



**MINUTES OF THE VIRTUAL REGULAR  
MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Virtual Council Meeting  
Monday, 2022 January 24, at 2:00 p.m.**

**COUNCIL MEMBERS PRESENT**

Corrie DiManno	Mayor	(Remote Participation)
Ted Christensen	Councillor and Deputy Mayor	(Remote Participation)
Grant Canning	Councillor and Acting Mayor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Barb Pelham	Councillor	(Remote Participation)
Hugh Pettigrew	Councillor	(Remote Participation)
Kaylee Ram	Councillor	(Remote Participation)

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protective Services, Fire Chief, and Director, Emergency Management	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services, and Deputy Director, Emergency Management	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Amanda Arbuckle	Manager, Recreation	(Remote Participation)
Lisa Lee	Executive Assistant	(Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Tara Johnston	Legislative Advisor	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)

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## 1.0 CALL TO ORDER

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

### ROLL CALL:

Present: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Mayor DiManno called the virtual Regular Meeting of Council to order at 2:00 p.m.

## 2.0 APPROVAL OF AGENDA

### 2.1 Agenda for the 2022 January 24 Virtual Regular Meeting of Council

COU22-30 **Moved by** Councillor Pettigrew

That the Agenda for today's meeting be amended by adding an Item to Public Input - Written Submission, entitled "6.1.2. Peter J. Poole: Email, Dated 2022 January 23 (Item 7.2, Options for the Fenlands)".

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU22-29 **Moved by** Councillor Pelham

That the Agenda for the 2022 January 24 Virtual Public Hearing and Regular Meeting of Council be approved, **as amended**.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**



### 3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

COU22-31 **Moved by** Councillor Canning

That the following Minutes be adopted:

- Minutes of the 2022 January 10 Virtual Public Hearing and Regular Meeting of Council, as typographically corrected, and
- Minutes of the 2022 January 12 Virtual Special Meeting of Council Re: COVID-19 Pandemic Updates, as typographically corrected.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

### 4.0 INVITED PRESENTATIONS

4.1 Banff Centre for Arts and Creativity

Council, by unanimous consent, received the Banff Centre Invited Presentation and Presentation Document for the for the Corporate Record.

### 5.0 DELEGATIONS

There were no delegations at this meeting.



## 6.0 PUBLIC INPUT ON AGENDA ITEMS

### 6.1 Written Submissions

COU22-32 **Moved by** Councillor Pelham:

That Council receive the following Public Input – Written Submission for the Corporate Record:

6.1.1 April Woods: Letter, Dated 2022 January 23 (Item 7.2, Options for the Fenlands)

6.1.2 Peter J. Poole: Email, Dated 2022 January 23 (Item 7.2, Options for the Fenlands)

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

### 6.2 Verbal Submissions

No Verbal Submissions were received for this meeting.

## 7.0 UNFINISHED BUSINESS

### 7.1 2021 November Bow Valley Regional Housing Occupancy & Waitlist Report

COU22-33 **Moved by** Councillor Pelham:

That Council receive the 2021 November Bow Valley Regional Housing Occupancy & Wait List Report for the Corporate Record.

For: (7): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**



7.2 Request for Decision: Options for the Fenlands

COU22-34 **Moved by** Mayor DiManno

That Council:

1. Approve the purchase of a removable indoor turf field, and equipment to operate a drop-in cardio and free-weight room and to rent seasonal turf at The Fenlands in 2022 (Option 1), as outlined in the Report, for a total cost of \$216,380 to be funded 50 per cent through the General Capital Reserve and 50 per cent through a private donation; and
2. Direct that this New Service Level be reflected in The Fenlands Operating Budget by way of increasing the associated annual operating revenues and expenditures as outlined in the budget section of this Report.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew and Councillor Ram

Against: (1): Councillor Christensen

**MOTION CARRIED**

COU22-35 **Moved by** Mayor DiManno

That Council direct Administration to proceed with Option 3, the Fenlands Future Project, as outlined in the Report and in the Attachment, Opinion of Probable Cost prepared by CostPlan Management Ltd., by approving design costs of \$538,000 in pre-design in year 1, 2024, and \$1,062,000 in detailed design in year 2, 2025.

