



**MINUTES OF THE VIRTUAL GOVERNANCE AND FINANCE COMMITTEE MEETING**  
**of the Town of Banff in the Province of Alberta**  
**Virtual Regular Meeting**  
**Monday, 2021 June 14, at 9:00 am**

**MEMBERS PRESENT**

Karen Sorensen	Mayor	(Remote Participation)
Corrie DiManno	Councillor and Deputy Mayor	(Remote Participation)
Ted Christensen	Councillor and Acting Mayor	(Remote Participation)
Grant Canning	Councillor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Peter Poole	Councillor	(Remote Participation)
Brian Standish	Councillor	(Remote Participation)

**MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives & Special Projects	(Remote Participation)
Andrea Stuart	Manager Finance	(Remote Participation)
Stephan Allan	Engineering Coordinator	(Remote Participation)
Collin Harris	Recreation Initiative Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Tara Johnston	Legislative Advisor	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)

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## 1.0 CALL TO ORDER

To confirm Members of the Governance and Finance Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

Mayor Sorensen called the virtual Regular Meeting of the Governance and Finance Committee to order at 9:01 a.m.

## 2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2021 June 14 Virtual Regular Meeting of the Governance and Finance Committee

FIN21-192 **Moved by** Councillor Canning

That the Agenda for the 2021 June 14 Virtual Service Review Meeting of the Governance and Finance Committee be approved.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**



### **3.0 ADOPTION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES**

#### 3.1 Minutes of the 2021 May 25 Virtual Regular Meeting of the Governance and Finance Committee

FIN21-193 **Moved by** Councillor Standish

That Minutes of the 2021 May 25 Virtual Regular Meeting of the Governance and Finance Committee be adopted.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

### **4.0 DELEGATIONS AND INVITED PRESENTATIONS**

No Delegations and Invited Presentations were scheduled as part of this meeting.

### **5.0 PUBLIC INPUT ON AGENDA ITEMS**

#### 5.1 Written Submissions

- 5.1.1. Pete Woods, President, SkiBig3: Email Re: Letter to Town Council Re: Banff Railway Lands Area Re-Development Plan (ARP), Received 2021 June 03 (Item 7.3, Draft Railway Lands Area Redevelopment Plan)

Council, by unanimous consent, received Pete Wood's Letter, Re: Letter to Town Council Re: Banff Railway Lands Area Re-Development Plan (ARP), received 2021 June 03, with respect to item 7.3, Draft Railway Lands Area Redevelopment Plan, for the Corporate Record.

Minutes approved by: On Original On Original



- 5.1.2. Darren Reeder, Executive Director, Banff & Lake Louise Hospitality Association, and Leslie Bruce President & CEO, Banff Lake Louise Tourism: Letter Re: Banff Railway Lands Area Re-Development, Dated 2021 June 08 (Item 7.3, Draft Railway Lands Area Redevelopment Plan)

Council, by unanimous consent, received Darren Reeder's and Leslie Bruce's Letter, Re: Banff Railway Lands Area Re-Development, dated 2021 June 08, with respect to Item 7.3, Draft Railway Lands Area Redevelopment Plan, for the Corporate Record.

- 5.1.3. Jonathan Welsh: Email Re: Banff Railway Lands Area Redevelopment Plan (ARP) Letter of Support, Dated 2021 June 11 (Item 7.3, Draft Railway Lands Area Redevelopment Plan)

Council, by unanimous consent, received Jonathan Welsh's Email, Re: Banff Railway Lands Area Re-Development Plan (ARP) Letter of Support, dated 2021 June 11, with respect to Item 7.3, Draft Railway Lands Area Redevelopment Plan, for the Corporate Record.

- 5.1.4. Donna Livingstone, Chief Executive Officer, Whyte Museum of the Canadian Rockies, and Marino DiManno, Chair, Board of Directors, Whyte Museum of the Canadian Rockies: Letter, Dated 2021 June 10 (Item 7.3, Draft Railway Lands Area Redevelopment Plan)

Council, by unanimous consent, received Donna Livingstone's and Marino DiManno's Letter, dated 2021 June 10, with respect to Item 7.3, Draft Railway Lands Area Redevelopment Plan, for the Corporate Record.

- 5.1.5. Trevor Long, Hotel General Manager, Rimrock Resort Hotel: Letter, Received 2021 June 11 (Item 7.3, Draft Railway Lands Area Redevelopment Plan)

Council, by unanimous consent, received Trevor Long's Letter, received 2021 June 11, with respect to Item 7.3, Draft Railway Lands Area Redevelopment Plan, for the Corporate Record.



5.2 Verbal Submissions

No Verbal Submissions were provided as part of this meeting.

**6.0 UNFINISHED BUSINESS**

No Unfinished Business was scheduled as part of this meeting.

