



Approved 2022 June 27

Governance and Finance Committee Regular Meeting
2022 June 13

MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE MEETING
of the Town of Banff in the Province of Alberta
Regular Meeting of the Governance and Finance Committee
Tuesday, 2022 June 13, at 9:00 a.m.

MEMBERS PRESENT

Corrie DiManno	Mayor	
Ted Christensen	Councillor and Deputy Mayor	(Remote Participation)
Hugh Pettigrew	Councillor	(Remote Participation)
Kaylee Ram	Councillor	
Chip Olver	Councillor	(Remote Participation)

MEMBERS ABSENT

Barb Pelham	Councillor
Grant Canning	Councillor and Acting Mayor

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Allison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives	(Remote Participation)
Andrea Stuart	Finance Manager	
Dorothee Esquerre	Finance Officer	
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	
Libbey McDougall	Municipal Clerk	

Minutes approved by: On Original On Original



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1.0 CALL TO ORDER

To confirm Members of the Governance and Finance Committee, some who participated virtually, as present, the following roll call was conducted:

ROLL CALL:

Present In Chamber: (2): Mayor DiManno and Councillor Ram

Present Virtually: (3): Councillor Christensen, Councillor Olver, and Councillor Pettigrew

Absent: (2): Councillor Canning and Councillor Pelham

Mayor DiManno called the Regular Meeting of the Governance and Finance Committee to order at 9:03 a.m.

2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2022 June 13 Regular Meeting of the Governance and Finance Committee

FIN22-134 **Moved by** Councillor Ram

That the Agenda for the 2022 June 13 Regular Meeting of the Governance and Finance Committee be approved.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

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3.0 ADOPTION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES

3.1 Minutes of the 2022 May 24 Regular Meeting of the Governance and Finance Committee

FIN22-135 **Moved by** Councillor Olver

That the Minutes of the 2022 May 24 Regular Meeting of the Governance and Finance Committee be adopted.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

4.0 DELEGATIONS AND INVITED PRESENTATIONS

No Delegations and Invited Presentations were scheduled as part of this meeting.

5.0 PUBLIC INPUT ON AGENDA ITEMS

5.1 Written Submissions

No Written Submissions were received as part of this meeting.

5.2 Verbal Submissions

No Verbal Submissions were provided as part of this meeting.

6.0 UNFINISHED BUSINESS

No Unfinished Business was scheduled as part of this meeting.

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7.0 REPORTS

7.1 Request for Direction: Financial Plan Proposed Amendments

Councillor Olver rose on point of order at 9:46 a.m. to remind Council about the importance of following accepted meeting protocol and waiting to be acknowledged prior to speaking.

FIN22-136 **Moved by** Councillor Olver

That the Attachment be amended on page 7 of 14 by including the following sentence at the end of paragraph one under the heading “Financial Plan”:

Within the legislation, Administration will bring back options to fairly distribute the tax levy to its residential and non-residential taxpayers.

For (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

FIN22-137 **Moved by** Councillor Pettigrew

That the Attachment be further amended on page 11 of 14, under the heading “Amending the Budget after Adoption” by deleting first sentence in its entirety and substituting with the following:

Changes to the operating and capital budget are sometimes required as a result of new projects or changes in project estimates.

For (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

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FIN22-138 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Direction: Financial Plan Proposed Amendments, the following be approved, **as amended and after amendment**:

That the Governance and Finance Committee:

1. Accept the recommended changes to the Financial Plan as proposed by Administration, **and further amended by Committee (amended Attachment)**; and
2. Direct that the amended Financial Plan be brought back as part of the overall Financial Plan review process to a future meeting of the Governance and Finance Committee, no later than July 2022.

For (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

7.2 Briefing: 2022 First Quarter Forecast

FIN22-139 **Moved by** Mayor DiManno

That with respect to Item 7.2, Briefing: 2022 First Quarter Forecast, the following be approved:

That the Governance and Finance Committee receive the 2022 First Quarter Forecast Briefing for the Corporate Record.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

8.0 CORRESPONDENCE

No Correspondence was received for this meeting.

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9.0 NEW/URGENT BUSINESS

No New/Urgent Business was included as part of this meeting.

10.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

11.0 ADJOURNMENT

FIN22-140 **Moved by** Councillor Pettigrew

That this meeting adjourn at 11:26 a.m.

ROLL CALL VOTE:

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

On Original
Corrie DiManno
Mayor

On Original
Libbey McDougall
Municipal Clerk

Minutes approved by: On Original On Original