

**MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Monday, March 13, 2023, at 2:00 p.m.**

**COUNCIL MEMBERS PRESENT**

Barb Pelham	Acting Mayor	
Chip Olver	Councillor and Deputy Mayor	(Remote Participation)
Grant Canning	Councillor	
Ted Christensen	Councillor	
Hugh Pettigrew	Councillor	
Kaylee Ram	Councillor	

**COUNCIL MEMBERS ABSENT**

Corrie DiManno	Mayor	
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**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Michael Hay	Manager, Environmental Services	
Randall McKay	Manager, Strategic Initiatives + Special Projects	
Carla Bitz	Resource Recovery Coordinator	
Lisa Lee	Executive Assistant	(Remote Participation)
Kiersten McDonald	Legislative Advisor	
Libbey McDougall	Municipal Clerk	

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## 1.0 CALL TO ORDER

Present in Chamber: (5): Acting Mayor Pelham, Councillor Canning, Councillor Christensen, Councillor Pettigrew, and Councillor Ram

Present Virtually (1): Councillor Olver

Absent: (1): Mayor DiManno

Acting Mayor Pelham called the March 13, 2023, Public Hearing and Regular Meeting of Council to order at 2:00 p.m.

Councillor Canning gave a land acknowledgment at the commencement of today's meeting.

Acting Mayor Pelham welcomed Stephanie Wilkinson's grade six class from Banff Elementary School who were in attendance for a portion of today's meeting. The class is comprised of 22 students who have recently had the opportunity to learn about the role of Town Council, along with how municipal government is organized, with Mayor DiManno. The class is also learning how they can become involved in municipal government.

## 2.0 CONFIRMATION OF AGENDA

2.1 Agenda for the March 13, 2023, Public Hearing and Regular Meeting of Council

COU23-65 **Moved by** Councillor Ram

That the Agenda for the March 13, 2023, Public Hearing and Regular Meeting of Council be approved.

For: (6): Acting Mayor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

### MOTION CARRIED

In accordance with Section 8.16 b) of Procedures Bylaw 44-8, Councillor Pettigrew gave verbal notice of his intention to introduce a Notice of Motion requesting a reconsideration of the 2023-2025 Operating Budget as part of the next regularly scheduled meeting of Council.

### 3.0 CONFIRMATION OF PREVIOUS COUNCIL MINUTES

#### 3.1 Minutes of the February 27, 2023, Regular Meeting of Council

COU23-66 **Moved by** Councillor Canning

That the Minutes of the February 27, 2023, Regular Meeting of Council be adopted.

For: (6): Acting Mayor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

### 4.0 PUBLIC HEARING ITEMS

#### 4.1 Public Hearing Request for Decision: Proposed Clean Energy Improvement Tax Bylaw 469 – Public Hearing and Second and Third Reading

Acting Mayor Pelham called the Public Hearing for Bylaw 469 to order at 2:04 p.m.

##### 4.1.1 Public Input on Proposed Clean Energy Improvement Tax Bylaw 469

###### 4.1.1.1 Public Hearing Written Submissions

No Written Submissions were received with respect to Bylaw 469.

###### 4.1.1.2 Public Hearing Verbal Submissions

No Verbal Submissions were provided with respect to Bylaw 469.

##### 4.1.2 Closing Comments from Administration

##### 4.1.3 Council Question Period

4.1.4 Close of the Public Hearing on Proposed Clean Energy Improvement Tax Bylaw 469

Acting Mayor Pelham closed Bylaw 469 at 2:26 p.m.

