
 - b) Once the motion has been introduced and moved, those members addressing it will be granted two minutes to speak;
 - c) A member may only speak once to each motion unless permission of Committee, by way of unanimous consent, is provided. This will be done on a case by case basis; and
 - d) Closing remarks will be the only exception to Procedure 3. The individual providing closing remarks will be granted two minutes to speak.

2. That Section 13.12, 13.13, 13.15, 13.16, and 13.17 be suspended in order to allow reconsideration of previously defeated or adopted motions considered throughout the duration of the 2022 Service Review Meeting of the Governance and Finance Committee.

For: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

Against: (2): Councillor Christensen and Councillor Pettigrew

MOTION CARRIED

FIN22-26 **Moved by Councillor Christensen**

That the Governance & Finance Committee recommend that Council fund two additional RCMP positions, starting mid-year in 2022, by increasing RCMP Contracted Services, through tax funding, by:

- \$125,000 in 2022,
- \$255,000 in 2023; and
- \$260,100 in 2024.

For: (4): Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Minutes approved by: On Original On Original



Against: (3): Mayor DiManno, Councillor Canning, and Councillor Olver,

MOTION CARRIED

FIN22-27 **Moved by** Councillor Pettigrew

That the Governance and Finance Committee add a 2022 priority to the RCMP Service Review Document direction Administration to bring back a Report to Council in Q2 of 2022 outlining the implications of introducing security cameras for RCMP use in the town of Banff.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Committee, by unanimous consent recessed from 10:47 a.m. to 11:02 a.m.

ROLL CALL:

Present: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

FIN22-28 **Moved by** Councillor Pelham

That the Governance & Finance Committee, with respect to the St. Julien Street Reconstruction Project (PW20-07), as contained in the Engineering Service Review Area document, recommend that Council:

1. Delay the start of this project from 2022 to 2024; and
2. Increase the project budget from \$8,000,000 to \$8,405,000.

For: (2): Councillor Christensen and Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

MOTION DEFEATED



FIN22-29 Moved by Councillor Pettigrew

That the Governance & Finance Committee, with respect to the St. Julien Street Reconstruction Project (PW20-07), as contained in the Engineering Service Review Area document, recommend that Council:

1. Delay the start of this project from 2022 to 2023; and
2. Increase the project budget from \$8,000,000 to \$8,200,000.

For: (2): Councillor Christensen and Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

MOTION DEFEATED

FIN22-30 Moved by Councillor Olver

That the Governance & Finance Committee reconsider Motion FIN21-278, considered as part of Day 2 of the 2022 Service Review Meeting of the Governance and Finance Committee, 2021 December 01, and recommend that Council approve the New Service Level Request to create a new public climate action engagement campaign to implement climate action programs and mobilize residents, institutions, businesses and visitors to take action on reducing emissions in the community, as outlined in the New Service Level Request document – Community Climate Action Engagement Campaign, to be managed by the Municipal Energy Coordinator and funded through the Environmental Reserve as follows:

	2022	2023	2024
Consulting fees for program design, branding, communications, etc.	\$50,000	\$30,000	\$30,000
Total	\$50,000	\$30,000	\$30,000

For: (4): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Pelham

Against: (3): Councillor Christensen, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



FIN22-31 Moved by Councillor Olver

That the Governance & Finance Committee reconsider Motion FIN21-264, considered as part of Day 1 of the 2022 Service Review Meeting of the Governance and Finance Committee, 2021 November 29, and recommend that Council approve the New Service Level Request to develop a conceptual design for adding a northbound transit lane on Mountain Avenue, from Middle Springs Drive on Mountain Avenue/Spray Avenue intersection, as outlined in the New Service Level Request document – Visitor Paid Parking Surplus – Potential Projects & Services, to be funded through the Visitor Paid Parking Reserve surplus as follows:

	2022	2023	2024
Operating Costs	\$0	\$0	TBD
Capital Costs	\$60,000	TBD	TBD

For: (4): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Pelham
Against: (3): Councillor Christensen, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



