



**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Council Meeting  
Tuesday, 2022 June 13, at 2:00 p.m.**

**COUNCIL MEMBERS PRESENT**

Corrie DiManno	Mayor	
Ted Christensen	Councillor and Deputy Mayor	(Remote Participation)
Grant Canning	Councillor and Acting Mayor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Hugh Pettigrew	Councillor	(Remote Participation)
Kaylee Ram	Councillor	

**COUNCIL MEMBERS ABSENT**

Barb Pelham	Councillor	
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**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	
Randall McKay	Manager, Strategic Initiatives and Special Projects	(Partial Remote Participation)
Dave Michaels	Manager, Planning Services	
Andrea Stuart	Finance Manager	
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Andrew Wheelhouse	IT Supervisor	(Remote Participation)
Lisa Lee	Executive Assistant	
Libbey McDougall	Municipal Clerk	

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**1.0 CALL TO ORDER**



To confirm Members of Council, some who participated virtually, as present, the following roll call was conducted:

**ROLL CALL:**

Present in Chamber: (2): Mayor DiManno and Councillor Ram

Present Virtually: (4): Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Pettigrew

Absent: (1): Councillor Pelham

Mayor DiManno called the Regular Meeting of Council to order at 2:01 p.m.

**2.0 APPROVAL OF AGENDA**

2.1 Agenda for the 2022 June 13 Regular Meeting of Council

COU22-238 **Moved by** Mayor DiManno

That the Agenda for today's meeting be amended by bringing forward the following Items to be dealt with as the first items of new business following Section 7.0, Unfinished Business:

- 8.4, Briefing: Monitoring River Levels and Flood Mitigation; and
- 8.5, Briefing: State of the Ambulance Service in the Bow Valley.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU22-237 **Moved by** Councillor Canning

That the Agenda for the 2022 June 13 Regular Meeting of Council be approved, **as amended**.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

2.2 2022 Council Workplan

Council. By unanimous consent, received the 2022 Council Workplan for the Corporate Record.

### **3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES**

#### 3.1 Minutes of the 2022 May 24 Regular Meeting of Council

COU22-239 **Moved by** Councillor Ram

That the Minutes of the 2022 May 24 Regular Meeting of Council be adopted.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

### **4.0 INVITED PRESENTATIONS**

There were no Invited Presentations scheduled as part of this meeting.

### **5.0 DELEGATIONS**

There were no Delegations scheduled as part of this meeting.

### **6.0 PUBLIC INPUT ON AGENDA ITEMS**

#### 6.1 Written Submissions

No Written Submissions were received for this meeting.

#### 6.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

### **7.0 UNFINISHED BUSINESS**

There was no Unfinished Business scheduled as part of this meeting.

Minutes approved by: On Original On Original

## 8.0 BYLAWS AND STAFF REPORTS

**Note:** This Item was dealt with immediately following Item 8.5, Briefing: State of the Ambulance Service in the Bow Valley.

### 8.1 Request for Decision: Interim Indigenous Land Acknowledgement

COU22-242 **Moved by** Councillor Ram

That with request to Item 8.1, Request for Decision: Interim Indigenous Land Acknowledgement, the following be adopted, **after amendment:**

That Council:

1. Endorse the inclusion of the following interim land acknowledgement in Town of Banff Council agenda packages and other Committees of Council agenda packages as deemed appropriate:

In the spirit of respect and reciprocity, we acknowledge that we live, work, and play on the traditional territories of the Blackfoot Confederacy, Stoney Nakoda First Nation, Tsuut'ina First Nation, Métis Nation of Alberta Region 3, and all **indigenous** people who make their homes in the Treaty 7 region of Southern Alberta. The Bow Valley has also long been important to the Ktunaxa and Secwépemc First Nations who traditionally occupied lands and used the watersheds along the eastern slopes of the Rocky Mountains.

Council is committed to improving the Town's understanding of these Nations' interests and we recognize the land as an act of reconciliation and gratitude to those whose territory we reside on.

2. Commit to verbally including the interim land acknowledgment at the commencement of all Town of Banff Council Meetings until such time as the consultation process has been completed and Council has adopted the Indigenous Framework document which will include a schedule of appropriate land acknowledgements for various occasions.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

Council recessed at 2:58 p.m. to reconvene at 3:13 p.m.

Council reconvened at 3:14 p.m. with Mayor DiManno in the Chair

To confirm Members of Council, some who participated virtually, as present, the following roll call was conducted:

ROLL CALL:

Present in Chamber: (2): Mayor DiManno, and Councillor Ram

Present Virtually: (3): Councillor Canning, Councillor Christensen, and Councillor Olver

8.2 Request for Decision: Proposed 2022 Supplementary Property Tax Bylaw 238-9

COU22-243 **Moved by** Councillor Olver

That with request to Item 8.2, Request for Decision: Proposed 2022 Supplementary Property Tax Bylaw 238-9, the following be adopted:

That Bylaw 238-9 be introduced and read a first time.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU22-244 **Moved by** Councillor Pettigrew

That with request to Item 8.2, Request for Decision: Proposed 2022 Supplementary Property Tax Bylaw 238-9, the following be adopted:

That Bylaw 238-9 be read a second time.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU22-245 **Moved by** Councillor Canning



That with request to Item 8.2, Request for Decision: Proposed 2022 Supplementary Property Tax Bylaw 238-9, the following be adopted:

That authorization now be given to read Bylaw 238-9 a third time.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED UNANIMOUSLY**

