

**MINUTES OF THE REGULAR MEETING OF THE
TOWN OF BANFF HERITAGE CORPORATION**

Via Zoom Videoconference
January 20, 2022

Corporation Directors Present

Anne Ewen	Whyte Museum of the Canadian Rockies (Chair)
Deborah Cameron	Public Representative (Vice-chair)
Karen Garbert	Public Representative
Kathy Madill-Scott	Public Representative
Kaili Shore	Public Representative
Roland Charpentier	Alberta Association of Architects
Stephen Malins	Parks Canada
Ted Christensen	Council Representative
Marjory Gibney	Eleanor Luxton Historical Foundation
Sandy Aumonier	Province of Alberta

Corporation Directors Absent

Anita Battrum	Honorary Public Representative
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Administration Present

Darren Enns	Director, Planning and Development
Kathleen Gallagher	Development Planner
Nathan Creighton-Kelly	Graduate Heritage Intern (recording secretary)

1.0 Call to Order

A. Ewen called the meeting to order at 1:30 pm.

2.0 Approval of Agenda

2.1 Addition to Agenda:

D. Enns proposed two additions to the agenda under section 2.2 New Board Member and Staff Introductions and under section 4.0 New Business.

- Add under 2.2 the introduction of new members Kathy Madill-Scott and Kaili Shore, as well as existing member introductions
- Demolition Application of 328 Muskrat Street (Kidney Residence)

HER22-1 Moved by A. Ewen that the agenda for the January 2022 Regular Meeting of the Banff Heritage Corporation be approved.

MOTION CARRIED

2.2 New Board Member and Staff Introductions:

- Introduction of Kathleen Gallagher, Development Planner
- Introduction of new members Kathy Madill-Scott and Kaili Shore, as well as existing member introductions

3.0 **Adoption of Previous Minutes**

HER22-2 Moved by A. Ewen that the Minutes for the November 2021 Regular Meeting of the Banff Heritage Corporation be adopted.

MOTION CARRIED

4.0 **New Business**

4.1 Heritage Website Project Update

N. Creighton-Kelly provided an updated walkthrough of the website, showing several features and property pages. Input was provided on questions around the naming of the heritage resources, S. Aumonier spoke to the naming convention of most provincial and federal inventories. Explaining that the name with most historical value is preferred. K. Shore mentioned that users who are accessing the website while exploring town may not recognize the older heritage name. Consensus was reached on the inclusion of both names when necessary.

A discussion on whether to include sensitive or inaccurate information in the 'Oral History' section followed. Several members recommended the need for a clear disclaimer. Banff Heritage Corporation members were encouraged to contact Administration if they see errors in the factual information presented on the website, once published.

4.2 2022 Landmarks and Legends

N. Creighton-Kelly presented the previous Landmarks and Legends pieces, and a list of new topic ideas. The Corporation suggested Colonel O'Brien-ffrench as the topic for the 2022 Legends and Landmarks piece.

4.3 Confirmation of 2022 Meeting Calendar

All members were in support of the meeting calendar for 2022.

R. Charpentier joined the meeting at 2:06pm.

4.4 Banff Heritage Corporation Membership

The idea to invite the Bowstrings Foundation to join the Banff Heritage Corporation was discussed. D. Cameron expanded on the relevancy of the Bowstrings Foundation in relation to the mandate of the Banff Heritage Corporation and the foundation's contributions to heritage conservation.

HER22-3 Moved by R. Charpentier that Banff Heritage Corporation invite Bowstrings Heritage Foundation to explore membership in the Banff Heritage Corporation.

MOTION CARRIED

4.5 Demolition Application 328 Muskrat Street (Kidney Residence)

This application was discussed because the building at 328 Muskrat Street is listed on the Town of Banff's Heritage Inventory and Administration is required to circulate applications for demolition for buildings on the Heritage Inventory to the Banff Heritage Corporation. Administration provided an overview of the application process for demolition, and options for a response from the Banff Heritage Corporation. D. Enns explained that the Town conveyed the heritage value to potential buyers while the property was for sale, however the eventual buyer does not appear to be interested in the conservation of the home. Ideas around documenting the house were discussed including archival photographs and iGuide 3-D modeling.

Proactive measures that could stop future demolition of heritage resources were discussed. S. Aumonier advocated for measures to incite owners to designate and protect their buildings by municipal bylaw.

S. Aumonier inquired about the need to reside regulation in relation to the demolition of 328 Muskrat Street. D. Enns explained that while there is a need to reside requirement for those residing in Banff, people who don't meet the criteria for living in Banff may still own and redevelop a property.

HER22-4 Moved by R. Charpentier that the Banff Heritage Corporation condemn the demolition of 328 Muskrat Street.

MOTION CARRIED

5.0 Staff Updates

5.1 Council Service Review Heritage Summary

D. Enns shared the heritage information presented at Council Service Review, including the operating budget, Council expectations, successes, challenges, opportunities, and priorities for 2022, such as the Heritage Master Plan. D. Enns explained the hierarchy of plans at the Town of Banff and how a Heritage Master Plan would fit. The Heritage Master Plan will identify tactics that could be implemented by the Town of Banff to address concerns, such as the demolition of heritage resources.

5.2 Heritage Master Plan Overview

K. Gallagher provided an overview of timelines and milestones for the creation of the Heritage Master Plan. The potential involvement of a Banff Heritage Corporation sub-committee in the creation of the Heritage Master Plan was discussed and S. Aumonier, D. Cameron, K. Garbert and A. Ewen expressed interest. Further information will be circulated to Banff Heritage Corporation in the upcoming week so members can consider and confirm how they would like to be involved.

6.0 Correspondence

6.1 Assistance to Customers Examples

Administration provided some background on the types of requests received from customers and the work administration are doing to assist those who reach out. K. Gallagher described an inquiry

from a resident interested in preserving a horseshoe fence at 345 Grizzly Street and N. Creighton-Kelly shared a response he wrote to a customer inquiring about the potential origin of some family photos.

T. Christensen retired from the meeting at 2:55pm.

D. Enns retired from the meeting at 2:58pm.

7.0 Adjournment

Meeting was adjourned at 3:03 pm. The next regular meeting of the Banff Heritage Corporation is scheduled for March 17, 2022 at 1:30 pm.