FIN22-32 Moved by Councillor Olver

That the Governance & Finance Committee reconsider Motion FIN21-266, considered as part of Day 1 of the 2022 Service Review Meeting, 2021 November 29, and recommend that Council approve the New Service Level Request to communicate and finalize a design for the addition of a northbound transit lane from Rundle Ave/Spray Ave intersection to Mountain Ave/Spray Ave intersection, as outlined in the New Service Level Request document – Visitor Paid Parking Surplus – Potential Projects & Services, to be funded through the Visitor Paid Parking Reserve surplus as follows:

Capital Costs/Funding Source(s):

	2022	2023	2024
Year 1 – Communication and Design	\$20,000		
Year 2 – Implement			TBD

Majority to be funded from the asphalt overlay program. Except for transit signal priority infrastructure (estimated to be \$50,000) and signage.

Operating Costs/Revenue(s):

	2022	2023	2024
Snow removal / plowing costs		\$30,000	\$30,000

For: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram
 Against: (2): Councillor Christensen and Councillor Pettigrew

MOTION CARRIED



Committee, by unanimous consent, recessed from Council recessed from 12:03 p.m. to 12:48 p.m.

ROLL CALL:

Present: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor **Pettigrew**

FIN22-33 Moved by Councillor Pettigrew

That the Governance and Finance Committee reconsider Motion FIN21-302, considered as part of Day Four of the 2022 Service Review Meeting, 2021 December 08, and direct administration to remove the use of bollards in the Downtown Pedestrian Zone, as outlined in the New Service Level Request – Downtown Pedestrian Zone, by removing the capital budget allocation of \$90,000 in 2022.

For: (2): Councillor Christensen and Councillor Pettigrew

Against: (4): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Pelham

MOTION DEFEATED

FIN22-34 Moved by Councillor Canning

That the Governance and Finance Committee reconsider Motion FIN21-302, considered as part of Day 4 of the 2022 Service Review Meeting, 2021 December 08, and recommends that Council:

1. Approve Option 2 for Special Events Bollards across the entirety of Banff Avenue at both Wolf Street and Buffalo Street, as outlined in the New Service Level Request – Downtown Pedestrian Zone, to be funded through the Visitor Paid Parking Reserve as follows:

	2022
Option 2: Special Event Bollards (all lanes)	\$300,000

2. Direct Administration to pursue potential grant funding options to help offset the costs of Option 2 for Special Event Bollards.

For: (4): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Pelham

Against: (2): Councillor Christensen and Councillor Pettigrew

MOTION CARRIED



FIN22-35 Moved by Councillor Pettigrew

That the Governance and Finance Committee amend the 2022 Operating Budget and Service Review document for the Residential Garbage/ Recycling/ Organics service area, by adding a new 2022 Priority to direct Administration to return to Council, no later than Q3 2022, with a review of the solid waste rates that would consider moving to 100 per cent rate funding of the utility.

For: (5): Councillor Canning, Councillor Christensen Councillor Olver, Councillor Pettigrew, and Councillor Pelham

Against: (1): Mayor DiManno

MOTION CARRIED

FIN22-36 Moved by Councillor Pettigrew

That the Governance & Finance Committee amend the Streets Service Review Document by adding a 2022 priority for Administration to include options for snow and ice management that includes the use of liquid de-icing products with the review of the Snow and Ice Policy in Q2 2022.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew and Councillor Pelham

MOTION CARRIED



FIN22-37 Moved by Councillor Pettigrew

That the Governance and Finance Committee reconsider Motion FIN21-293, considered as part of Day 3 of the 2022 Service Review Meeting, 2021 December 06, and recommend t that Council approve the New Service Level Request to create an area redevelopment plan for the Industrial Compound, as outlined in the New Service Level Request document – Industrial Compound Area Redevelopment Plan, to be funded through the Operating Budget as follows:

Operating Costs:

	2022	2023	2024
Consultant Study			\$140,000

For: (2): Councillor Christensen, and Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham and Councillor Ram