COU22-246 **Moved by** Mayor DiManno

That with request to Item 8.2, Request for Decision: Proposed 2022 Supplementary Property Tax Bylaw 238-9, the following be adopted:

That Bylaw 238-9 be read a third time.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

8.3 Request for Decision: Development Officer Appointment

COU22-247 **Moved by** Mayor DiManno

That with respect to Item 8.3, Request for Decision: Development Officer Appointment, the following be adopted:

That Council appoint Emma Sanborn as Development Officer in accordance with Section 210 (1) of the *Municipal Government Act* and Section 3.1.1 of Town of Banff Land Use Bylaw.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

8.4 Briefing: Monitoring River Levels and Flood Mitigation

**Note:** This Item was dealt with immediately following Section 7.0, Unfinished Business.

COU22-240 **Moved by** Mayor DiManno



That with respect to Item 8.4, Briefing: River Levels and Floor Mitigation, the following be adopted:

That Council receive the River Levels and Flood Mitigation Briefing for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

### **MOTION CARRIED**

8.5 Request for Decision: State of the Ambulance Service in the Bow Valley

**Note:** This Item was dealt with immediately following Item 8.4, Briefing: Monitoring River Levels and Flood Mitigation.

A clerical correction was noted to page 1 of 4, in first line under the heading “Background”, by deleting name “Over” and substituting with the name “Olver”.

COU22-241 **Moved by** Councillor Olver

That with respect to **corrected** Item 8.5, Briefing: State of the Ambulance Service in the Bow Valley, following be adopted:

That Council receive the **corrected** State of the Ambulance Service in the Bow Valley Briefing for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

### **MOTION CARRIED**



## 9.0 COMMITTEE REPORTS

Council, by unanimous consent, removed Item 9.4, Approved Minutes of the 2022 May 11 Meeting of the Municipal Planning Commission, and substituted with new Item 9.4, Approved Minutes of the 2022 May 11 Meeting of the Municipal Planning Commission.

Committee, by unanimous consent, received that the following Committee Reports for the Corporate Record:

- 9.1 Approved Minutes of the 2022 January 20 Virtual meeting of the Banff Heritage Corporation
- 9.2 Approved Minutes of the 2021 December 16 Meeting of the Bow Valley Waste Management Commission
- 9.3 Approved Minutes of the 2021 December 3 Organizational Meeting of the Bow Valley Waste Management Commission
- 9.4 Approved Minutes of the 2022 May 11 Meeting of the Municipal Planning Commission
- 9.5 Approved Minutes of the 2022 April 13 Meeting of the Municipal Planning Commission
- 9.6 Approved Minutes of the 2022 April 28 Regular Meeting of the Bow Valley Regional Housing Board and 2022 May Occupancy, Waitlist Report and Bulletin

## 10.0 CORRESPONDENCE

No Correspondence was received for this meeting.

## 11.0 NEW/URGENT BUSINESS

No New/ Urgent Business was added as part of the meeting.





## 12.0 CONFIDENTIAL ITEMS

COU22-248 **Moved by** Mayor DiManno

That Council recess at 3:20 p.m., to the call of the chair, to reconvene in a closed meeting, to be conducted in the Council Boardroom and virtually using a confidential Zoom Meeting environment, pursuant to Sections 23 (Local public body confidences), 24 (Advice from officials), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*, to consider confidential matters with respect to the following Items:

- 12.1, Confidential Briefing: Legal Matter Update; and
- 12.2: Confidential Request for Decision: Information Governance and Security Update

And further, that Legal Counsel be invited into Council's closed meeting discussions for both confidential Items.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

Council reconvened in closed meeting at 3:24 p.m. with Mayor DiManno in the chair.

Council recessed in closed meeting at 4:29 p.m.

Council reconvened in public meeting at 4:31 p.m. with Mayor DiManno in the Chair.

COU22-249 **Moved by** Mayor DiManno

That Council rise and report.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**



12.1 Confidential Briefing: Legal Matter Update

Individuals in attendance during the closed meeting discussions with respect to Item 12.1, Confidential Briefing: Legal Matter Update:

Clerk: L. McDougall  
Advice: K. Gibson, C. Hughes, R. Lavergne, and A. Wheelhouse  
Legal Advice: Legal Counsel

COU22-250 **Moved by** Mayor DiManno

That with respect to Item 12.1, Confidential Briefing: Legal Matter Update, the following be adopted:

That Council direct that the Confidential Briefing and closed meeting discussions remain confidential pursuant to Sections 23 (Local public body confidences), 24 (Advice from officials), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

12.2 Confidential Request for Decision: Information Governance and Security Update

Individuals in attendance during the closed meeting discussions with respect to Item 12.1, Confidential Briefing: Legal Matter Update:

Clerk: L. McDougall  
Advice: K. Gibson, C. Hughes, R. Lavergne, and A. Wheelhouse  
Legal Advice: Legal Counsel



COU22-251 **Moved by** Mayor DiManno

That with respect to Item 12.2, Confidential Request for Decision: Information Governance and Security Update, the following be adopted:

That Council postpone the Information Governance and Security Update Request for Decision to the 2022 June 27 Regular Meeting of Council

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

**13.0 ADJOURNMENT**

COU22-252 **Moved by** Councillor Pettigrew

That this Council adjourn at 4:33 p.m.

ROLL CALL VOTE:

For: (5): Mayor DiManno, Councillor Canning, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

On Original  
Corrie DiManno  
Mayor

On Original  
Libbey McDougall  
Municipal Clerk