4.1.5 Consideration of Second and Third Readings on Proposed Clean Energy Improvement Tax Bylaw 469

COU23-67 **Moved by** Councillor Olver

That with respect to Item 4.1, Public Hearing Request for Decision: Proposed Clean Energy Improvement Tax Bylaw 469 – Public Hearing and Second and Third Reading, the following be adopted, **after amendment**:

That Bylaw 469 be read a second time, **as amended, as follows**:

- **by deleting subsection 3.17 in its entirety and substituting with the following:**

**3.17 The annual maximum amount to be allocated by the Town towards the CEIP is \$500,000 for residential and \$2,000,000 for non-residential.**

For: (6): Acting Mayor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU23-68 **Moved by** Councillor Pettigrew

That with respect to Item 4.1, Public Hearing Request for Decision: Proposed Clean Energy Improvement Tax Bylaw 469 – Public Hearing and Second and Third Reading, the following be adopted, **as amended**:

That Bylaw 469 be read a third time, **as amended**.

For: (6): Acting Mayor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

## 5.0 INVITED PRESENTATIONS

### 5.1 Banff Mineral Springs Hospital Community Board: Results of the Community Conversations “What we Heard”

The following distribution was received with respect to Item 5.1, Banff Mineral Springs Hospital Community Board: Results of the Community Conversations “What we Heard”;

- Newsletter “Banff Mineral Springs Hospital Community Board Update to the Community”.

A PowerPoint Presentation entitled “Community Conversations What we Heard” was received for the Corporate Record with respect to Item 5.1, Banff Mineral Springs Hospital Community Board: Results of the Community Conversations “What we Heard”.

Council, by unanimous consent, received the Banff Mineral Springs Hospital Community Board: Results of the Community Conversations “What we Heard” Invited Presentation for the Corporate Record.

Council recessed at 3:04 p.m. to reconvene at 3:09 p.m.

Council reconvened at 3:09 p.m. with Acting Mayor Pelham in the chair.

## 6.0 PUBLIC INPUT ON AGENDA ITEMS

### 6.1 Written Submissions

No Written Submissions were received for this meeting.

### 6.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

## 7.0 UNFINISHED BUSINESS

No Items of Unfinished Business were scheduled as part of this meeting.

## 8.0 ADMINISTRATIVE REPORTS

### 8.1 Request for Decision: Single-Use Item Reduction Leadership Incentive

COU23-69 **Moved by** Councillor Olver

That with respect to Recommendation 1 contained in Item 8.1, Request for Decision: Single-Use Item Reduction Leadership Incentive, the following be adopted:

That Council:

1. Reconsider Motion COU23-26, considered as part of the January 18, 2023, Budget Meeting of Council, to approve the 2023-2025 Operating Budget – Forecast Version.

For: (5): Acting Mayor Pelham, Councillor Canning, Councillor Olver, Councillor Pettigrew, and Councillor Ram

Against: (1): Councillor Christensen

### **MOTION CARRIED**

Councillor Olver rose on a Point of Order and stated that Members were not limiting debate to the topic before Council. Acting Mayor Pelham concurred and reminded Council to remain on topic.

COU23-70 **Moved by** Councillor Canning

That with respect to Recommendation 2 contained in Item 8.1, Request for Decision: Single-Use Item Reduction Leadership Incentive, the following be adopted:

That Council:

2. Amend the 2023-2025 Operating Budget by allocating a budget of \$50,000, to be funded through the Environmental Reserve, toward the Single-Use Item Reduction Bylaw Leadership Incentive;

For: (3): Councillor Canning, Councillor Olver, and Councillor Pettigrew

Against: (3): Acting Mayor Pelham, Councillor Christensen, and Councillor Ram

### **MOTION DEFEATED ON A TIE**

**Note:** Council did not move or consider Recommendation 3, contained in Item 8.1, Request for Decision: Single-Use Item Reduction Leadership Incentive, to approve the 2023-2025 Operating Budget – Forecast Version, as the following Item (8.2, Request for Decision: Budget Allocation for Resident Satisfaction Survey) also required an amendment to the Budget.

8.2 Request for Decision: Budget Allocation for Resident Satisfaction Survey

A Clerical correction was noted to page 1 of 3 of the Cover report, by deleting the Item Number “8.3” from the title chart of the document and header of the document and substituting with the Item number “8.2”.