MOTION DEFEATED

FIN22-38 Moved by Councillor Pettigrew

That the Governance and Finance Committee reconsider Motion FIN21-269, considered as part of Day 2 of the 2022 Service Review Meeting, 2021 December 01, and recommend that Council direct that the New Service Level Request to advance the Bow Avenue corridor redevelopment concept, and/or the potential redevelopment of the corridor in a future year, as outlined in the New Service Level Request document – Visitor Paid Parking Surplus – Potential Projects & Services, to be funded through the Visitor Paid Parking Reserve surplus as follows:

	2024	2025	2026
Operating Costs	\$0	\$0	TBD
Capital Costs	\$0	\$100,000	\$100,00

For: (2): Councillor Christensen, and Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham and Councillor Ram

MOTION DEFEATED

Minutes approved by: On Original On Original



FIN22-39 Moved by Mayor DiManno

That the Governance & Finance Committee reconsider Motion FIN21-269, considered as part of Day 2 of the 2022 Service Review Meeting, 2021 December 01, and recommend that Council direct that the New Service Level Request to advance the Bow Avenue corridor redevelopment concept, and/or the potential redevelopment of the corridor in a future year, as outlined in the New Service Level Request document – Visitor Paid Parking Surplus – Potential Projects & Services, to be funded through the Visitor Paid Parking Reserve surplus as follows:

	2022	2023	2024
Operating Costs	\$0	\$0	TBD
Capital Costs	\$100,00	\$100,000	TBD

For: (2): Mayor DiManno, and Councillor Olver

Against: (5): Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew and Councillor Ram

MOTION DEFEATED

FIN22-40 Moved by Councillor Pettigrew

That the Governance and Finance Committee reconsider Motion FIN21-282, considered as part of Day Two of the 2022 Service Review Meeting, 2021 December 01, and recommend that:

1. Council’s support of the New Service Level Request to organize a special event in Banff in celebration of National Indigenous Peoples’ Day, which was established on June 21, and observed since 1996, by contracting Indigenous artists and interpreters as outlined in the New Service Level Request document – National Indigenous Peoples’ Day, be conditional on obtaining grant funding; and
2. Direct Administration to return to Council with a status update by Q2 2022.

For: (2): Councillor Christensen, and Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham and Councillor Ram

MOTION DEFEATED

Minutes approved by: On Original On Original



FIN22-41 Moved by Councillor Pelham

That the Governance and Finance Committee, in keeping with Motion FIN21-274, considered as part of Day 2 of the 2022 Service Review, 2021 December 01, with respect to the New Service Level Request for a program in 2022 and 2023 that would allow e-bike rebates for Banff residents, as outlined in the New Service Level Request document – E-Bike Rebate Program, direct Administration to add an eligibility criterion of a maximum cost of \$5,000 to the e-bike rebate program.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham and Councillor Ram

Against: (1): Councillor Pettigrew

MOTION CARRIED

FIN22-42 Moved by Councillor Pettigrew

That the Governance and Finance Committee, in keeping with Motion FIN21-274, considered as part of Day 2 of the 2022 Service Review, 2021 December 01, with respect to the New Service Level Request for a program in 2022 and 2023 that would allow e-bike rebates for Banff residents, as outlined in the New Service Level Request document – E-Bike Rebate Program, add a new priority to the Environmental Service Review Document to bring a report to the Governance and Finance Committee outlining options to add conventional bicycles to the e-bike rebate program.

For: (2): Councillor Christensen, and Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

Committee, by unanimous consent, recessed from 2:38 pm. to 2:53 p.m.

ROLL CALL:

Present: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram



FIN22-43 Moved by Councillor Olver

That the Governance and Finance Committee reconsider Motion FIN21-274, considered as part of Day 2 of the 2022 Service Review, 2021 December 01, and recommend that Council approve New Service Level Request for a program in 2022 and 2023 that would allow e-bike rebates for Banff residents, as outlined in the New Service Level Request document – E-Bike Rebate Program, that would be funded through the Visitor Paid Parking Reserve based on the following:

Operating Costs/Revenue(s):

	2022	2023
Electric Bicycle Rebate Program	Up to \$40,000	Up to \$40,000
Communication and Marketing	\$2,000	\$2,000
Total: Visitor Paid Parking Reserve	Up to \$42,000	Up to \$42,000

