



**MINUTES OF THE BANFF HOUSING CORPORATION SHAREHOLDERS
of the Town of Banff in the Province of Alberta
Virtual Annual General meeting
Monday, 2021 September 13, at 9:00 am**

SHAREHOLDERS PRESENT

Corrie DiManno	Mayor and BHC Shareholder	
Ted Christensen	Councillor and BHC Shareholder	(Remote Participation)
Chip Olver	Councillor and BHC Shareholder	(Remote Participation)
Hugh Pettigrew	Councillor and BHC Shareholder	(Remote Participation)
Kaylee Ram	Councillor and BHC Shareholder	

SHAREHOLDERS ABSENT

Grant Canning	Councillor and BHC Shareholder
Barb Pelham	Councillor and BHC Shareholder

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Sharon Oakley	Manager, Housing Sustainability	(Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant	(Remote Participation)
Libbey McDougall	Municipal Clerk	

Minutes approved by: _____



1.0 CALL TO ORDER

To confirm the Banff Housing Corporation Shareholders, some who participated virtually, as present, the following roll call was conducted:

ROLL CALL:

Present in Chamber: (2): Mayor DiManno and Councillor Ram

Present Virtually: (3): Councillor Christensen, Councillor Olver, and Councillor Pettigrew

Absent: (2): Councillor Canning and Councillor Pelham

Mayor DiManno called the Annual General Meeting of the Banff Housing Corporation Shareholder to order at 8:37 a.m.

2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2022 June 13 Annual General Shareholder's Meeting of the Banff Housing Corporation

BHC22-1 **Moved by** Councillor Ram

That the Agenda for the 2022 June 13 Annual General Shareholder's Meeting of the Banff Housing Corporation be approved.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Minutes approved by: _____

3.0 APPROVAL OF PREVIOUS MINUTES

3.1. Minutes of 2021 September 13 Virtual Annual General Shareholder's Meeting of the Banff Housing Corporation

The following clerical corrections were noted:

- Page 1 of 6, second header, by deleting the word “SHARHOLDER” and substituting with the word “SHAREHOLDER”; and
- Page 6 of 6, Roll Call Vote for Motion BHC21-7, by deleting the name “Mayor Sorensen” and substituting with the name “Mayor DiManno.

BHC22-2 **Moved by** Councillor Olver

That the Minutes of the 2021 September 13 Virtual Annual General Shareholder's Meeting of the Banff Housing Corporation be approved, **as corrected**.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

4.0 REPORTS

Allan Buckingham, Chair of the Banff Housing Corporation, addressed Council with respect to the following Items:

- 4.1, Briefing: Banff Housing Corporations 2021 Audited Statements;
- 4.2, Briefing: Banff Housing Corporation 2022 Business Plan and Operating Budget; and
- 4.3, Briefing: Value of 2022 Banff Housing Corporation Equity Share.

Minutes approved by: _____



4.1 Briefing: Banff Housing Corporation 2021 Audited Statements

BHC22-4 **Moved by** Mayor DiManno

That the Banff Housing Corporation Shareholder receive the Banff Housing Corporation 2021 Audited Statements Briefing for the Corporate Record.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

4.2 Briefing: Banff Housing Corporation 2022 Business Plan and Operating Budget

BHC22-5 **Moved by** Councillor Pettigrew

That the Banff Housing Corporation Shareholder receive the Banff Housing Corporation 2022 Business Plan and Operating Budget Briefing for the Corporate Record.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

4.3 Briefing: Value of 2022 Banff Housing Corporation Equity Share

BHC22-6 **Moved by** Councillor Ram

That the Banff Housing Corporation Shareholder receive the Value of 2022 Banff Housing Corporation Equity Share Briefing for the Corporate Record.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



5.0 NEW BUSINESS

No items of New Business were added to this meeting.

6.0 ADJOURNMENT

BHC22-7 **Moved by** Councillor Pettigrew

That this meeting adjourn at 8:51 a.m.

ROLL CALL VOTE:

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Corrie DiManno
Mayor and BHC Shareholder

Libbey McDougall
Municipal Clerk

Minutes approved by: _____