



**MINUTES OF THE VIRTUAL GOVERNANCE AND FINANCE COMMITTEE MEETING**  
**of the Town of Banff in the Province of Alberta**  
**Virtual Regular Meeting**  
**Monday, 2021 March 08, at 9:00 am**

**MEMBERS PRESENT**

Karen Sorensen	Mayor	(Remote Participation)
Corrie DiManno	Councillor and Deputy Mayor	Remote Participation)
Ted Christensen	Councillor and Acting Mayor	(Remote Participation)
Grant Canning	Councillor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Peter Poole	Councillor	(Remote Participation)
Brian Standish	Councillor	(Remote Participation)

**MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives & Special Projects	(Remote Participation)
Tony Clark	Manager of Municipal Enforcement	(Remote Participation)
Renee Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)

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Approved 2021 March 22

Governance and Finance Committee Virtual Regular Meeting  
2021 March 08

## 1.0 CALL TO ORDER

To confirm Members of the Governance and Finance Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

### ROLL CALL:

Present: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

Mayor Sorensen called the virtual Regular Meeting of the Governance and Finance Committee to order at 9:39 a.m.

## 2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2021 March 08 Virtual Regular Meeting of the Governance and Finance Committee

FIN21-172 **Moved by** Councillor Christensen

That the Agenda for the 2021 March 08 Virtual Service Review Meeting of the Governance and Finance Committee be approved.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

Minutes approved by: On Original On Original



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### **3.0 ADOPTION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES**

#### 3.1 Minutes of the 2021 February 22 Virtual Regular Meeting of the Governance and Finance Committee

FIN21-173 **Moved by** Councillor Canning

That Minutes of the 2021 February 22 Virtual Regular Meeting of the Governance and Finance Committee be adopted.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

### **4.0 DELEGATIONS AND INVITED PRESENTATIONS**

No Delegations and Invited Presentations were scheduled as part of this meeting.

### **5.0 PUBLIC INPUT ON AGENDA ITEMS**

#### 5.1 Written Submissions

- 5.1.1. Sue Moleski: Email Re: New Parking System (Item 7.1, Visitor Pay Parking and Resident Parking Permit System, and 7.2, Proposed Draft Bylaw 456 - Amendments to the Traffic Bylaw 16-8 relating to the creation of User Pay Parking and Residential Parking Permits programs in the Town of Banff)

Committee, by unanimous consent, received Sue Moleski's Email with respect to Item 7.1, Visitor Pay Parking and Resident Parking Permit System, and 7.2, Proposed Draft Bylaw 456 - Amendments to the Traffic Bylaw 16-8 relating to the creation of User Pay Parking and Residential Parking Permits programs in the Town of Banff, for the Corporate Record.

Minutes approved by: On Original On Original



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## 5.2 Verbal Submissions

No Verbal Submissions were provided for this meeting.

## 6.0 UNFINISHED BUSINESS

No Unfinished Business was scheduled as part of this meeting.

## 7.0 REPORTS

### 7.1 Briefing: Visitor Pay Parking and Resident Parking Permit System

Committee, by unanimous consent, recessed at 10:50 a.m. to reconvene at 11:00 a.m.

To confirm Members of the Governance and Finance Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

#### ROLL CALL:

Present: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

Committee reconvened at 11:00 a.m. with Mayor Sorensen in the chair.

### FIN21-174 **Moved by** Mayor Sorensen

That with respect to Item 7.1, Visitor Pay Parking and Resident Parking Permit System, the following be approved:

That the Government and Finance Committee receive the Visitor Pay Parking and Resident Permit Parking System Briefing for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

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7.2 Request for Direction: Proposed Draft Bylaw 456 - Amendments to the Traffic Bylaw 16-8 relating to the creation of User Pay Parking and Residential Parking Permits programs in the Town of Banff

A clerical correction was noted to Attachment 1, Text for Discussion – Proposed Amending Bylaw 456, on page 1 of 4, Item 2.1.24, by adding a quotation mark following the words ‘Physical Address’.

FIN21-175 **Moved by** Mayor Sorensen

That with respect to Item 7.2, Proposed Draft Bylaw 456 - Amendments to the Traffic Bylaw 16-8 relating to the creation of User Pay Parking and Residential Parking Permits programs in the Town of Banff, the following be approved, **after amendment**:

That the Governance and Finance Committee recommend that Administration bring the proposed draft Amending Bylaw 456, The Traffic Amending Bylaw, (**Corrected** Attachment 1) to Council for consideration.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

**8.0 CORRESPONDENCE**

No Correspondence was received for this meeting.

**9.0 NEW/URGENT BUSINESS**

No New/ Urgent Business was scheduled as part of this meeting.

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## 10.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

## 11.0 ADJOURNMENT

FIN21-171 **Moved by** Councillor Standish

That this meeting adjourn at 11:42 a.m.

ROLL CALL VOTE:

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

On Original  
Karen Sorensen  
Mayor

On Original  
Libbey McDougall  
Municipal Clerk

Minutes approved by: On Original On Original