For: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram
Against: (2): Councillor Christensen and Councillor Pettigrew

MOTION CARRIED

FIN22-44 Moved by Councillor Pettigrew

That the Governance and Finance Committee reconsider Motion FIN21-274, considered as part of Day 2 of the 2022 Service Review, 2021 December 01, and recommend that Council approve New Service Level Request for a program in 2022 and 2023 that would allow e-bike rebates for Banff residents, as outlined in the New Service Level Request document – E-Bike Rebate Program, that would be funded through the Visitor Paid Parking Reserve based on the following:

Operating Costs/Revenue(s):

	2022	2023
Electric Bicycle Rebate Program	Up to \$20,000	Up to \$20,000
Communication and Marketing	\$2,000	\$2,000
Total: Visitor Paid Parking Reserve	Up to \$22,000	Up to \$22,000

For: (2): Councillor Christensen, and Councillor Pettigrew
Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

MOTION DEFEATED



FIN22-45 Moved by Councillor Olver

That the Governance and Finance Committee amend the Water Services Service Review Document by adding a new 2022 priority requesting Administration to include options to address storm water drainage issues in the Squirrel Street/Rabbit Street area as part of Council's review of the Storm Water Master Plan in 2022.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

FIN22-46 Moved by Councillor Canning

That the Governance and Finance Committee amend the Planning and Development Service Review Document by adding a new 2022 priority requesting Administration to bring a Report to Council in Q3 of 2022 containing options for the relocation of the Banff Entrance Sign.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

FIN22-47 Moved by Councillor Olver

That the Governance and Finance Committee, in keeping with Motion FIN21-274, considered as part of Day 2 of the 2022 Service Review, 2021 December 01, with respect to the New Service Level Request for a program in 2022 and 2023 that would allow e-bike rebates for Banff residents, as outlined in the New Service Level Request document – E-Bike Rebate Program, add a new 2022 priority to the Environmental Service Review Document to bring a report to the Governance and Finance Committee as part of the 2023 Service Review outlining options to create a new rebate program for conventional bicycles.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Against: (1): Councillor Christensen

MOTION CARRIED



FIN22-48 **Moved by** Councillor DiManno

That the Governance and Finance Committee reconsider Motion FIN22-26, approved earlier in today's meeting, as follows:

That the Governance & Finance Committee recommend that Council fund two additional RCMP positions, starting mid-year in 2022, by increasing RCMP Contracted Services, **through tax funding**, by:

- \$125,000 in 2022,
- \$255,000 in 2023; and
- \$260,100 in 2024.

For: (3): Mayor DiManno, Councillor Canning, and Councillor Olver

Against: (4): Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION DEFEATED

FIN22-49 **Moved by** Councillor Olver

That the Governance and Finance Committee amend the 2022 Operating Budget Service Review document for the Police Service service area by adding a new 2022 Priority requesting that Administration bring a briefing to Council, no later than Q3 2022, updating on the impact of hiring two additional RCMP officers, crime statistics, and how this has impacted the community.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Against: (1): Councillor Christensen

MOTION CARRIED



FIN22-50 Moved by Councillor Christensen

That the Governance and Finance Committee direct Administration to include a current Organizational Chart as part of the 2023 Service Review, as well as providing historical information relating to Full Time Equivalency (FTE's) counts, as part of the Human Resources Service Area document.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

FIN22-51 Moved by Mayor DiManno

That the Governance and Finance Committee cancel its 2022 January 24 Virtual Regular Meeting as there are no agenda items scheduled for this day.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

FIN22-52 Moved by Mayor DiManno

That the Governance and Finance Committee forward the 2022 Service Review Documents, as amended over the course of the various meeting dates, to Council for final consideration.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



29.0 ADJOURNMENT

FIN22-53 Moved by Councillor Pettigrew

That this Committee adjourn the 2022 Service Review Meeting (various dates) at 4:42 p.m.

ROLL CALL VOTE:

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

On Original
Corrie DiManno
Mayor

On Original
Libbey McDougall
Municipal Clerk