



**MINUTES OF THE VIRTUAL REGULAR MEETING OF COUNCIL**  
**of the Town of Banff in the Province of Alberta**  
**Virtual Council Meeting**  
**Monday, 2021 March 08, at 2:00 pm**

**COUNCIL MEMBERS PRESENT**

Karen Sorensen	Mayor	(Remote Participation)
Corrie DiManno	Councillor and Deputy Mayor	(Remote Participation)
Ted Christensen	Councillor and Acting Mayor	(Remote Participation)
Grant Canning	Councillor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Peter Poole	Councillor	(Remote Participation)
Brian Standish	Councillor	(Remote Participation)

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Emergency Management, Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Service Deputy Director, Emergency Management	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives & Special Projects)	(Remote Participation)
Pierre-Hughes Gagnon	Engineering Coordinator	(Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)

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## 1.0 CALL TO ORDER

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

### ROLL CALL:

Present: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

Mayor Sorensen called the virtual Regular Meeting of Council to order at 2:00 p.m.

## 2.0 APPROVAL OF AGENDA

### 2.1 Agenda for the 2021 March 08 Virtual Regular Meeting of Council

Council, by unanimous consent, amended the Agenda for today's meeting by bringing forward Item 8.1, COVID-19 Pandemic Updates as of 2021 March 08, to be heard as the first item of business following Section 3.0, Adoption of Previous Council Minutes.

### COU21-67 **Moved by Councillor Christensen**

That the Agenda for the 2021 March 08 Virtual Regular Meeting of Council be approved, **as amended.**

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**



Approved 2021 March 22

Town of Banff Virtual Regular Council Meeting  
2021 March 08

### 3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

#### 3.1 Minutes of the 2021 February 22 Virtual Regular Meeting of Council

COU21-68 **Moved by** Councillor DiManno

That Minutes of the 2021 February 22 Virtual Regular Meeting of Council be adopted.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

### 4.0 INVITED PRESENTATIONS

There were no Invited Presentation scheduled as part of this meeting.

### 5.0 DELEGATIONS

No Delegations were scheduled as part of this meeting.

### 6.0 PUBLIC INPUT ON AGENDA ITEMS

Councillor Poole declared a pecuniary interest with respect to Items 6.1, Written Submission, 6.2, Verbal Submissions, and 8.2, Bear Street Reconstruction Review, and abstained from discussion and voting, as he is a commercial partner in a business located on Caribou Street and a business and building owner on Bear Street. Councillor Poole left the virtual Council Meeting at 2:32 p.m.

#### 6.1 Written Submissions

##### 6.1.1 Owners of Wolf Crossing: Email and Letter, Received 2021 March 03 (Item 8.2, Bear Street Reconstruction Review)

Council, by unanimous consent, received the Owners of Wolf Crossing's Email and Letter with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

Minutes approved by: On Original On Original



- 6.1.2 Dr. David Fullerton, D.C., Alpine Chiropractic: Email Re: Bear Street, Dated 2021 March 04 (Item 8.2, Bear Street Reconstruction Review)

Council, by unanimous consent, received Dr. David Fullerton's Email with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

- 6.1.3 Tanya Price, General Manager, and Daryn McCutcheon, Owner, Banff Adventures: Letter, Dated 2021 March 04 (Item 8.2, Bear Street Reconstruction Review)

Council, by unanimous consent, received Tanya Price and Daryn McCutcheon's Letter with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

- 6.1.4 Jake Branson, Building & Maintenance Manager, Town House Apartments: Letter, Dated 2021 March 04 (Item 8.2 Bear Street Reconstruction Review)

Council, by unanimous consent, received Jake Branson's Letter with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

- 6.1.5 Peter Eshenko, Gourlay's Pharmacy: Email Re: Bear Street Stakeholder Letter, Received 2021 March 05 (Item 8.2 Bear Street Reconstruction Review)

Council, by unanimous consent, received Peter Eshenko's Email with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

- 6.1.6 Randall McLean, Gourlay's Pharmacy: Letter, Received 2021 March 05 (Item 8.2 Bear Street Reconstruction Review)

Council, by unanimous consent, received Randall McLean's Letter with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

- 6.1.7 Gord Lozeman, President & CEO, Baff Lodging Co.: Email Re: Bear Street – Capital Project, Dated 2021 March 05 (Item 8.2 Bear Street Reconstruction Review)

Council, by unanimous consent, received Gord Lozeman's Email with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.



- 6.1.8 Kaylee Ram, Operations Manager, Snowtrips-Bactrax, et al: Email and Letter, Received 2021 March 07 (Item 8.2, Bear Street Reconstruction Review)

Council, by unanimous consent, received Kaylee Ram *et al.*'s Email and Letter with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

- 6.1.9 Sudhir Seelam, Dealer Circle K: Email and Letter, Received 2021 March 06 (Item 8.2, Bear Street Reconstruction Review)

Council, by unanimous consent, received Sudhir Seelam's Email and Letter with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

- 6.1.10 In Ki Kim: Email Re: From Townhouse Groceteria Regarding Bear Street Construction Review, Received 2021 March 07 (Item 8.2, Bear Street Reconstruction Review)

Council, by unanimous consent, received In Ki Kim's Email with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

- 6.1.11 Leanne McKeown: Email Re: Submission for Council – Bear Street Stakeholder, Received 2021 March 07 (Item 8.2, Bear Street Reconstruction Review)

Council, by unanimous consent, received Leanne McKeown's Email with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

- 6.1.12 Tom Willock and Susan Sax-Willock: Letter Re: Bear Street Project 2021 (Taxes, Fees, Landscaping), Received 2021 March 07 (Item 8.2, Bear Street Reconstruction Review)

Council, by unanimous consent, received Tom Willock and Susan Sax-Willock's Letter with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

- 6.1.13 Kaitlin Paris: Letter, Received 2021 March 07 (Item 8.2, Bear Street Reconstruction Review)

Council, by unanimous consent, received Kaitlin Paris' Email with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.



