

**MINUTES OF THE REGULAR MEETING OF THE
TOWN OF BANFF HERITAGE CORPORATION**
Ted Langridge Boardroom, 110 Bear Street and via Zoom Videoconference
March 16, 2023

Corporation Directors Present

Anne Ewen	Whyte Museum of the Canadian Rockies (Chair)
Deborah Cameron	Public Representative (Vice-chair)
Kathy Madill-Scott	Public Representative
Steve Malins	Parks Canada
Karen Garbert	Public Representative
Ted Christensen	Council Representative
Sandy Aumonier	Province of Alberta
Robin Cowan	Public Representative
Anita Batttrum	Honorary Public Representative (Remote Participation)
Roland Charpentier	Alberta Association of Architects

Corporation Directors Absent

Susan Kennard	Parks Canada (Alternate)
Marjory Gibney	Eleanor Luxton Historical Foundation

Administration Present

Dave Michaels	Manager of Development Services
Kathleen Gallagher	Development Planner and Recording Secretary
Laura LeGresley	Heritage Intern
Libby McDougall	Municipal Clerk
Kiersten McDonald	Legislative Advisor

1.0 Call to Order

Chair Ewen called the meeting to order at 1:30 pm.

2.0 Approval of Agenda

2.1 Agenda for the March 16, 2023 Regular Meeting of the Banff Heritage Corporation

HER23-07 Moved by Deborah Cameron

That the agenda for the March 16, 2023, Regular Meeting of the Banff Heritage Corporation be approved.

MOTION CARRIED

3.0 Adoption of Previous Minutes

3.1 Minutes of the January 19, 2023, Regular Meeting of the Banff Heritage Corporation

HER23-08 Moved by Ted Christensen

That the Minutes for the January 19, 2023, Regular Meeting of the Banff Heritage Corporation be adopted.

MOTION CARRIED

4.0 New Business

4.1 Statements of Significance

4.1.1 448 Cougar Street

HER23-09 Moved by Member Deborah Cameron

That the Statement of Significance for **448 Cougar Street** be endorsed by the Banff Heritage Corporation.

MOTION CARRIED

4.1.2 345 Otter Street

HER23-10 Moved by Member Karen Garbert

That the Statement of Significance for **345 Otter Street** be endorsed by the Banff Heritage Corporation.

MOTION CARRIED

4.1.3 218 St. Julien Road

HER23-11 Moved by Councillor Ted Christensen

That the Statement of Significance for 218 St. Julien Road be endorsed by the Banff Heritage Corporation, with the following modifications:

- add “good example of the architectural resolution of the building into the sloped landscape” to the Character Defining Elements
- add “hooded canopy over the lower entrance” to the Character Defining Elements

MOTION CARRIED

4.2 Development Applications

4.2.1 448 Cougar Street

HER23-12 Moved by Member Kathy Madill Scott

That the Banff Heritage Corporation consider Development Permit application **23DP09** for a proposed addition to the existing apartment housing, in tandem with the proposed exterior renovations, and provide feedback relative to Section 9.0 of the Banff Design Guidelines, to the Town of Banff via the Banff Heritage Corporation's secretary, no later than March 24, 2023.

MOTION CARRIED

4.2.2 345 Otter Street

HER23-13 Moved by Councillor Ted Christensen

That the Banff Heritage Corporation indicate to the Town of Banff that it has reviewed Development Permit application **23DP08** for a Bed and Breakfast Home and supports the application with respect to its consistency with Section 9.0 of the Banff Design Guidelines.

MOTION CARRIED

4.2.3 218 St. Julien Road

HER23-14 Moved by Member Deb Cameron

That the Banff Heritage Corporation indicate to the Town of Banff that it has reviewed Development Permit application **23DP12** for a Bed and Breakfast Home and supports the application with respect to its consistency with Section 9.0 of the Banff Design Guidelines.

MOTION CARRIED

4.3 2023 Landmarks & Legends

4.3.1 Eleanor Luxton

HER23-15 Moved by Member Karen Garbert

That the Landmarks & Legends article for Eleanor Luxton be endorsed by the Banff Heritage Corporation, with the following modifications:

- Add information about the subsequent legal proceedings after her father passed regarding Eleanor Luxton's home and properties

MOTION CARRIED

4.3.2 Banff Springs Hotel

HER23-16 Moved by Councilor Ted Christensen

That Administration update the Landmarks & Legends article for **the Banff Springs Hotel** to be more robust and return to a future meeting of the Banff Heritage Corporation with a revised version.

MOTION CARRIED

5.0 Staff Updates

5.1 Heritage Finder website

L. LeGresley gave an update on the launch of the Heritage Finder website on March 1st, 2023

The Banff Heritage Corporation, by unanimous consent, received the Heritage Finder website update.

6.0 Adjournment

HER23-17 Moved by Chair Ann Ewen

That the March 16, 2023, Regular Meeting of the Banff Heritage Corporation adjourn at 3:21pm.

MOTION CARRIED

The next regular meeting of the Banff Heritage Corporation is scheduled for May 18, 2023, at 1:30pm.

Ann Ewen
Chair

Kathleen Gallagher
Development Planner and Recording Secretary