For: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

Against: (2): Councillor Christensen and Councillor Pettigrew

**MOTION CARRIED**



COU22-36 **Moved by** Mayor DiManno

That Council Direct Administration to proceed with Option 3, the Fenlands Future Project, as outlined in the Report and in the Attachment, Opinion of Probable Cost prepared by CostPlan Management Ltd., by:

- i. Returning to Council, through the Governance and Finance Committee, no later than Q3 2022, with detailed costing for construction of the Fenlands Future project incorporating zones 1-6 to seek approval to tender;
- ii. Seeking third party funding to support the construction of zones 1-6 as identified in the Opinion of Probable Cost prepared by CostPlan Management Ltd; and
- iii. Seeking consultation from local businesses in the fitness industry.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew and Councillor Ram

Against: (1): Councillor Christensen

**MOTION CARRIED**

7.3 Confidential Verbal Briefing: Legal Opinion

COU22-37 **Moved by** Mayor DiManno

That Council recess at 4:14 p.m. to the call of the chair, and reconvene in a closed meeting, to be conducted in a confidential Zoom Meeting environment, pursuant to Section 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*, to consider confidential matters with respect to Item 7.3, Legal Opinion.

For: (7): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**



Council reconvened in closed meeting at 4:31 p.m.

Council recessed in closed meeting at 4:53 p.m.

Council reconvened in public at 4:54.

Individuals in attendance during the closed meeting discussions regarding Item 7.3, Agenda for the 2022 January 24 Virtual Meeting of Council:

Clerk: Libbey McDougall

Advice: Kelly Gibson

Chris Hughes

COU22-38 **Moved by** Mayor DiManno

That Council rise and report.

Roll Call Vote:

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

A confidential document entitled “Confidential Recommendations” was received for the Corporate Record with respect to Item 7.3, Confidential Verbal Briefing: Legal Opinion, and is to remain confidential pursuant to Section 27 (Privileged Information) of the *Freedom of Information and Protection of Privacy Act*.



COU22-39 **Moved by** Mayor DiManno

That Council:

1. Approve Confidential Recommendations 1 and 2 as contained in the Confidential Distribution; and
2. Direct that the Confidential Attachment and Distribution, as well as the closed meeting discussions, remain confidential pursuant to Section 27 of the *Freedom of Information and Protection of Privacy Act*.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

**8.0 BYLAWS AND STAFF REPORTS**

8.1 Request for Decision: Bowstrings Property Tax Exemption Request

COU22-40 **Moved by** Mayor DiManno

That Council:

1. Approve an application to exempt rolls 000532, 000533 and 000836 from all property taxes under the provincial Community Organization Property Tax Exemption Regulation (COPTER) and the *Municipal Government Act* (MGA).
2. Direct that the Appendix remain confidential pursuant to Sections 16 (Disclosure harmful to business interests of a third party), 19 (Confidential evaluations), and 23 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**





8.2 Request for Decision: Electricity Contract

COU22-41 **Moved by** Councillor Olver

That Council direct Administration to enter a bid transaction process to secure wholesale electricity pricing options for the Town for 2024 to 2027 and to enter a contract with the successful bidder based on the bids received.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

8.3 Verbal Briefing: COVID-19 Pandemic Updates as of 2022 January 24

COU22-42 **Moved by** Mayor DiManno

That Council receive the COVID-19 Pandemic Updates as of 2022 January 24 Verbal Briefing for the Corporate Record.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

**9.0 COMMITTEE REPORTS**

There were no Committee Reports at this meeting.



**10.0 CORRESPONDENCE**

**10.1** Steve Lighten: Email, Dated 2022 January 11

COU22-43 **Moved by** Councillor Pettigrew

That Council receive Steve Lighten’s emailed Correspondence, dated 202 January 11, for the Corporate Record.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

**11.0 NEW/URGENT BUSINESS**

No New/Urgent Business was considered at this meeting.

**12.0 CONFIDENTIAL ITEMS**

No Confidential Items were considered at this meeting.

**13.0 ADJOURNMENT**

COU22-44 **Moved by** Councillor Pettigrew

That this Council adjourn at 5:28 p.m.

ROLL CALL VOTE:

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

On Original  
Corrie DiManno  
Mayor

On Original  
Libbey McDougall  
Municipal Clerk

Minutes approved by: On Original On Original