## 6.2 Verbal Submissions

### 6.2.1 Alasdair Russell, B. Des. (hons), M. Des., for Russell and Russell Design Studios (Item 8.2, Bear Street Reconstruction Review)

Council, by unanimous consent, received Alasdair Russell's Verbal Submissions with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

### 6.2.2 Susan Sax-Willock, Willock & Sax Gallery (Item 8.2, Bear Street Reconstruction Review)

Council, by unanimous consent, received Susan Sax-Willock's Verbal Submissions with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

### 6.2.3 Kaylee Ram, Operations Manager, Snowtrips-Bactrax (Item 8.2, Bear Street Reconstruction Review)

Council, by unanimous consent, received Kaylee Ram's Verbal Submissions with respect to Item 8.2, Bear Street Reconstruction Review, for the Corporate Record.

Council, by unanimous consent, recessed at 3:25 p.m. to reconvene at 3:40 p.m.

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

#### ROLL CALL:

Present: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

Council reconvened at 3:41 p.m. with Mayor Sorensen in the chair.

## 7.0 UNFINISHED BUSINESS

No Unfinished Business was scheduled as part of this meeting.



Approved 2021 March 22

Town of Banff Virtual Regular Council Meeting  
2021 March 08

## 8.0 BYLAWS AND STAFF REPORTS

### 8.1 Verbal Briefing: COVID-19 Pandemic Updates as of 2021 February 22

**Note:** This Item was dealt with immediately following Item 3.1, Minutes of the 2021 February 22 Virtual Regular Meeting of Council.

COU21-69 **Moved by** Mayor Sorensen

That with respect to item 8.1, COVID-19 Pandemic Updates as of 2021 March 08, the following be adopted:

That Council receive the COVID-19 Pandemic Updates as of 2021 March 08 Verbal Briefing for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

### 8.2 Briefing: Bear Street Reconstruction Review

Council, by unanimous consent, recessed at 5:10 p.m. to reconvene at 5:20 p.m.

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

Council reconvened at 5:20 p.m. with Mayor Sorensen in the chair.

Minutes approved by: On Original On Original



COU21-71 **Moved by** Councillor Standish

That Mayor Sorensen's Motion, COU21-70, be amended by deleting the number "20" following the words "tree plantings by" and substituting with the number "25".

For: (2): Councillor Christensen and Councillor Standish

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Olver

**MOTION DEFEATED**

COU21-70 **Moved by** Mayor Sorensen

That with respect to Item 8.2, Bear Street Reconstruction Review, the following be adopted:

That Council direct Administration to amend the proposed landscaping plan for the Bear Street Shared Street Reconstruction project by reducing the number of tree plantings by 20 per cent.

For: (5): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Standish

Against: (1): Councillor DiManno

**MOTION CARRIED**

COU21-72 **Moved by** Councillor Standish

That with respect to Item 8.2, Bear Street Reconstruction Review, the following be adopted:

That Council direct Administration to return to Council with Report outlining options for tax concessions for business owners impacted by the Bear Street Shared Street Reconstruction project.

For: (2): Councillor Christensen and Councillor Standish

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Olver

**MOTION DEFEATED**





**COU21-73 Moved by Councillor Olver**

That with respect to Item 8.2, Bear Street Reconstruction Review, the following be adopted:

Direct Administration to return to Council with a Report outlining the implications of increasing the hours of the Liaison Officer positions that work with the Bear Street Shared Street Reconstruction project.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

**MOTION CARRIED**

**COU21-74 Moved by Councillor Christensen**

That with respect to Item 8.2, Bear Street Reconstruction Review, the following be adopted:

Direct Administration to return to Council with options, including but not limited to a terms of reference and membership makeup, for the creation of a landscaping committee with respect to the bear Street Shared Street Reconstruction project.

For: (2): Councillor Christensen and Councillor Standish

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Olver

**MOTION DEFEATED**

**COU21-75 Moved by Mayor Sorensen**

That pursuant to Section 3.6 of Procedures Bylaw 44-7, as amended, Section 4.9 be suspended in order that Council may complete the remainder of today's Agenda.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

**MOTION CARRIED**



COU21-76 **Moved by** Councillor Canning

That with respect to Item 8.2, Bear Street Reconstruction Review, the following be adopted:

That Council direct Administration to return to Council with a final debrief Report for the Bear Street Shared Street project when the project has been completed.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

**MOTION CARRIED**

**9.0 COMMITTEE REPORTS**

9.1 Receive for the Corporate Record: Approved Minutes of the 2021 January 28 Virtual Regular Meeting of the Bow Valley Regional Housing Board and the 2021 February Occupancy & Waitlist Report

Council, by unanimous consent, received the Approved Minutes of the 2021 January 28 Virtual Regular Meeting of the Bow Valley Regional Housing Board and the 2021 February Occupancy & Waitlist Report for the Corporate Record.

**10.0 CORRESPONDENCE**

No Correspondence was received for this meeting.

**11.0 NEW/URGENT BUSINESS**

No items of New/ Urgent Business were scheduled as part of this meeting.

**12.0 CONFIDENTIAL ITEMS**

No Confidential Items were scheduled as part of this meeting.



### 13.0 ADJOURNMENT

COU21-77 **Moved by** Councillor Standish

That this Council adjourn at 6:15 p.m.

ROLL CALL VOTE:

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

**MOTION CARRIED**

On Original  
\_\_\_\_\_  
Karen Sorensen  
Mayor

On Original  
\_\_\_\_\_  
Libbey McDougall  
Municipal Clerk