



**MINUTES OF THE REGULAR MEETING OF  
THE GOVERNANCE AND FINANCE COMMITTEE MEETING  
of the Town of Banff in the Province of Alberta  
Monday, February 13, 2023, 9:00 a.m.**

**MEMBERS PRESENT**

Corrie DiManno	Mayor
Grant Canning	Councillor and Deputy Mayor
Barb Pelham	Councillor
Hugh Pettigrew	Councillor
Kaylee Ram	Councillor
Ted Christensen	Councillor

**MEMBERS ABSENT**

Chip Olver	Councillor and Acting Mayor
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**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	
Alison Gerrits	Director, Community Services	
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications and Marketing	(Remote Participation)
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Darren Enns	Director, Planning and Development	
Adrian Field	Director, Engineering	
Sharon Oakley	Manager, Housing Sustainability	
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Libbey McDougall	Municipal Clerk	
Kiersten McDonald	Legislative Advisor	

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Approved February 27, 2023

Regular Meeting of the Governance and Finance Committee  
February 13, 2023

## 1.0 CALL TO ORDER

Present In Chamber: (6): Mayor DiManno, Councillor Canning, Councillor Pelham, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

Absent (1): Councillor Olver

Mayor DiManno called the February 13, 2023, Regular Meeting of the Governance and Finance Committee to order at 9:02 a.m.

Councillor Canning provided a land acknowledgment at today's meeting.

## 2.0 APPROVAL OF AGENDA

2.1 Agenda for the February 13, 2023, Regular Meeting of the Governance and Finance Committee

FIN23-38 **Moved by** Councillor Ram

That the Agenda for the February 13, 2023, Regular Meeting of the Governance and Finance Committee be approved.

For: (6): Mayor DiManno, Councillor Canning, Councillor Pelham, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

## 3.0 CONFIRMATION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES

3.1 Minutes of the January 23, 2023, Service Review Meeting of the Governance and Finance Committee

FIN23-39 **Moved by** Councillor Pelham

Minutes approved by: On Original On Original



Approved February 27, 2023

Regular Meeting of the Governance and Finance Committee  
February 13, 2023

That Minutes of the January 23, 2023, Service Review Meeting of the Governance and Finance Committee be confirmed.

For: (6): Mayor DiManno, Councillor Canning, Councillor Pelham, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

#### **4.0 DELEGATIONS**

No Delegations were scheduled as part of this meeting.

#### **5.0 PUBLIC INPUT ON APPROVED AGENDA ITEMS**

##### 5.1 Written Submissions

No Written Submissions were received as part of this meeting.

##### 5.2 Verbal Submissions

No Verbal Submissions were provided as part of this meeting.

#### **6.0 UNFINISHED BUSINESS**

No Unfinished Business was scheduled as part of this meeting.

#### **7.0 ADMINISTRATIVE REPORTS**

No Administrative Reports were scheduled as part of this meeting.

#### **8.0 NEW / URGENT BUSINESS**

No New/ Urgent Business was included as part of this meeting.

Minutes approved by: On Original On Original



## 9.0 CONFIDENTIAL ITEMS

### 9.1 Confidential Verbal Briefing: Strategic Planning Session on Affordable Housing

FIN23-40 **Moved by** Mayor DiManno

That Committee recess to the call of the chair at 9:06 a.m., to reconvene in a closed meeting, conducted in the Council Boardroom and virtually using a confidential Zoom meeting environment, pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to discuss confidential matters with respect to Item 9.1, Confidential Verbal Briefing: Strategic Planning Session on Affordable Housing.

For: (6): Mayor DiManno, Councillor Canning, Councillor Pelham, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

### **MOTION CARRIED**

Committee reconvened in closed session at 9:07 a.m. with Mayor DiManno in the chair.

Committee recessed in closed meeting at 11:00 a.m. to reconvene in closed meeting at 11:05 a.m.

Committee reconvened in closed meeting with Mayor DiManno in the Chair at 11:08 a.m.

Committee recessed in closed meeting to reconvene in public at 1:02 p.m.

Committee reconvened in public meeting at 1:02 p.m. with Mayor DiManno in the Chair.

Individuals in attendance during the closed meeting discussions regarding Item 9.1, Confidential Verbal Briefing: Strategic Planning Session on Affordable Housing:

Clerk: L. McDougall (Municipal Clerk) and K. McDonald (Legislative Services)

Advice: K. Gibson (Town Manager), D. Enns (Director of Planning and Development), A. Fields (Director, Engineering), A. Gerrits (Director of Community Services), C. Hughes (Director, Corporate Services), and S. Oakley (Manager of Housing Sustainability).



Approved February 27, 2023

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FIN23-41 **Moved by** Mayor DiManno

That Committee rise and report.

For: (6): Mayor DiManno, Councillor Canning, Councillor Pelham, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

FIN23-42 **Moved by** Councillor Ram

That with respect to Item 9.1: Confidential Verbal Briefing: Strategic Planning Session on Affordable Housing, the following be approved:

That the Governance and Finance Committee direct that the closed meeting discussions remain confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (6): Mayor DiManno, Councillor Canning, Councillor Pelham, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

## 10.0 ADJOURNMENT

FIN23-43 **Moved by** Councillor Christensen

That this meeting adjourn at 1:03 p.m.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

On Original

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Barb Pelham  
Presiding Officer

On Original

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Kiersten McDonald  
Legislative Advisor

Minutes approved by: On Original On Original