**7.0 REPORTS**

7.1 Briefing: 2021 First Quarter Financial Statements & Forecast

FIN21-194 **Moved by** Mayor Sorensen

That with respect to the Recommendation contained in Item 7.1, 2021 First Quarter Financial Statements & Forecast, the following be approved:

That the Governance and Finance Committee receive the 2021 First Quarter Financial Statements & Forecast Briefing for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**



7.2 Request for Direction: Bow Falls Avenue Trail & Roadway

FIN21-195 **Moved by** Councillor Poole

That with respect to Item 7.2, Bow Falls Avenue Trail & Roadway, the following be approved, **after amendment:**

**That the Governance and Finance Committee recommend that Council direct that:**

- 1. At this time, Administration take no further action with respect to the Bow Falls Avenue Trail and Roadway Capital Project as outlined in the Report; and**
- 2. Administration return to the 2022 Service Review with a comprehensive and integrated proposal for the Bow Falls Avenue Trail and Roadway Capital Project based on the discussions.**

For: (2): Councillor Christensen and Councillor Poole

Against: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

**MOTION DEFEATED**

FIN21-197 **Moved by** Mayor Sorensen

That proposed Motion FIN21-196 be amended by deleting the word “Option” following the words “a proposed year, for” and substituting with the words “Options A and”.

For: (2): Mayor Sorensen and Councillor Olver

Against: (5): Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Poole, and Councillor Standish

**MOTION DEFEATED**



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FIN21-196 **Moved by** Mayor Sorensen

That with respect to the Recommendation contained in Item 7.2, Bow Falls Avenue Trail & Roadway, the following be approved:

That the Governance and Finance Committee direct Administration to proceed with detailed design and return during the 2022 Service Review with a New Service Level Request, that includes construction costs and a proposed year, for Option B as outlined in this Report.

For: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

Against: (2): Councillor Christensen and Councillor Poole

### **MOTION CARRIED**

Committee, by unanimous consent, recessed at 10:41 a.m. for 15 minutes.

To confirm Members of the Governance and Finance Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

Committee reconvened at 10:57 a.m. with Mayor Sorensen in the chair.

### 7.3 Briefing: Draft Railway Lands Area Redevelopment Plan

A PowerPoint Presentation, entitled “Draft Railway Lands Area Redevelopment Plan”, dated 2021 June 14, with respect to Item 7.3, Draft Railway Lands Area Redevelopment Plan, was received for the Corporate Record.

Minutes approved by: On Original On Original



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**FIN21-198 Moved by Mayor Sorensen**

That Committee recess at 11:24 a.m. to the call of the chair, to reconvene in a closed meeting, to be conducted in a confidential Zoom Meeting environment, pursuant to Section 21 (Disclosure harmful to intergovernmental relations) 23 (Local public body confidences) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to consider confidential matters with respect to the Item 7.1, Draft Railway Lands Area Redevelopment Plan.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

Council reconvened in closed meeting at 11:25 a.m. with Mayor Sorensen in the Chair.

Council recessed in closed meeting at 12:55 p.m.

Council reconvened in public meeting at a.m. with Mayor Sorensen in the chair.

**FIN21-199 Moved by Mayor Sorensen**

That Council rise and report.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

Individuals in attendance during the closed meeting discussions with respect to Item .1, COVID-19 Pandemic Updates as of 2021 May 03:

Clerk: L. McDougall

Advice: K. Gibson, R. McKay, D. Enns, and S. Allan

Observer: A. Field

Minutes approved by: On Original On Original





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In accordance with Section 5.12 b) of Procedures Bylaw 44-7, as amended, Councillor Poole stated his intention to bring a Notice of Motion, addressing the scope of the draft Area Redevelopment Plan so as to request further clarity, to the next Virtual Regular Meeting of Council.

FIN21-200 **Moved by** Mayor Sorensen

That with respect to Item 7.2, Draft Railway Lands Area Redevelopment Plan, the following be approved, **after amendment:**

That the Governance and Finance Committee:

1. Receive the Draft Railway Lands Area Redevelopment Plan Briefing for the Corporate Record; **and**
2. **Direct that the closed meeting discussions remain confidential pursuant to Section 21 (Disclosure harmful to intergovernmental relations) 23 (Local public body confidences) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act.***

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

## 8.0 CORRESPONDENCE

No Correspondence was received for this meeting.

## 9.0 NEW/URGENT BUSINESS

No New/ Urgent Business was scheduled as part of this meeting.

## 10.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

Minutes approved by: On Original On Original



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## 11.0 ADJOURNMENT

FIN21-201 **Moved by** Councillor Standish

That this meeting adjourn at 12:5p.m.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole and Councillor Standish

**MOTION CARRIED**

On Original  
Karen Sorensen  
Mayor

On Original  
Libbey McDougall  
Municipal Clerk

Minutes approved by: On Original On Original