

**MINUTES OF THE REGULAR MEETING OF THE  
TOWN OF BANFF HERITAGE CORPORATION**  
Ted Langridge Boardroom, 110 Bear Street and via Zoom Videoconference  
January 19, 2023

**Corporation Directors Present**

Anne Ewen	Whyte Museum of the Canadian Rockies (Chair)
Deborah Cameron	Public Representative (Vice-chair)
Kathy Madill-Scott	Public Representative
Steve Malins	Parks Canada
Susan Kennard	Parks Canada (Alternate)
Anita Battrum	Honorary Public Representative
Karen Garbert	Public Representative

**Corporation Directors Absent**

Ted Christensen	Council Representative
Sandy Aumonier	Province of Alberta
Roland Charpentier	Alberta Association of Architects
Marjory Gibney	Eleanor Luxton Historical Foundation
Robin Cowan	Public Representative

**Administration Present**

Darren Enns	Director of Planning & Development	
Kathleen Gallagher	Development Planner	
Laura LeGresley	Heritage Intern	(Recording Secretary)

---

**1.0 Call to Order**

Chair Ewen called the meeting to order at 1:30 pm.

**2.0 Approval of Agenda**

- 2.1 Agenda for the January 19, 2023 Regular Meeting of the Banff Heritage Corporation

**HER23-01** Moved by Chair Ewen

That the agenda for the January 19, 2023 Regular Meeting of the Banff Heritage Corporation be approved.

**MOTION CARRIED**

### 3.0 Adoption of Previous Minutes

#### 3.1 Minutes of the November 17, 2022 Regular Meeting of the Banff Heritage Corporation

**HER23-02** Moved by Chair Ewen

That the Minutes for the November 17, 2022 Regular Meeting of the Banff Heritage Corporation be adopted.

**MOTION CARRIED**

### 4.0 New Business

#### 4.1 Introduction of new Banff Heritage Corporation member, Robin Cowan

The Banff Heritage Corporation, by unanimous consent, received the introduction of Robin Cowan as the new Banff Heritage Corporation member.

#### 4.2 Confirmation of 2023 meeting calendar

The Banff Heritage Corporation, by unanimous consent, received the 2023 meeting calendar.

#### 4.3 2023 Banff Heritage Corporation Goals

**HER23-03** Moved by Member Garbert

That with respect to Item 4.3, 2023 Banff Heritage Corporation Goals, the following be adopted:

That the Banff Heritage Corporation:

1. Approve the following Goals with their corresponding Actions:
  - *Support Heritage Resource Action Plan*
  - *Continue with Blue Plaque installations*
  - *Complete Statements of Significance*
  - *Look at opportunities to develop relationships with Indigenous Peoples*
  - *Discuss options for Standards & Guidelines overview*
2. Direct Administration to amend the proposed Goal of *Publish additional Landmarks & Legends* to change the proposed action from:
  - *Create one new Landmarks & Legends articles in 2023, bringing total to 26*to:
  - *Create three new Landmarks & Legend articles in 2023, bringing total to 28*

3. Direct Administration amend the proposed Goal of *Explore possibilities for collaboration with Parks Canada* to replace with *Investigate joint programming opportunities with partner organizations*.

and:

- Add an additional Action of *Bring forward joint programming ideas to a future meeting of the Banff Heritage Corporation* in addition to the proposed Action of *Invite the Banff Field Unit Superintendent to attend a future event organized by the Banff Heritage Corporation*.

**MOTION CARRIED**

#### 4.4 2023 Blue Plaques

**HER23-04** Moved by Chair Ewen

That with respect to Item 4.4, 2023 Blue Plaques, the following be adopted:

1. Direct Administration to make minor edits to the text for St. Julien Rd blue plaque and circulate to Banff Heritage Corporation members for final commentary before production.
2. Direct Administration to prepare blue plaque text for Lady MacDonald Cottage for a 2023 blue plaque installation.
3. Direct Administration to investigate adding the Loughheed Home and the Banff Guide Scout Hall to the Town of the Banff Heritage Inventory.
4. Direct Administration to add Central Park and St. Paul's Presbyterian Church property to the list of future blue plaque locations.

**MOTION CARRIED**

#### 4.5 2023 Landmarks and Legends

**HER23-05** Moved by Member Madill Scott

That with respect to Item 4.5, 2023 Landmarks and Legends, the following be adopted:

1. Direct Administration to add Winter Carnival and Banff Indian Days to the list of future Landmarks & Legends articles.
2. Direct Administration to create a Landmarks & Legends article about Eleanor Luxton.

**MOTION CARRIED**

### 5.0 Staff Updates

## 5.1 2022 Blue Plaques

K. Gallagher gave an update on 2022 blue plaque installations:

- Banff Post Office – Moved to a future year, not resourced to move this project along at this time, pushed to a future year
- Tan-Y-Bryn – Moved forward to be produced with 2022 Blue Plaques

The Banff Heritage Corporation, by unanimous consent, received the 2022 Blue Plaque updates.

## 5.2 Development Applications

K. Gallagher gave an update on Development Applications, thanking the Banff Heritage Corporation for the feedback on the proposed exterior renovations at 448 Cougar Street, however the developer is now considering a different colour scheme and an addition to the existing building. A rendering of the proposed development will be brought back to the Banff Heritage Corporation when received. K. Gallagher advised that it appears to be a busy upcoming year for development applications for properties on the heritage inventory.

The Banff Heritage Corporation, by unanimous consent, received the Development Applications updates.

## 5.3 Heritage Finder Website

K. Gallagher advised the Banff Heritage Corporation that Administration continues to work towards the launch of the Heritage Finder Website.

The Banff Heritage Corporation, by unanimous consent, received the Heritage Finder Website update.

## 5.4 Heritage Resource Action Plan

K. Gallagher gave an update on the progress of the Heritage Resource Action Plan.

The Banff Heritage Corporation, by unanimous consent, received the Heritage Resource Action Plan update.

## 6.0 **Adjournment**

**HER23-06** Moved by Chair Ewen

That the January 19, 2023, Regular Meeting of the Banff Heritage Corporation adjourn at 3:00 p.m.

**MOTION CARRIED**

The next regular meeting of the Banff Heritage Corporation is scheduled for March 16, 2023 at 1:30pm.