A PowerPoint Presentation entailed “Banff Resident Survey Budgeting for Phone Survey”, dated March 13, 2023, was received for the Corporate Record for Item 8.2, Request for Decision: Budget Allocation for Resident Satisfaction Survey.

**Note:** Council adopted Motion COU23-69 to reconsider the 2023-2025 Operating budget – Forecast Version during Item 8.1, Request for Decision: Single-Use Item Reduction Leadership Incentive. The Operating Budget remained unapproved upon completion of that Item. As such, Council did not move Recommendation 1 contained in Item 8.2, Request for Decision: Budget Allocation for Resident Satisfaction Survey.

COU23-71 **Moved by** Councillor Olver

That with respect to Recommendation 2 contained in Item 8.2, Request for Decision: Budget Allocation for Resident Satisfaction Survey, the following be adopted:

That Council:

2. Amend the 2023-2025 Operating Budget by approving a 2023 budget amendment to increase the budget for the resident satisfaction survey from \$15,000 to \$30,000 and the transfer from the general operating reserve from \$10,000 to \$25,000;

For: (4): Acting Mayor Pelham, Councillor Canning, Councillor Olver, and Councillor Ram  
Against: (2): Councillor Christensen and Councillor Pettigrew

**MOTION CARRIED**

COU23-72 **Moved by** Acting Mayor Pelham

That with respect to Recommendation 3 contained in Item 8.2, Request for Decision: Budget Allocation for Resident Satisfaction Survey, the following be adopted:

That Council

3. Approve the 2023-2025 Operating Budget – Forecast Version, as amended by Recommendation 2 contained in Item 8.2, Request for Decision: Budget Allocation for Resident Satisfaction Survey.

For: (4): Acting Mayor Pelham, Councillor Canning, Councillor Olver, and Councillor Ram

Against: (2): Councillor Christensen and Councillor Pettigrew

**MOTION CARRIED**

COU23-73 **Moved by** Acting Mayor Pelham

That with respect to Item 8.2, Request for Decision: Budget Allocation for Resident Satisfaction Survey, the following be adopted:

That Council:

4. Direct Administration to bring a budget amendment during the 2024 service review to adjust future transfers to the general operating reserve to reflect the increased cost of delivering the resident satisfaction survey in 2025.

For: (6): Acting Mayor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**



8.3 Request for Decision: Combustible Roof Incentive Program Amendments

COU23-74 **Moved by** Councillor Pettigrew

That with respect to Item 8.3, Request for Decision: Combustible Roof Incentive Program Amendments, the following be adopted, **after amendment**:

**That Council amend the Combustible Roof Replacement Program by increasing the rebate per home in 2023 from \$900 to \$1,200, which will be funded through the balance in reserve of unspent funds for this program.**

For: (6): Acting Mayor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU23-75 **Moved by** Councillor Pettigrew

That with respect to Item 8.3, Request for Decision: Combustible Roof Incentive Program Amendments, the following be adopted, **after amendment**:

**That Council direct Administration to return with a report as part of the 2024 Service Review Process that would address further incentives to enhance participation in the Combustible Roof Replacement Program.**

For: (6): Acting Mayor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

9.0 **NOTICE OF MOTION**

No Notices of Motion were scheduled as part of this meeting.

## 10.0 COMMITTEE REPORTS

Council, by unanimous consent, received the following Committee Report for the Corporate Record:

- 10.1 Approved Minutes of the December 15, 2022, Regular Meeting of the Bow Valley Regional Transit Services Commission

## 11.0 NEW/URGENT BUSINESS

No Items of New/ Urgent Business were scheduled as part of this meeting.

## 12.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

## 13.0 CORRESPONDENCE

No Items of Correspondence were submitted for this meeting.

## 14.0 ADJOURNMENT

COU23-76 **Moved by** Councillor Pettigrew

That this Council adjourn at 4:30 p.m.

For: (6): Acting Mayor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

On Original

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Barb Pelham  
Acting Mayor

On Original

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Libbey McDougall  
Municipal Clerk

Minutes approved by: On Original On Original